

**(DHHM 01/ DBM 01/DMM 01/DHRM 01/DFM 01/DIB 01/DIM 01/ DBFM 01)**

**ASSIGNMENT-1**

**P.G. DIPLOMA EXAMINATION, DEC 2017**

**Common Paper**

**Paper I — PERSPECTIVES OF MANAGEMENT**

**MAXIMUM MARKS: 30**

**Answer ALL Questions**

1. Define management. Explain its nature, purpose and scope.
2. Explain briefly the different types of plans.
3. Explain briefly the sources and methods of recruitment.
4. Explain the different styles of leadership.
5. Explain the process of control and discuss the reporting system for control.

**(DHHM 01/ DBM 01/DMM 01/DHRM 01/DFM 01/DIB 01/DIM 01/ DBFM 01)**

**ASSIGNMENT-2**

**P.G. DIPLOMA EXAMINATION, DEC 2017**

**Common Paper**

**Paper I — PERSPECTIVES OF MANAGEMENT**

**MAXIMUM MARKS: 30**

**Answer ALL Questions**

1. Discuss the universal of management principles and explain the process of management riefly.
2. Explain the importance of decision tree analysis in decision making.
3. Discuss the reasons for line and staff conflicts.
4. What are the ways and means of ensuring effective communication?
5. Discuss the social responsibilities of a business unit?

**(DBM02/DHRM02)**

**ASSIGNMENT -1**  
**PG DIPLOMA DEGREE EXAMINATION, DEC – 2017**  
**BUSINESS / HUMAN RESOURCE MANAGEMENT**  
**Human Resource Management**  
**MAXIMUM MARKS-30**  
**ANSWER ALL QUESTIONS**

- Q1)* Define human resource management .What are the policies and procedures of it?
- Q2)* Define job Analysis. What are the methods to describe it ?
- Q3)* What are the different forecasting techniques in human resource planning ?
- Q4)* Discus the recruitment practices in India. .
- Q5)* What is the need and importance of training and development ?

**(DBM02/DHRM02)**

**ASSIGNMENT -2**  
**PG DIPLOMA DEGREE EXAMINATION, DEC – 2017**  
**BUSINESS / HUMAN RESOURCE MANAGEMENT**  
**Human Resource Management**  
**MAXIMUM MARKS-30**  
**ANSWER ALL QUESTIONS**

- Q1)* What are the steps involved in selection process ?
- Q2)* Write a detailed note on communication and Counselling.
- Q3)* Discuss the mental conservative grievance settlement procedures.
- Q4)* Discuss about the industrial relations at enterprise level with reference to collective Bargaining.
- Q5)* What do you mean by T-group training ? What is the role of behaviour modification in human resource development?

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**(DHRM 03)**

**ASSIGNMENT -1**

**P.G. DIPLOMA DEGREE EXAMINATION, DEC. – 2017**

**HUMAN RESOURCE MANAGEMENT**

**Labour Welfare and Social Security**

**MAXIMUM MARKS-30**

**ANSWER ALL QUESTIONS**

- Q1)* Explain the concept and scope of social welfare.
- Q2)* What is the impact of ILO on labour welfare in India?
- Q3)* What are the social and security measures required for Industrial employees ?
- Q4)* Explain the welfare machinery available for labour administration.
- Q5)* What are the different ESI schemes available for employees?

**(DHRM 03)**

**ASSIGNMENT -2**

**P.G. DIPLOMA DEGREE EXAMINATION, DEC. – 2017**

**HUMAN RESOURCE MANAGEMENT**

**Labour Welfare and Social Security**

**MAXIMUM MARKS-30**

**ANSWER ALL QUESTIONS**

- Q1)* Bring out the historical development of labour welfare in India.
- Q2)* Discuss the statutory and non – statutory labour welfare programmes. .
- Q3)* Explain the concept, scope and need for social security.
- Q4)* Explain the labour administration in A.P.
- Q5)* Explain the role of provident fund organisation in the welfare of labour.

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**(DHRM 04)**

**ASSIGNMENT -1**

**P.G. DIPLOMA DEGREE EXAMINATION, DEC. – 2017**

**HUMAN RESOURCE MANAGEMENT**

**Organisational behaviour**

**MAXIMUM MARKS-30**

**ANSWER ALL QUESTIONS**

*Q1)* Define organisational behaviour. What is its nature and scope?

*Q2)* What are the foundations of individual behaviour?

*Q3)* Explain Maslow theory of motivation.

*Q4)* Examine the need for the study of organisational climate .

*Q5)* What are the qualities of a successful leader?

**(DHRM 04)**

**ASSIGNMENT -2**

**P.G. DIPLOMA DEGREE EXAMINATION, DEC. – 2017**

**HUMAN RESOURCE MANAGEMENT**

**Organisational behaviour**

**MAXIMUM MARKS-30**

**ANSWER ALL QUESTIONS**

- Q1)* What are the elements of organisational behaviour?
- Q2)* How is a group formed? What are the types of groups?
- Q3)* Explain the concepts of job enlargement and job enrichment.
- Q4)* What do you mean by leadership? Explain any one theory of leadership.
- Q5)* Write a detailed note on organisational culture.





**(DHRM 05)**

**ASSIGNMENT -1**

**P.G DIPLOMA DEGREE EXAMINATION, DEC. – 2017**

**HUMAN RESOURCE MANAGEMENT**

**Employee Compensation Management**

**MAXIMUM MARKS-30**

**ANSWER ALL QUESTIONS**

- Q1)* Describe the provisions of wage policy in India.
- Q2)* Write a note on wage determination factors.
- Q3)* What are the principles and norms of wage fixation?
- Q4)* What are the procedures for installing incentive system?
- Q5)* What do you mean by managerial compensation? What are the recent trends in it?

**(DHRM 05)**

**ASSIGNMENT -2**

**P.G DIPLOMA DEGREE EXAMINATION, DEC. – 2017**

**HUMAN RESOURCE MANAGEMENT**

**Employee Compensation Management**

**MAXIMUM MARKS-30**

**ANSWER ALL QUESTIONS**

- Q1)** Discuss the concept of employee compensation management.
- Q2)** Write briefly about collective bargaining process.
- Q3)** What are the differences in time rate and piece rate method of wage payment?
- Q4)** How do you link wages with productivity? Explain.
- Q5)** What is the role of HR department in compensation management?

