

CENTRE FOR DISTANCE EDUCATION
ACHARYA NAGARJUNA UNIVERSITY :: NAGARJUNA NAGAR - 522 510

APPLICATION FOR ISSUE OF TRANSFER & STUDY CERTIFICATES

Note : The Candidate is required to follow the instructions given overleaf, carefully.

(To be filled in by the Candidates)

1. Name of the Candidate :
(in Block letters)

2. Father's Name :

3. Course and period of study :

4. Whether the candidate joined :
in any other course / diploma courses
during the above period

5. Date of Birth : Day Month Year
(As per S.S.C. / (in words
Notary Certificate submitted earlier)

6. Whether Challan for Rs.50/- is enclosed : YES / NO Date

7. Whether the candidate wishes to receive the : YES / NO
certificate in person or by Registered Post

8. If so, mention address : _____
(Also enclose self addressed envelope _____
with Rs.25/- postal stamps affixed) _____

9. Name of (the University / Institution where) :
the student passed the qualifying examination

TO BE ISSUED BY ADMISSION WING. CDE

Whether Tuition fee paid in full :

	RECEIPT No.	DATE
1. I YEAR : 20 - 20	I Term :
	II Term :
II YEAR : 20 - 20	I Term :
	II Term :
III YEAR : 20 - 20	I Term :
	II Term :
2. Date of Admission :		
3. Date of leaving :		
4. Any other remarks :		
5. TC & Study Certificate No., Date :		

This is to certify that Sri / Kum. / Smt.
has Studied Course and owes no dues
to the Admissions wing, CDE as on

Date :

Signature of in-charge of
Admissions with office seal

Examination Section

Prepared by :

DIRECTOR

Compared by :

Supdt.

A.R.

D.R.

INSTRUCTIONS TO CANDIDATE

1. D.D. for Rs.50/- paid at State Bank of India / Andhra Bank payable at University Campus should be enclosed to the application for the issue of Transfer Certificate, if the application is received in the Centre for Distance Education.
2. Name and Surname should be filled in with capital letters in its usual order without leaving any part of the name of surname in initial letters.
3. The certificates will either be issued to the candidates only in person (on production of their identity) or will be sent by Registered Post if a self - addressed and stamped envelope worth Rs.25/- is enclosed.