

1. ACHARYA NAGARJUNA UNIVERSITY – A BRIEF PROFILE

Acharya Nagarjuna University, named after the great Buddhist philosopher Acharya Nagarjuna, was established in 1976 and is located between Vijayawada and Guntur on Kolkata - Chennai National Highway (NH 5). The university was inaugurated on 11th September, 1976 by the former President of India, Sri Fakhruddin Ali Ahmed and celebrated its Silver Jubilee in 2001. The National Assessment and Accreditation Council (NAAC) awarded B++ grade (80 – 85 Points) to Acharya Nagarjuna University.

The University was originally started as a Post Graduate Centre of Andhra University in 1967 and later grown into a full-fledged Centre of higher learning in 1976, as the Nagarjuna University, fulfilling the aspirations of the people of the area. Since then it has achieved tremendous progress through quantitative expansion and qualitative improvements on various academic fronts. This was made possible by the relentless efforts of successive Vice-Chancellors starting from Professor V. Balaiah to the present dynamic Vice-Chancellor Professor K.V. Rao and a large pool of dedicated faculty, an efficient team of supporting staff and high quality student input. It has a spacious campus, spread over 293 acres.

The University caters to the educational needs of Krishna, Guntur and Prakasam districts with a network of over 435 affiliated colleges. The University and its affiliated colleges offer a wide variety of courses including Engineering, Education, Law, Pharmacy, Science, Commerce, Management and Arts. The University College offers 36 courses leading to M.A., M.Sc., M.Com., M.H.R.M., LL.M., M.B.A., M.C.A., M.Tech. and P.G.D.C.A. and also provides facilities for research leading to M.Phil., and Ph.D. The University runs 24 academic departments and 7 advanced research centres. It has two PG centers, one each at Nuzvid and Ongole.

Basic facilities such as central library, internet facility, well equipped laboratories, instrumentation centre, hostels, guest house, bank, post office, telecom centre, health centre, staff quarters, transport facilities for the staff, canteen, play ground, gymnasium with latest equipment, indoor stadium, student centre, and recreation facilities are available.

2. ABOUT THE CENTRE FOR DISTANCE EDUCATION (CDE)

Higher Education in recent years, has undergone significant paradigm shift including the shift from '**teacher-centred**' to a '**learner-centred**' learning and the replacement of the traditional method of '**learning over a specified period of time**' by the concept of informal and continuous '**lifelong learning**'. Keeping pace with the changing scenario, Acharya Nagarjuna University has started the Centre for Distance Education (CDE) to offer B.A., BBM, B.Sc. (MPC, BZC, MSCs, MPCs, MECs, MPE, Costume Design & Fashion Technology, Information Technology), Bachelor of Hotel Management(B.H.M.), B.Com(General), B.Com (Computer Applications), B.L.I.Sc. courses at the Bachelors Degree level and MA (English), MA (Telugu), MA (Hindi), MA (History), MA (Economics), MA (Political Science), MA (Sociology), MSW, MA (Psychology), MA (Journalism and Mass Communication) MHRM, M.Com., MBA, MCA, M.Sc (Mathematics), M.Sc. (I.T), M.Sc (Botany) M.Sc (Zoology), M.Sc (Physics) M.Sc (Chemistry), M.Sc (Microbiology), M.Sc. (Computer Science), M.Sc. (Psychology), M.Sc. (Statistics), M.Sc. Bioinformatics, Master of Business Economics, LL.M, M.L.I.Sc. courses and PG Diploma courses in Bio-Technology, Bio-Informatics, Hospital and Health Care Management, Business Management, Marketing Management, Human Resource Management, Financial Management,

Banking and Financial Management, Insurance Management, International Business, Travel and Tourism Management, Journalism and Mass Communication, Computer Applications, Information Technology, Communicative English, Certificate Courses in HIV-Aids Counselling, Hotel and Hospital Housekeeping, Teacher Education, Diploma in Food Production, Yoga for Human Excellence.

2.1 VISION, MISSION AND CORE FACULTY OF THE CDE:

Vision: The Centre for Distance Education strives for the realisation of a “Knowledge Society” through seamless access to sustainable and ‘learner-centric’ quality education by removing the restrictions of time and location for pursuing educational programmes of learners’ choice, irrespective of gender, geographical boundaries and working status.

Mission: The mission of the Centre is to provide quality education at affordable cost to larger sections of population by facilitating the reach of education to the doorsteps of people living in remote and far-flung areas.

FACULTY OF CENTRE FOR DISTANCE EDUCATION

Director	:	Prof. D. Krishna Rao
Addl. Director (Arts)	:	Prof. B. P. C. Bose
Addl. Director (Sciences)	:	--
Coordinator (Exams) I/c	:	Prof. M.V. Ramkumar Ratnam
Deputy Director	:	Prof. M. V. Ram Kumar Ratnam
Coordinator (Study Centres)	:	Dr. P. Rajasekhar
Coordinator (Student Support Services)	:	Dr. K . Sumanth Kumar

Honorary Academic Advisors

Botany	:	Dr. G. Rosaiah
Zoology	:	--
Physics	:	Prof. S. Sri Hari Sastry
Chemistry	:	--
Microbiology	:	Prof. M. Vijaya Lakshmi
Mathematics	:	Prof. M.S.N. Murthy
LAW.	:	Prof. Y.P. Rama Subbaiah
Commerce & Business Administration	:	Prof. G. V. Chalam
English	:	Prof. K. Ratna Shiela Mani
Telugu	:	Prof. G. Y. Prabhavathi Devi
Economics	:	Dr. K. Madhu Babu
History	:	Ms. E. V. Padmaja

Political Science & Business Administration	:	Dr. M. Ravi Sekhar
Sociology	:	Dr. V. Venkateswarlu
Social Work	:	Dr. Y. Ashok Kumar
Physical Education	:	Dr. P. Johnson
Jainism	:	Dr. S. Murali Mohan
HRM	:	Dr. B. Nagaraju
Engineering	:	Dr. E. Srinivasa Reddy
Women Studies	:	--
Ambedkar Studies	:	Dr. S. Murali Mohan
Biotechnology & Bioinformatics	:	Prof. K. R. S. Sambasiva Rao
Library Science	:	Sri K. Venkata Rao
Computers & IT	:	Prof. I. Ramesh Babu
Psychology	:	Dr. Saroja
Journalism and Mass Communication	:	Dr. G. Anitha
Food and Nutrition	:	Dr. B. Babitha
Education	:	Dr. G. Yasodha

Academic Counsellors (Full Time)

Commerce & Management	:	Sri N. Srihari
Commerce & Management	:	Sri E. Koteswara Rao
Physics	:	Dr. S. Bala Murali Krishna
Zoology	:	Dr. T. A. V. Prasad
Zoology	:	Dr. P. Bhaskar Tataji
Botany	:	Dr. T. Sreevalli
Political Science	:	Sri CH. Vinod Kumar
Economics	:	Dr. Shaik Ameer
Economics	:	Dr. P. Mercy Kumari
Economics	:	Smt. P. Suneetha
Chemistry	:	Sri CH. Sarat Kumar

GRIEVANCE REDRESSAL & STUDENT SUPPORT SERVICES

The following committees are constituted to help the students in solving their problems and also for providing guidance. Students are advised to contact the concerned members, with a written representation for receiving help.

1. Committee for Admission matters :

Dr. J. Venkata Rao, Academic Co-ordinator - Overall In-charge

Other Members:

- | | |
|--|----------|
| 1. Smt. Priyamvada | - Member |
| 2. Dr. T. A.V. Prasad, Academic Counselor | - Member |
| 3. Dr. P. Bhaskar Tataji, Academic Counselor | - Member |
| 4. Sri E. Koteswara Rao, Academic Counselor | - Member |
| 5. Sri N. Srihari, Academic Counselor | - Member |
| 6. Sri T. Subramanyam | - Member |

Phone Nos: 0863 – 2346207; 9490820973

Committee deals with the following:

1. Counseling the students regarding eligibility.
2. Change of Course / Group / II Language / Optional papers.
3. Rectification of errors in admission.
4. Identification Cards
5. Name Correction
6. Change of Address
7. Lateral Entry
8. Genuineness of the Certificates
9. Fee related problems

2. Committee for Study Material Problems:

Deputy Director - Overall Incharge

Other Members:

- | | |
|--------------------------------------|----------|
| 1. Sri B. Rama Rao, Superintendent | - Member |
| 2. Sri Y. Dhanalakshmi | - Member |
| 3. Sri Ch. Vinod, Academic Counselor | - Member |
| 4. Miss. K. Sree Vani | - Member |

Phone Nos: 0863 – 2346259; 08645-211024

Committee deals with the following:

1. Supply of Material to those who have not received or received wrong material
2. Material issue for spot admissions and also by study centres.
3. e-learning etc.,

3. Committee for allotment of Study centres and arrangement of Theory and Practical Classes:

Co-ordinator (Study Centres) - Overall Incharge

Other Members:

- | | |
|--|----------|
| 1. Sri B. Rama Rao, Superintendent | - Member |
| 2. Sri Y. Dhanalakshmi | - Member |
| 3. Sri Ch. Sarat Kumar, Academic Counselor | - Member |

4. Sri M.Chandra Sekhara Reddy - Member
 3. Sri R. Anand Kishore - Member

Phone Nos: 0863 – 2346224, 08645-211022

Committee deals with the following:

1. Change of Study Centre / allotment of nearest study centre to those who have not opted / or incorrect option of study centre.

4. Examinations:

a. Committee for UG Examination matters :

Joint Registrar (Examinations) - Overall Incharge

Other Members:

1. Deputy Registrar (UG Examinations) - Member
2. Superintendent (UG Examinations) - Member

Phone Nos: UG Exams Section : 08645-211025; 0863-2346229,

Deputy Registrar (UG Exams) : 0863- 2346228

Joint Registrar (Exams) : 0863-2346255

Committee deals with the following:

1. Change of Examination Centres for UG Students
2. Hall ticket problems for UG courses
3. Student grievances regarding marks memos, Provisional Certificate, Original Degree, Consolidated Marks Memos, Transfer Certificates, Migration Certificate, Study Certificates, Duplicate Marks Memos etc.,
4. Student grievances regarding Name Correction, Father Name Correction in Marks Certificates.
5. Revaluation results

b. Committee for PG Examination matters :

Joint Registrar (Examinations) - Overall Incharge

Other Members:

1. Deputy Registrar (PG Examinations) - Member
2. Superintendent (PG Examinations) - Member

Phone Nos: PG Exams Section : 08645-211021; 0863-2346258,

Deputy Registrar (PG Exams) : 0863- 2346221

Joint Registrar (Exams) : 0863-2346255

Committee deals with the following:

1. Change of Examination Centres for PG Students
2. Hall ticket problems for PG Courses
3. Student grievances regarding marks memos, Provisional Certificate, Original Degree, Consolidated Marks Memos, Transfer Certificates, Migration Certificate, Study Certificates, Duplicate Marks Memos etc.,
4. Student grievances regarding Name Correction, Father Name Correction etc.,
5. Revaluation results of PG Courses.

5. Committee for Mid-term Examinations / Practical Examinations:

Additional Director (Science) - Overall Incharge

Other Members:

1. Co-ordinator (Examinations) - Member

- 2. Assistant Registrar, Confidential - Member
- 3. Dr. Sk. Ameer, Academic Counselor - Member
- 4. Dr. S. Bala Murali Krishna, Academic Counselor - Member

Phone Nos: 0863- 2346226; 08645-2111028

Committee deals with the following:

- 1. Providing information to students regarding Midterm Examinations and Project Related information (B.Tech. & M.Tech. Only)
- 2. Practical examination problems
- 3. Informing students regarding Practical examinations.

6. Committee for issues related to Research Courses:

- Co-ordinator (Examinations) - Overall Incharge

Other Members:

- 1. Asst. Registrar, Confidential - Member
- 2. Superintendent, Confidential - Member
- 3. Dr. T. Sreevalli, Academic Counselor - Member

Phone Nos: 0863- 2346230; 2346226; 08645-211028

Committee deals with the following:

- 1. Problems relating to topic / guide approval.
- 2. Providing information to students regarding fee particulars and dates.
- 3. Providing information to students regarding viva-voce

7. Committee for Assignments / Project Work:

- Co-ordinator (Examinations) - Overall Incharge

Other Members:

- 1. Assistant Registrar, Confidential - Member
- 2. Dr. P. Mercy Kumari, Academic Counselor - Member
- 3. Smt. P. Suneetha, Academic Counselor - Member

Phone Nos: 0863- 2346226; 08645-211028, 211023, 9490820974

Committee deals with the following:

- 1. Providing information on Assignment topics / Project Proposals to Students
- 2. Providing information on Submission dates for assignments and Project / Dissertation Proposals, Project / Dissertation Reports.
- 3. Problems relating to Project approval to the students.
- 4. Attending to grievances regarding Assignments, Project Proposals etc., from students

8. Committee for General Enquiries / Dispatch problems:

- Co-ordinator (Student Support Services) - Overall incharge
- P.R.O. - Member
- Incharge (Dispatch) - Member

Phone Nos: 0863-2346222; 0863-2346208; 0863- 2293299; 0863-2293356; 9848285518

3. COURSES OFFERED BY THE CDE

Code	Course	Eligibility	Duration	Medium
P.G. Science Courses				
01	M.Sc. Botany	B.Sc. with Botany	2 Yrs	English
02	M.Sc. Zoology	B.Sc. with Zoology	2 Yrs	English
03	M.Sc. Physics	B.Sc. with Physics & Maths	2 Yrs	English
04	M.Sc. Chemistry	B.Sc. with Chemistry	2 Yrs	English
05	M.Sc. Microbiology	B.Sc. with Botany or Microbiology	2 Yrs	English
06	M.Sc. Mathematics	B.A/ B.Sc. with Maths	2 Yrs	English
138	M.Sc. Statistics	B.A/ B.Sc. with Maths and Statistics	2 Yrs	English
139	M.Sc. Foods & Nutritional Science	B.Sc. with Home Science/ Applied Nutrition/ Clinical Nutrition & Dietetics / Food Science and Q.C./B.Z.C./Micro Biology, Biotech, Biochem/ BHSc (Rural/Home Science - special 4 yr course)	2 Yrs	English
140	M.Sc. Psychology	Any Bachelors Degree	2 Yrs	English
146	M.Sc. Bioinformatics	A Degree in Physical or Life Sciences, Agriculture Veterinary Science, Pharmacy, Forestry, Computer Science, IT, Medical Science, Food Science and Other related subjects	2 Yrs	English
Computer & IT Courses				
28	M.Sc. (I.T.)	Any Bachelors Degree with Maths or IT or Electronics or Computer Science or Computer Applications	2 Yrs	English
109.	M.Sc. Computers	Any Degree with computer Science or Computer Applications or BCA or any Degree with One year PGDCA or B.Sc. IT.	2 Yrs	English
Commerce & Management Courses				
11	MBA (3 yrs)	Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA & BOL) with Mathematics at 10th or Inter or Degree	3 Yrs	English
12	M.Com. (Accountancy)	B.Com/BBM	2 Yrs	English
13	M.Com. (Banking)	B.Com/BBM	2 Yrs	English
101	MBA (Marketing)	Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA & BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English
102	MBA (Finance)	Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA & BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English

Code	Course	Eligibility	Duration	Medium
103	MBA (Human Resource Management)	Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA & BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English
105	MBA (Banking & Insurance Management)	Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA & BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English
137	MBA (Hospital Administration)	Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA & BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English
161	MBA (Technology Management)	Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA & BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English
162	MBA (Pharmaceutical Management)	Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA & BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English
23	Master of Human Resource Management (MHRM)	Any Bachelors Degree	2 Yrs	English

PG. Arts Courses				
14	M.A. (English)	Any Bachelors Degree with English	2 Yrs	English
15	M.A. (Telugu)	Any Bachelors Degree with Telugu	2 Yrs	Telugu
16	M.A. (Economics) (Economics of Industry option)	Bachelors Degree with Economics in I, II & III years	2 Yrs	Telugu
17	M.A. (History)	Any Bachelors Degree	2 Yrs	Telugu
18	M.A. (Political Science)	Any Bachelors Degree	2 Yrs	Telugu
19	M.A. (Sociology)	Any Bachelors Degree	2 Yrs	Telugu
20	M.A. (Economics) (Agricultural Economics and Rural development option)	Bachelors Degree with Economics in I, II & III years	2 Yrs	Telugu
21	MSW	Any Bachelors Degree	2 Yrs	English
29	MA (Journalism & Mass Comm.)	Any Bachelors Degree	2 Yrs	English

Code	Course	Eligibility	Duration	Medium
110	M.A. (Hindi)	Any degree with Hindi as second language or with Hindi as special subject or Rastra Bhasha Praveena from Dakshin Bharat Hindi Prachar Sabha, Madras or Visharad Diploma of Hind of Dakshin Bharat Hindi Prachar Sabha or Sahitya Sammalan, Allahabad.	2 Yrs	Hindi
147	M.B.E.	Any Bachelors Degree	2 Yrs	English
Law Courses				
07	LL.M. (Labour Laws)	LL.B. / B.L.	2 Yrs	English
08	LL.M. (Constitutional and Administrative Law)	LL.B. / B.L.	2 Yrs	English
09	LL.M. (Torts & Crimes)	LL.B. / B.L.	2 Yrs	English
10	LL.M. (Corporate & Securities Law)	LL.B. / B.L.	2 Yrs	English
UG Arts Courses				
40	B.A. (Economics, History, Politics)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
41	B.A. (Economics, Public Admn., Politics)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
42	B.A. (Economics, Public Admn., Sociology)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
43	B.A. (Economics, History, Sociology)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
44	B.A. (Economics, Politics, Sociology)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
45	B.A. (History, Politics, Sociology)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
46	B.A. (Public Admn., Politics, Sociology)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
47	B.A. (Public Admn., Politics, History)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
48	B.A. (Maths, Politics, Economics)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
49	B.A. (Maths, English, History)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
50	B.A. (Maths, Telugu History)	10 + 2 Stream / Pass in Entrance Test	3 Yrs	Telugu
51	B.A. (English, Economics, Public Admn.)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
52	B.A. (English Economics, Political Science)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
53	B.A. (English, History, Politics)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
54	B.A. (English, Politics, Public Admn.)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
55	B.A. (English, History, Telugu)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
56	B.A. (Telugu, History, Sociology)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
57	B.A. (Telugu, History, Politics)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
66	B.A. (Maths, Economics, Statistics)	10 + 2 Stream or Pass in Entrance Test	3 Yr	English
67	B.A. (Maths, Statistics, Computer Applications)	10 + 2 Stream or Pass in Entrance Test	3 Yr	English

Code	Course	Eligibility	Duration	Medium
112	B.A. (Maths, English, Statistics)	10 + 2 Stream or Pass in Entrance Test	3 Yr	English
151	B.A. (Economics, Banking, Computer Applications)	10 + 2 Stream or Pass in Entrance Test	3 Yr	English
152	B.A. (English, History, Travel & Tourism)	10 + 2 Stream or Pass in Entrance Test	3 Yr	English
153	B.A. (Telugu, History, Travel & Tourism)	10 + 2 Stream or Pass in Entrance Test	3 Yr	English
UG Commerce & Management Courses				
58	B.Com. (General)	10 + 2 Stream or Pass in Entrance Test	3 Yrs	Telugu
68	B.Com. (Computer Applications)	10 + 2 Stream or Pass in Entrance Test	3 Yr	English
64	Bachelor of Business Management (BBM)	10 + 2 Stream or Pass in Entrance Test	3 Yrs	English
65	Bachelor of Hotel Management (BHM)	10 + 2 Stream or Pass in Entrance Test	3 Yr	English
UG Science Courses				
59	B.Sc. (Botany, Zoology, Chemistry)	10 + 2 Stream with relevant subjects / Pass in Entrance Test	3 Yrs	English Telugu
60	B.Sc. (Maths, Physics, Chemistry)	10 + 2 Stream with relevant subjects / Pass in Entrance Test	3 Yrs	English Telugu
61	B.Sc. (CD & FT)	10 + 2 Stream with Maths / Pass in Entrance Test	3 Yrs	English
62	B.Sc. (Information Technology)	10 + 2 Stream with Maths / Pass in Entrance Test	3 Yrs	English
63	B.Sc. (Maths, Statistics, Computers)	10 + 2 Stream with Maths / Pass in Entrance Test	3 Yrs	English
71	B.Sc. (Maths, Physics, Electronics)	10 + 2 Stream with relevant subjects or Pass in Entrance Test	3 Yr	English
72	B.Sc. (Maths, Electronics, Computers)	10 + 2 Stream with relevant subjects or Pass in Entrance Test	3 Yr	English
73	B.Sc. (Maths, Physics, Computers)	10 + 2 Stream with relevant subjects or Pass in Entrance Test	3 Yr	English
One year Courses				
80	Bachelor of Library Information Science (BLISc)	Any Graduate	1 Yr	English
141	Master of Library Information Science (MLISc)	BLISc	1 Yr	English
PG Diploma Courses				
81	PG Diploma in Bio-informatics (PGDBI)	Any Graduate with relevant subject	1 Yr	English
82	PG Diploma in Biotechnology (PGDBT)	Any Graduate with relevant subject	1 Yr	English
Management Diploma Courses				
83	PG Diploma in Hospital and Health Care Mgt. (PGDHM)	Any Graduate	1 Yr	English
84	PG Diploma in Business Management (PGDBM)	Any Graduate	1 Yr	English
85	PG Diploma in Marketing Management (PGDMM)	Any Graduate	1 Yr	English
86	PG Diploma in Human Resource Mgt. (PGDHRM)	Any Graduate	1 Yr	English
87	PG Diploma in Financial Management (PGDFM)	Any Graduate	1 Yr	English
88	PG Diploma in Banking and Financial Mgt (PGDBFM)	Any Graduate	1 Yr	English
89	PG Diploma in International Business (PGDIB)	Any Graduate	1 Yr	English
90	PG Diploma in Travel and Tourism Mgt. (PGDTTM)	Any Graduate	1 Yr	English

Code	Course	Eligibility	Duration	Medium
91	PG Diploma in Insurance Management (PGDIM)	Any Graduate	1 Yr	English
92	PG Diploma in Hotel Management (PGDHM)	Any Graduate	1 Yr	English
155	PG Diploma in Real Estate Management (PGDREM)	Any Graduate	1 Yr	English
94	PG Diploma in Journalism & Mass Comm. (PGDJM)	Any Bachelors Degree	1 Yr	English
95	PG Diploma in Computer Applications (PGDCA)	Any Bachelors Degree with Maths either at Degree or Inter level	1 Yr	English
96	PG Diploma in Information Technology (PGDIT)	Any Bachelors Degree with Maths / Computer Science / IT / Computer Applications / Electronics	1 Yr	English
163	PG Diploma in Communicative English	Any Bachelors Degree	1 Yr	English
UG Diploma Courses				
154	UG Diploma in Real Estate Management	10 + 2 or its Equivalent	-----	English
134	Diploma in Food Production	SSC or its Equivalent	-----	English
160	Diploma in Yoga for Human Excellence	10 + 2 or its Equivalent or 3 yr polytechnic diploma	-----	English
Certificate Courses				
77	HIV/AIDS Counselling	Any Bachelors Degree or having Paramedical Qualification with 10+2	-----	English
133	Hotel and Hospital House Keeping	SSC or its Equivalent	-----	English
156	Teacher Education	SSC or its Equivalent	-----	English

3.1 GENERAL ELIGIBILITY CRITERIA :

1. Admissions are governed by the rules and regulations that are issued by Andhra Pradesh State Council for Higher Education (APSCHE) from time to time. Candidates are considered for provisional Admission only, based on the certificates enclosed and the University reserves the right to cancel the admission of any candidate and to refund the fee subsequent to any directions from the Government or any other academic bodies.
2. There is no upper age restriction for admission into any course.
3. Students who were awarded bachelors degrees from Universities other than Acharya Nagarjuna University are required to pay Rs.100/- extra towards Recognition Fee. Transfer and Migration Certificates need not be submitted for admission. However, candidates desirous of obtaining TC from the CDE shall have to submit proof of date of birth.
4. Candidates from any part of India will be given admission based on the requisite qualifications mentioned for the course, provided they select one of the study centres in Andhra Pradesh and personally attend and write their examinations at the allotted Examination Centre till they complete the course.
5. Candidates from abroad are also eligible for admission into all the courses provided:
 - a) They fulfill the requisite qualifying requirements mentioned for the courses.
 - b) They furnish an address in India for correspondence and dispatch of study material and any other information.
 - c) CDE does not entertain any correspondence on foreign address.
 - d) They should personally attend and write their examinations at the allotted Examination Centre till they complete the course.

3.2 PG SCIENCE COURSES

3.2.1 M.Sc. BOTANY (Course Code :01)

- a. **Eligibility for admission into the Course:** A pass in B.Sc. with Botany as one of the subjects.
- b. **Duration of the Course :**
 - i. **Minimum :** Two Academic Years from the year of joining the course
 - ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
 - iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of Instruction** : English only

d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DBOT01	Biology and Diversity of Algae, Bryophytes, Pteridophytes and Gymnosperms	20	80	100
DBOT02	Systematics of angiosperms and Plant Ecology	20	80	100
DBOT03	Cytology, Genetics and Plant Breeding	20	80	100
DBOT04	Plant physiology and Metabolism	20	80	100
Labs :				
DBOTL01	Practical - I : Based on DBOT01 & DBOT02 theory papers	--	100	100
DBOTL02	Practical - II :Based on DBOT03 & DBOT04 theory papers	--	100	100
Final Year				
DBOT21	Development biology of Angiosperms and Elthanobotany	20	80	100
DBOT22	Microbiology, Mycology and Plant Diseases	20	80	100
DBOT23	Cell biology and Molecular biology	20	80	100
DBOT24	Plant biotechnology	20	80	100
Labs :				
DBOTL21	Practical - I : Based on DBOT21 & DBOT22 theory papers	--	100	100
DBOTL22	Practical - II: Based on DBOT23 & DBOT24 theory papers	--	100	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Particulars** : Refer Annexure - II

3.2.2 M.Sc. ZOOLOGY (Course Code :02)

a. **Eligibility for admission into course**: A pass in B.Sc. with Zoology as one of the subjects of study.

b. **Duration of the Course** :

i. **Minimum** : Two Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course**: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.

iii. **Re-registration Facility**: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration'

on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of Instruction** : English only

d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DZOO01	Systematics and Anatomy of Invertebrates	20	80	100
DZOO02	Systematics and Anatomy of Chordates and Gamete Biology	20	80	100
DZOO03	Cell Biology, Genetics and Evolution	20	80	100
DZOO04	Animal Ecology and Wildlife	20	80	100
Labs :				
DZOO0L01	Practical-I:Anatomy of Invertebrates and Ecology	--	100	100
DZOO0L02	Practical - II :Anatomy of Chordates and Gamete Biology	--	100	100
Final Year				
DZOO21	Animal Physiology	20	80	100
DZOO22	Aquaculture	20	80	100
DZOO23	Parasitology and Immunology	20	80	100
DZOO24	Biotechnology	20	80	100
Labs :				
DZOO2L21	Practical - I: Animal Physiology, Parasitology and Immunology	--	100	100
DZOO2L22	Practical - II: Aquaculture	--	100	100

* **Internal Assesment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Particulars** : Refer Annexure - II

3.2.3 M.Sc PHYSICS (Course Code :03)

a. **Eligibility for admission into course**: A pass in B.Sc. with Maths and Physics as subjects of study.

b. **Duration of the Course** :

i. **Minimum** : Two Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course**: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. Re-registration Facility: Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of Instruction :** English only

d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DPHY01	Mathematical Physics	20	80	100
DPHY02	Classical Mechanics and Statistical Mechanics	20	80	100
DPHY03	Quantum Mechanics	20	80	100
DPHY04	Electronics	20	80	100
Labs:				
DPHYL01	Practical - I : General Practical	--	100	100
DPHYL02	Practical - II : Electronics	--	100	100
Final Year				
DPHY21	Electromagnetic Theory and Modern Optics	20	80	100
DPHY22	Nuclear Physics, Molecular and Resonance spectroscopy	20	80	100
DPHY23	Solid State Physics I	20	80	100
DPHY24	Solid State Physics II	20	80	100
Labs:				
DPHYL21	Practical - I : Electronics	--	100	100
DPHYL22	Practical - II : Solid State Physics	--	100	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres :** Refer Annexure - I

g. **Fee Particulars :** Refer Annexure - II

3.2.4 M.Sc. CHEMISTRY (Course Code :04)

a. **Eligibility for admission into course:** A pass in B.Sc. with Chemistry as one of the subjects of study.

b. **Duration of the Course :**

i. **Minimum :** Two Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete

the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.

iii. Re-registration Facility: Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of Instruction :** English only

d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DCHE01	General Chemistry	20	80	100
DCHE02	Inorganic Chemistry	20	80	100
DCHE03	Organic Chemistry	20	80	100
DCHE04	Physical Chemistry	20	80	100
Labs:				
DCHEL01	Practical - I : Inorganic Chemistry	--	100	100
DCHEL02	Practical - II :Organic Chemistry	--	100	100
DCHEL03	Practical - III:Physical Chemistry	--	100	100
Final Year				
DCHE21	Analytical Chemistry	20	80	100
DCHE22	Inorganic Chemistry	20	80	100
DCHE23	Organic Chemistry	20	80	100
DCHE24	Environmental Chemistry	20	80	100
Labs:				
DCHEL21	Practical - I : Inorganic, Organic, Environmental Chemical Analysis	--	100	100
DCHEL22	Practical - II: Instrumental Methods for Analysis	--	100	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

e. **Examination Rules:**Refer Annexure - III

f. **Study Centres :** Refer Annexure - I

g. **Fee Particulars :** Refer Annexure - II

3.2.5. M.Sc. Microbiology (Course Code :05)

a. **Eligibility for admission into course:** Candidates who have passed B.Sc. with Microbiology or Botany as one of the subjects are eligible for admission. In addition to above the candidates who have passed B. Sc with Zoology / Bio-Chemistry /Agriculture/Aquaculture / Pharmacy /

Medical Lab Technology / Biotechnology / Veterinary Science as one of the subjects are also eligible for admission.

b. **Duration of the Course :**

i. **Minimum :** Two Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.

iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of Instruction :** English only

d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DMB01	Introduction Microorganisms	20	80	100
DMB02	Microbiological methods	20	80	100
DMB03	Microbial Physiology and Biochemistry	20	80	100
DMB04	Environmental and Agricultural Microbiology	20	80	100
Labs:				
DMBL01	Practical-I:Microbes and Microbiological methods	--	100	100
DMBL02	Practical-II:Microbial physiology, Environmental and Agricultural Microbiology	--	100	100
Final Year				
DMB21	Medical Microbiology	20	80	100
DMB22	Immunology and cellular Microbiology	20	80	100
DMB23	Microbial genetics and Molecular Biology	20	80	100
DMB24	Food & Industrial Microbiology	20	80	100
Labs:				
DMBL21	Practical - I :Microbial genetics, Molecular biology and immunology	--	100	100
DMBL22	Practical - II: Medical, Food & Industrial Microbiology	--	100	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

- e. **Examination Rules:** Refer Annexure - III
 f. **Study Centres :** Refer Annexure - I
 g. **Fee Particulars :** Refer Annexure - II

3.2.6. M. Sc. MATHEMATICS (Course Code :06)

- a. **Eligibility for admission into the Course:** Pass in B.A. or B.Sc. with Mathematics as main or ancillary or one of the three equal subjects.
- b. **Duration of the Course :**
- i. **Minimum :** Two Academic Years from the year of joining the course
- ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.
- c. **Medium of Instruction :** English only
- d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DM01	Algebra	20	80	100
DM02	Analysis	20	80	100
DM03	Complex Analysis and Special Functions and Partial Differential Equations	20	80	100
DM04	Theory of Ordinary Differential Equations	20	80	100
Final Year				
DM21	Topology and Functional Analysis	20	80	100
DM22	Measure and Integration	20	80	100
DM23	Analytical Number Theory and Graph Theory	20	80	100
DM24	Rings and Modules	20	80	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

- e. **Examination Rules:** Refer Annexure - III
 f. **Study Centres :** Refer Annexure - I
 g. **Fee Particulars :** Refer Annexure - II

3.2.7. M.Sc. PSYCHOLOGY (Course Code :140)

- a. **Eligibility for admission into Course :** The candidates should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course :**
- i. **Minimum :** Two Academic Years from the year of joining the course
- ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.
- c. **Medium of Instruction :** English only
- d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
I Year				
DPSY01	General Psychology	25	75	100
DPSY02	Development Psychology	25	75	100
DPSY03	Personality	25	75	100
DPSY04	Social Psychology	25	75	100
Labs:				
	Practical - I	--	100	100
II Year				
DPSY21	Psychopathology	25	75	100
DPSY22	Research Methodology	25	75	100
DPSY23	Counselling	25	75	100
DPSY24	Organizational Psychology	25	75	100
Labs:				
	Practical - II	--	100	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

- e. **Examination Rules:** Refer Annexure - III
- f. **Study Centres :** Refer Annexure - I
- g. **Fee Particulars :** Refer Annexure - II

3.2.8. M.Sc. STATISTICS (Course Code :138)

- a. **Eligibility for admission into the Course:** Pass in B.A. or B.Sc. with Mathematics and Statistics as two of three subjects.
- b. **Duration of the Course :**
- i. **Minimum :** Two Academic Years from the year of joining the course
- ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.
- c. **Medium of Instruction :** English only
- d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DMSTT01	Probability and Distribution Theory	20	80	100
DMSTT02	Statistical Inference	20	80	100
DMSTT03	Sampling Theory	20	80	100
DMSTT04	Design of Experiments	20	80	100
Labs:				
	Practical-1	--	100	100
Final Year				
DMSTT21	Statistical Quality Control	20	80	100
DMSTT22	Operations Research	20	80	100
DMSTT23	Econometrics	20	80	100
DMSTT24	Multivariate Analysis	20	80	100
Labs:				
	Practical - II		100	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

- e. **Examination Rules:** Refer Annexure - III
- f. **Study Centres :** Refer Annexure - I
- g. **Fee Particulars :** Refer Annexure - II

3.2.9. M.Sc. FOODS AND NUTRITIONAL SCIENCES (Course Code :139)

- a. **Eligibility for admission into the Course:** B.Sc. (Home Science) / B.Sc. (Applied Nutrition) / B.H.Sc. (Rural) / B.Sc. (Clinical Nutrition and dietetics) / B.Sc. (Food Science and Quality Control) / B.Sc. (With Nutrition / Foods as one paper) / B.H.Sc. (Home Science special 4 year course) / B.Sc. (Microbiology, Biotechnology, Biochemistry) / B.Sc. (B.Z.C.)
- b. **Duration of the Course :**
- i. **Minimum :** Two Academic Years from the year of joining the course
- ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.
- c. **Medium of Instruction :** English only
- d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DFN01	Fundamentals of Food and Nutrition	20	80	100
DFN02	Nutritional Biochemistry	20	80	100
DFN03	Functional Foods	20	80	100
DFN04	Institutional Foods Service Management	20	80	100
LABS				
DFNL01	Nutritional Biochemistry	--	100	100
DFNL02	Functional Foods	--	100	100
Final Year				
Specialization - I : Clinical Nutrition and Dietetics				
DFN21A	Nutrition through life cycle	20	80	100
DFN22A	Nutritional assessment techniques	20	80	100
DFN23A	Clinical Nutrition and Dietetics	20	80	100
DFN24A	Diet therapy and Counseling	20	80	100
LABS				
DFNL21A	Nutritional assessment techniques	--	100	100
DFNL22A	Dietetics and Diet therapy	--	100	100

Specialization - II : Food Science and Quality Control

DFN21B	Food Chemistry and Chemical Analysis of Foods	20	80	100
DFN22B	Experimental Foods	20	80	100
DFN23B	Food Microbiology and Toxicology	20	80	100
DFN24B	Food Safety and Quality Assurance	20	80	100

LABS

DFNL21B	Food Chemistry and Chemical Analysis of Foods	--	100	100
DFNL22B	Experimental Foods and Food Microbiology	--	100	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Particulars** : Refer Annexure - II

3.2.10. M.Sc. BIO INFORMATICS (Course Code :146)

a. **Eligibility for admission into the Course:** A Degree in Physical or Life Sciences, Agriculture Veterinary Science, Pharmacy, Forestry, Computer Science, Information Technology, Medical Science, Food Science and Other related subjects

b. **Duration of the Course** :

i. **Minimum** : Two Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.

iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of Instruction** : English only

d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
Paper -1	Cell and Molecular Biology	20	80	100
Paper -2	Introduction to Bioinformatics and Statistics	20	80	100
Paper -3	Computational Methods for Sequence Analysis	20	80	100
Paper -4	Programming for Bioinformatics	20	80	100
Practicals				
Lab - 1	Basic Bioinformatics Tools and Statistics	--	100	100
Lab - 2	Programming with C, C++ , Pearl	--	100	100

SECOND YEAR

Paper -1	Genomics and Proteomics	20	80	100
Paper -2	Molecular Imaging and Drug Designing	20	80	100
Paper -3	Computational Biology and Algorithms	20	80	100
Paper -4	Data Base Management Systems and Data Mining	20	80	100

Practicals

Lab - 1	Molecular Modeling, Docking Studies, DMS & DM	--	100	100
Project	Project	--	100	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Particulars** : Refer Annexure - II

3.3 COMPUTERS & IT COURSES**3.3.1 M.Sc. (Computer Science) (Course Code :109)****Note :-**

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.

a. **Eligibility for admission into the Course:** Pass in Any Bachelors Degree with computer science or Computer Applications as one of the subjects or BCA or B.Sc. (IT) or any degree with ONE year PGDCA or any PG Degree with ONE year PGDCA.

b. **Duration of the Course :**

i. **Minimum** : Two Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.

iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of Instruction** : English only

d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
I YEAR:				
DMCS01	Data Structures	25	75	100
DMCS02	Object Oriented Programming	25	75	100
DMCS03	Computer Organization	25	75	100
DMCS04	Discrete Mathematical Structures	25	75	100
DMCS05	Software Engineering	25	75	100
DMCS06	Distributed Operating System	25	75	100
DMCS07	Data Base Management Systems	25	75	100
DMCS08	Theory of Automata and Formal language	25	75	100
DMCS09	Computer Networks	25	75	100
DMCS10	Design & Analysis of Algorithms	25	75	100
LABS				
11	Data Structures Lab using C++	25	75	100
12	Object Oriented Programming Lab in JAVA	25	75	100
13	OS Lab	25	75	100
14	ORACLE Lab	25	75	100
II YEAR:				
DMCS21	User Interface Design	25	75	100
DMCS22	Computer Graphics	25	75	100
DMCS23	Object Oriented Analysis & Design	25	75	100
DMCS24A/	Advanced Computer Architecture /			
DMCS24B	Microprocessor & Applications	25	75	100
DMCS25A/	Cryptography & Network Security /			
DMCS25B	TCP/IP	25	75	100
DMCS26	Data Ware Housing & Data Mining	25	75	100
DMCS27A/	Embedded Systems /			
DMCS27B	Image Processing	25	75	100
DMCS28A/	Artificial Intelligence /			
DMCS28B	Compiler Design	25	75	100
LABS				
09	Networks Lab	25	75	100
10	Visual Programming & Web Programming	25	75	100
11	Project	--	--	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**:Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Particulars** : Refer Annexure - II

3.3.2 M.SC. (INFORMATION TECHNOLOGY) (COURSE CODE :28)

- a. **Eligibility for admission into the Course:** Pass in any Bachelors Degree with Mathematics / Electronics / Computer Science / Computer Applications / Information Technology as a subject of study either at inter or Degree level.

or

Any Graduate with a 6 Months Certificate Course in information Technology or Computers.

- b. **Duration of the Course :**

i. **Minimum :** Two Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.

iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

- c. **Medium of Instruction :** English only

- d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
I Year				
DMSIT01	Basics of IT	25	75	100
DMSIT02	Computer Networks	25	75	100
DMSIT03	Computer Organisation	25	75	100
DMSIT04	Data Structure with C	25	75	100
DMSIT05	Operating Systems	25	75	100
DMSIT06	DBMS	25	75	100
Labs				
DMSITL01	C Lab	--	100	100
DMSITL02	Oracle Lab	--	100	100
II Year				
DMSIT21	Software Engineering	25	75	100
DMSIT22	C++	25	75	100
DMSIT23	TCP / IP	25	75	100
DMSIT24	Data Mining and Techniques	25	75	100
DMSIT25	Cryptography & Network Security	25	75	100
DMSIT26	Artificial Intelligence	25	75	100

Labs

DMSTIL21	Java Lab	--	100	100
DMSTIL22	VC++ Lab	--	100	100
	Project			200

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

- e. **Examination Rules:** Refer Annexure - III
 f. **Study centres** : Refer Annexure - I
 g. **Fee Structure** : Refer Annexure - II

3.4 COMMERCE AND MANAGEMENT COURSES**3.4.1 MASTER OF COMMERCE (M.Com.)(Course Code :12 - Accounting, 13 - Banking)**

- a. **Eligibility for admission into the course:** Pass in B.Com. and B.B.M. degree examination of this University or that of any other university recognised as equivalent thereto.
- b. **Duration of the Course** :
- i. **Minimum** : Two Academic Years from the year of joining the course
 - ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
 - iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.
- c. **Medium of Instruction** : English Only
- d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DCM01	Perspectives of Management	20	80	100
DCM02	Business Environment	20	80	100
DCM03	Marketing Management	20	80	100
DCM04(NR)	Financial Management	20	80	100
DCM05	Human Resource Management	20	80	100

Final year : In addition to the following **two** compulsory papers, the candidate has to select **one** of the following elective groups.

DCM21	International Business	20	80	100
DCM22	Management of Information Systems	20	80	100
Elective: Accounting (a)				
DCM23	Advanced Financial Accounting	20	80	100
DCM24	Advanced Cost and Management Accounting	20	80	100
DCM25	Taxation	20	80	100
Elective: Banking (b)				
DCM26	Commercial Banking	20	80	100
DCM27	Central Banking and Development Banking	20	80	100
DCM28	Finance of Foreign Trade & International Banking	20	80	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

- e. **Examination Rules:** Refer Annexure - III
 f. **Study Centres :** Refer Annexure - I
 g. **Fee Particulars :** Refer Annexure - II

3.4.2 MASTER OF HUMAN RESOURCE MANAGEMENT (M.H.R.M)(Course Code :23)

- a. **Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course :**
- Minimum :** Two Academic Years from the year of joining the course
 - Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
 - Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.
- c. **Medium of Instruction :** English only
- d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
I Year				
DMHR01	Perspectives of Management	25	75	100

DMHR02	Human Resource Management	25	75	100
DMHR03	Labour Welfare and Social Security	25	75	100
DMHR04	Organisational Behaviour	25	75	100
DMHR05	Employee Compensation Management	25	75	100

II Year

DMHR21	Human Resource Development, Strategies & Systems	25	75	100
DMHR22	Industrial Relations Management	25	75	100
DMHR23	Labour Legislation & Case Law	25	75	100
DMHR24	Change Management and Organisational Development	25	75	100
Project	Project Report	--	100	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

- e. **Examination Rules:** Refer Annexure - III
- f. **Study Centres** : Refer Annexure - I
- g. **Fee Particulars** : Refer Annexure - II
- h. **Project Proposal** : The proposal for project work should be prepared in consultation with the guide and it should be sent to the coordinator (Exams), CDE, ANU for approval within the stipulated time as shown in the academic schedule. The proposal should clearly state the significance, objectives, methodology, statistical techniques to be used, limitations if any and future directions for further research, etc.,

Every student must prepare two copies of project report and should submit one copy to the Co-ordinator (exams), CDE, ANU and another copy may be retained by the student.

3.5. PG ARTS COURSES

3.5.1 MASTER OF ARTS : ENGLISH (Course Code :14)

- a. **Eligibility for Admission into Course:**
1. Pass in B.A./B.Com./B.Sc. with English as one of the subjects of Degree Examination of this University or any other University recognised as equivalent there to.
 2. Professional graduates with one paper in English as one of the subjects of study at graduate level.
- b. **Duration of the Course :**
- i. **Minimum** : Two Academic Years from the year of joining the course
 - ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
 - iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks

secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of Instruction** : English only

d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DEG01	History of the English Language	20	80	100
DEG02	Shakespeare	20	80	100
DEG03	Modern Literature -I (1550 - 1700)	20	80	100
DEG04	Modern Literature - II (1700 - 1850)	20	80	100
DEG05	Modern English Literature - III (1850 - 1950)	20	80	100
Final Year				
DEG21	Literary Criticism	20	80	100
DEG022	American Literature	20	80	100
DEG023	Indian English Literature	20	80	100
DEG24	Twentieth Century Poetry and Drama	20	80	100
DEG25	Twentieth Century Prose and Fiction	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Particulars** : Refer Annexure - II

3.5.2 MASTER OF ARTS : TELUGU (Course Code :15)

a. **Eligibility for admission into Course**: The candidates should have passed BA /B.Sc/ B.Com with Telugu as one of the subjects of study or Basha Praveena with POL or BAOL Telugu / Sanskrit with Part - I Telugu of this University or that of any other University recognised as equivalent thereto.

b. **Duration of the Course** :

i. **Minimum** : Two Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course**: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility**: Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or

third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of Instruction** : Telugu only

d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DT01	Prescribed Text	20	80	100
DT02	Introduction to General Linguistics	20	80	100
DT03	Outlines of Telugu Literature	20	80	100
DT04	Study of Telugu Grammar, Prosody and Poetics	20	80	100
DT05	Modern trends in Telugu Poetry	20	80	100
Final Year :				
DT21	Literary Criticism and theory of Literature	20	80	100
DT22	Dravidian Philology & Evolution of Telugu Language	20	80	100
DT23	Special study : Sreenadha	20	80	100
DT24	Sanskrit	20	80	100
DT25	Women Studies in Telugu Literature	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Particulars** : Refer Annexure - II

3.5.3 MASTER OF ARTS : HINDI (Course Code :110)

a. **Eligibility for admission into Course**: The candidate should have passed any Bachelors degree with Hindi as Second Language, B.A. with Hindi as Special subject, Rastra Bhasha Praveena from Dakshin Bharat Hindi Prachar Sabha, Madras, Visharad Diploma of Hindi of Dakshin Bharat Hindi Prachar Sabha or Sahitya Sammalan, Allahabad

b. **Duration of the Course** :

i. **Minimum** : Two Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course**: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.

iii. **Re-registration Facility**: Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or

third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of Instruction** : Hindi only

d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DHIND01	History of Hindi Literature	20	80	100
DHIND02	Theory of Indian and Western Literature	20	80	100
DHIND03	Old and Medieval Poetry	20	80	100
DHIND04	Hindi Prose – Drama, Novel, Stories and Essay	20	80	100
DHIND05	Modern Poetry	20	80	100
Final Year:				
DHIND21	Linguistics and History of Hindi Language	20	80	100
DHIND22	Official Language: Hindi and Hindi Translation	20	80	100
DHIND23	Indian Literature	20	80	100
DHIND24	Comparative literature & Universal language: Hindi	20	80	100
DHIND25	Special Study of an Author	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Particulars** : Refer Annexure - II

3.5.4 MASTER OF ARTS : ECONOMICS (Course Code :16 - Economics of Industry & 20 - Agricultural Economics and Rural Development)

a. **Eligibility for admission into the course**: Pass in BA degree examination with Economics as one of the subject of this university or that of any other university recognised as equivalent thereto.

b. **Duration of the Course** :

i. **Minimum** : Two Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course**: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.

iii. **Re-registration Facility**: Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or

third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

- c. **Medium of Instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DEC01	Micro Economics	20	80	100
DEC02	Macro Economics	20	80	100
DEC03	Government Finance	20	80	100
DEC04	Evolution of Economic Doctrines	20	80	100
DEC05	Quantitative Methods	20	80	100

Final Year: In addition to the following **four** compulsory papers, the candidate has to select **one** of the following elective groups.

DEC21	Theory of Economics of Development & Planning	20	80	100
DEC22	Indian Economy	20	80	100
DEC23	International Economics	20	80	100
DEC24	Quantitative Analysis & Computer Applications	20	80	100

Optionals:

(A) Economics of Industry:

DEC25	Industrial Economics	20	80	100
DEC26	Labour Economics	20	80	100

(B) Agricultural Economics & Rural Development

DEC27	Agricultural Economics & Farm Management	20	80	100
DEC28	Rural Development : Planning & Management	20	80	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

- e. **Examination Rules:** Refer Annexure - III

- f. **Study Centres :** Refer Annexure - I

- g. **Fee Particulars :** Refer Annexure - II

3.5.5 MASTER OF ARTS : HISTORY (Course Code :17)

- a. **Eligibility for admission into course:** Pass in any bachelors degree examination of this University or any other University recognised as equivalent thereto.

- b. **Duration of the Course :**

i. **Minimum :** Two Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. Re-registration Facility: Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DH01	History of India upto 1206 A.D.	20	80	100
DH02	History of Andhras upto 1336 A.D.	20	80	100
DH03	History of South India (1336 to 1765 A.D.)	20	80	100
DH04	History of Modern Europe (1789 to 1919)	20	80	100
DH05	History of U.S.A. (1776 to 1945)	20	80	100
Final Year :				
DH21	History of India (1526 to 1761 A.D.)	20	80	100
DH22	Social and Economic History of Modern India (1757 to 1947)	20	80	100
DH23	Historical Method with Special Reference to Indian History	20	80	100
DH24	History of Contemporary World Since 1919	20	80	100
DH25	History of Modern Andhra (1765 to 1956)	20	80	100

* **Internal Assesment by way of Assignments :** Refer to Annexure -IV

e. **Examination Rules:**Refer Annexure - III

f. **Study Centres :** Refer Annexure - I

g. **Fee Particulars :** Refer Annexure - II

3.5.6 MASTER OF ARTS : POLITICAL SCIENCE (Course Code :18)

a. **Eligibility for admission into course:** The candidates should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.

b. **Duration of the Course :**

i. **Minimum :** Two Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing **FIRST**

Class or SECOND Class.

iii. Re-registration Facility: Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DPS01	Political Thought	20	80	100
DPS02	Administrative Theory	20	80	100
DPS03	Public Policy	20	80	100
DPS04	Indian Government and Politics	20	80	100
Final Year				
DPS21	Comparative Politics	20	80	100
DPS22	International Relations	20	80	100
DPS23	Research Methods and Statistics	20	80	100
DPS24	Social and Political Thought in India	20	80	100
DPS25	Modern Political Theory and Analysis	20	80	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres :** Refer Annexure - I

g. **Fee Particulars :** Refer Annexure - II

3.5.7 MASTER OF ARTS : SOCIOLOGY (Course Code :19)

a. **Eligibility for admission into Course:** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.

b. **Duration of the Course :**

i. **Minimum :** Two Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. Re-registration Facility: Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DSOC01	Sociological Analysis	20	80	100
DSOC02	Social Thought and Sociological Perspectives	20	80	100
DSOC03	Social Research and Statistics	20	80	100
DSOC04	Indian Society: Structure and Change	20	80	100
Final Year				
DSOC21	Rural and Urban Sociology	20	80	100
DSOC22	Industrial Sociology and Labour Welfare	20	80	100
DSOC23	Social Demography and Family Welfare	20	80	100
DSOC24	Medical Sociology	20	80	100
DSOC25	Social Disorganisation and Criminology	20	80	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres :** Refer Annexure - I

g. **Fee Particulars :** Refer Annexure - II

3.5.8 MASTER OF SOCIAL WORK (M.S.W.): (Course Code :21)

a. **Eligibility for admission into Course :** The candidates should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.

b. **Duration of the Course :**

i. **Minimum :** Two Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. Re-registration Facility: Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of Instruction :** English only

d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
I Year				
DSW01	Social Work: History and Ideology	25	75	100
DSW02	Man and Society	25	75	100
DSW03	Working with Individuals and Groups	25	75	100
DSW04	Working with Communities and Society	25	75	100
DSW05	Social work Research	25	75	100
II Year				
DSW21	Working with families	25	75	100
DSW22	Social Policy and Administration	25	75	100
DSW23	Community Development	25	75	100
DSW24	Correctional Social Work	25	75	100
Project	Project work	-	100	100
	(8 weeks placement in institutions, Communities and development projects (DPAP,AIDS project, street children, child line, child labour, IRDP, Velugu, ICDS etc..))			

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

e. **Examination Rules:**Refer Annexure - III

f. **Study Centres :** Refer Annexure - I

g. **Fee Particulars :** Refer Annexure - II

h. **Project Proposal:** The proposal for project work should be prepared in consultation with the guide and it should be sent to the coordinator (Exams), CDE, ANU for approval within the stipulated time as shown in the academic schedule. The proposal should clearly state the significance, objectives, methodology, statistical techniques to be used, limitations if any and future directions for further research, etc.,

Every student must prepare two copies of project report and should submit one copy to the Co-ordinator (exams), CDE, ANU and another copy may be retained by the student.

3.5.9. M.A. (Journalism and Mass Communication) (Course Code :29)

- a. **Eligibility for admission into the Course:** The Candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course :**
- i. **Minimum :** Two Academic Years from the year of joining the course
- ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.
- c. **Medium of Instruction :** English only
- d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DJ01	Introduction to communication and History of Journalism	20	80	100
DJ02	REPORTING AND EDITING	20	80	100
DJ03	Public relations and Advertising	20	80	100
DJ04	Radio and Television production	20	80	100
DJ05	Media Law and Ethics	20	80	100
Final Year				
DJ21	Research Methodology	20	80	100
DJ22	Communication theory	20	80	100
DJ23	Development communication	20	80	100
DJ24	International communication	20	80	100
	Dissertation	--	100	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

- e. **Examination Rules:** Refer Annexure - III
- f. **Study Centres :** Refer Annexure - I
- g. **Fee Particulars :** Refer Annexure - II

GUIDELINES FOR SUBMITTING DISSERTATION :

All the IIInd Year students of M.A. (JMC) have to submit a dissertation on a topic related to any of the papers prescribed in the previous or final year. It will be valued for 100 Marks.

The purpose of the dissertation is to provide an experience to the student to apply his knowledge of research methodology on a topic of his/her choice related to the subject. The student has to select a guide and select the topic with the assistance of the guide and complete the dissertation under his/her guidance. **Any working journalist of the cadre of Staff Reporter/Sub-Editor and above of a major Telugu or English news daily/Channel/teacher in journalism of any college/university is eligible to guide the candidates.** The dissertation should consist of a comprehensive study of any topic. It is advisable that the student also undertakes an empirical study in addition to the theoretical analysis of the topic. The dissertation may consist of about **25-30** computerized pages (7,500 to 9,000 words) in one and half lines format in English or Telugu.

ADDITIONAL GUIDELINES RELATING TO SUBMISSION OF DISSERTATION

ONE copy of the Dissertation should be submitted in **hard bound** (Spiral binding is not permitted) as per the schedule. If a candidate fails to submit dissertation within the stipulated time he/she will have to pay the late fee prescribed by the University authorities from time to time. The dissertations submitted after due date with fine will be sent for evaluation along with the dissertations of the subsequent examinations only. In any case dissertation has to be submitted within the validity period of a candidate's registration.

Candidate should submit the dissertation with

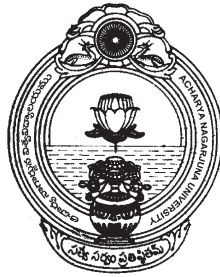
1. Title page
2. Declaration Form
3. Certificate from the guide in the prescribed form given below.

TITLE & FIRST PAGE :: MODEL FORMAT

**INFLUENCE OF FOREIGN MEDIA
ON INDIAN YOUTH : A STUDY**

Dissertation Submitted
By
UNDRAKONDA ATCHAIHAH BABU
(Enrollment No.A06JM002046)

Dissertation Submitted in partial fulfillment of
the requirement for the award of the Master Degree
Journalism and Mass Communication



Centre for Distance Education
Acharya Nagarjuna University
Nagarjuna Nagar - 522 510m Guntur (Dist.) (A.P.)

SECOND PAGE :: MODEL FORMAT

DECLARATION

I declare that this Dissertation has been written by me and has not previously formed as the basis for the award of any Degree, Diploma or other similar title in this or any other university. (My Enrollment No.A06JM002046)

UNDRAKONDA ATCHAIHAH BABU
D.NO.1-4-257,
Main Road
Suryapet - 508 213

THIRD PAGE :: MODEL FORMAT
CERTIFICATE

This is to certify that the Dissertation entitled "**Influence of Foreign Media on Indian Youth : A Study**", submitted in partial fulfillment of requirement for the award of Degree of Master of Journalism and Mass Communication is a record of bonafide research work done by **U. Atchiaiah Babu**, bearing registration No.A06JM002046 during the Academic Year of 2005-2007, under my Guidance.

SRI. S. RAMESH
Lecturer in Journalism
B.R. Ambedkar Law College,
Hyderabad.

- h. Dissertation Work :** Every student must submit a dissertation of 25 to 30 pages on a topic related to the course and in consultation with the project guide. The faculty members of the department of journalism and mass communication or senior journalist of leading news papers or editors, sub-editors may be selected as project guides. The dissertation should clearly state the significance, objectives, methodology, statistical techniques to be used, limitations if any and future directions for further research, etc.,

Every student must prepare two copies of dissertation and should submit one copy to the Co-ordinator (exams), CDE, ANU and another copy may be retained by the student.

3.5.10 MASTER OF ECONOMICS (M.B.E.): (Course Code :147)

- a. Eligibility for admission into Course :** The candidates should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. Duration of the Course :**
- i. Minimum :** Two Academic Years from the year of joining the course
 - ii. Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
 - iii. Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.
- c. Medium of Instruction :** English only
- d. Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
FIRST YEAR				
Paper-101	Micro and Macro economic Analysis	20	80	100
Paper-102	Quantitative Techniques for Business	20	80	100
Paper-103	Principles of Business Finance & Accounting	20	80	100
Paper-104	Organizational Behavior and Development	20	80	100
Paper-105	International Trade and Business	20	80	100
Paper-106	Marketing Management	20	80	100
Paper-107	Fundamentals of Econometrics	20	80	100
Paper-108	Project Appraisal and Impact Analysis	20	80	100
SECOND YEAR				
Paper-201	Financial Market and Intermediaries	20	80	100
Paper-202	Strategic Management	20	80	100
Paper-203	Global Marketing Management	20	80	100
Paper-204	Global Finance	20	80	100
Specialisation Papers: The Candidate Has To Select Any one of the Specialisation Groups				
Group- A				
Paper-205A	Research methodology for management	20	80	100
Paper-206A	International financial management	20	80	100
Paper-207A	INVESTMENT AND PORTFOLIO MANAGEMENT	20	80	100
Paper-208A	Strategic human resource management	20	80	100
Group- B				
Paper-205B	Financial derivatives	20	80	100
Paper-206B	International human resource management	20	80	100
Paper-207B	Management of industrial relations	20	80	100
Paper-208B	International marketing	20	80	100
	Project	--	100	100
	Viva	--	100	100

* Internal Assesment by way of Assignments : Refer to Annexure -IV

- e. **Examination Rules:**Refer Annexure - III
- f. **Study Centres :** Refer Annexure - I
- g. **Fee Particulars :** Refer Annexure - II
- h. **Project Proposal:** The proposal for project work should be prepared in consultation with the guide and it should be sent to the coordinator (Exams), CDE, ANU for approval within the stipulated time as shown in the academic schedule. The proposal should clearly state the significance, objectives, methodology, statistical techniques to be used, limitations if any and future directions for further research, etc.,

Every student must prepare two copies of project report and should submit one copy to the Co-ordinator (exams), CDE, ANU and another copy may be retained by the student.

3.6 LAW COURSES

LL.M PROGRAMME: Admission into LL.M course is subject to the rules framed by the Government of Andhra Pradesh from time to time and if the Government insists for a qualifying rank in the entrance test for Distance Education Students also, then such rules are applicable to the applicants of LL.M course under the distance mode. Prospective students are, therefore, advised to apply for the State wide entrance test for admission into LL.M. course.

In order to meet the ever-increasing demand for advanced legal education, the Centre for Distance Education of Nagarjuna University has decided to offer the LL.M Programme through distance mode from the academic year 2003-04. This programme is open for all LL.B/B.L graduates. The LL.M programme is offered in the following four specializations.

1. Labour Laws
2. Constitutional Law and Administrative Law
3. Corporate and Securities Laws
4. Torts and Crimes

a. **Eligibility:** All LL.B/B.L graduates are eligible for admission subject to the rules framed by the Government of Andhra Pradesh from time to time.

b. **Duration of the Course :**

i. **Minimum :** Two Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.

iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of Instruction :** English only

d. **Course Structure :**

3.6.1. Branch I – Labour Laws (Course Code: 07)

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
D1231LL	Research Methodology (Compulsory Paper)	20	80	100
D1233LL	Dispute resolutions in Labour Management relations	20	80	100
D1234LL	Trade Union Law	20	80	100
D1237LL	Jurisprudence (Compulsory Paper)	20	80	100
D1235LL	Industrial Discipline and Punishment Process	20	80	100
D1236LL	Collective Bargaining	20	80	100

Final Year

D1251LL	Social Security Law	20	80	100
D1252LL	Wages and Minimum Labour Standards	20	80	100
Paper IX	Dissertation	--	200	200

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

3.6.2. Branch II – Constitutional & Administrative Laws (Course Code: 08)

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
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First Year

D1231CL	Research Methodology (Compulsory Paper)	20	80	100
D1233CL	Fundamental Rights and Directive Principles	20	80	100
D1234CL	Centre and State Relations	20	80	100
D1237CL	Jurisprudence (Compulsory Paper)	20	80	100
D1235CL	Administrative Process – Nature and Scope	20	80	100
D1236CL	Administrative Process and Judicial Control	20	80	100

Final Year

D1251CL	Protection & Enforcement of Human Rights in India	20	80	100
D1252CL	Public Authorities: Liability	20	80	100
Paper IX	Dissertation	--	200	200

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

3.6.3 Branch III – Torts & Crimes (Course Code: 09)

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
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First Year

D1231TCL	Research Methodology (Compulsory Paper)	20	80	100
D1233TCL	General Theory and Principles of Tort Liability-I	20	80	100
D1234TCL	Law of Crimes	20	80	100
D1237TCL	Jurisprudence (Compulsory Paper)	20	80	100
D1235TCL	General Theory and Principles of Tort Liability-II	20	80	100
D1236TCL	Criminal Procedure Code	20	80	100

Final Year:

D1251TCL	Law of Negligence and Damages	20	80	100
D1252TCL	Criminology and Penology	20	80	100
Paper IX	Dissertation	--	200	200

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

3.6.4 Branch IV – Corporate & Securities Laws (Course Code: 10)

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
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First Year

D1231CSL	Research Methodology (Compulsory Paper)	20	80	100
D1233CSL	General Principles of Company Law-I	20	80	100
D1234CSL	Company Management	20	80	100
D1237CSL	Jurisprudence (Compulsory Paper)	20	80	100
D1235CSL	General Principles of Company Law-II	20	80	100
D1236CSL	Administration of Company Law	20	80	100

Final Year

D1251CSL	Corporate Regulations	20	80	100
D1252CSL	Securities Law & Investor Protection	20	80	100
Paper IX	Dissertation	--	200	200

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Particulars** : Refer Annexure - II

METHOD OF INSTRUCTION

Course material on all the theory papers will be supplied by the CDE after completion of the admission process. The course material divided into generally 16 lessons on each paper, provides a general idea about the scope of the paper and a summary of the content of the subject. The candidates are not expected to depend only on the course material for the examination. The course material provides also the relevant reference material which the student is supposed to study in detail. Similarly, the course material may also provide a list of important cases (with citations) on relevant topics and the student is expected to study the judgments of those cases from Law Reports.

Study Centre for PCP Programmes

Week end classes will be held at selected study centres, subject to the minimum enrollment prescribed. Refer ANNEXURE - I for list of study centres.

EXAMINATIONS

Pattern of Examination : The pattern of examination of LL.M Programme shall be as follows:

- Year-end examination:** The year end examination shall be for 80 marks in each paper i.e. six theory papers at the end of first year and two theory papers at the end of second year.
- Dissertation (final year):** The candidate has to submit a dissertation on a topic related to his specialization at the end of the final year. It will be valued for 200 marks.

The purpose of the dissertation is to provide an experience to the student to apply his knowledge of research methodology on a topic of his/her choice related to the specialization. The student has to select a guide and select the topic with the assistance of the guide. Any lecturer in a Law College, with an LL.M degree, is eligible to guide the candidate. The dissertation should consist a comprehensive study of any topic. It is advisable that the student also undertakes an empirical study in addition to the theoretical analysis of the topic. The dissertation may consist of about 150 typed pages. The student should submit the dissertation proposal in the following format at the end of the first year examination.

ACHARYA NAGARJUNA UNIVERSITY
CENTRE FOR DISTANCE EDUCATION
LL.M
(Through Distance Mode)
PROFORMA FOR DISSERTATION PROPOSAL
DISSERTATION

Regn.No.

Name and Address of student

Title of the Dissertation.....

Name, Designation and Official Address of the Guide

Signature of the Student

Date:

Signature of the Guide

Date:

ADDITIONAL GUIDELINES RELATING TO SUBMISSION OF DISSERTATION

Two copies of the Dissertation should be submitted in hard bound (Spiral binding is not permitted) candidate should submit the dissertation with Title page Declaration form and certificate from the guide in the prescribed form given below, within 30 days after the completion of May/December Examinations.

TITLE & FIRST PAGE :: MODEL FORMAT
RECOGNITION OF TRADE UNIONS
With Special Reference to
BHEL, RAMACHANDRAPURAM

Dissertation Submitted
By
DAMERA SATYANARAYANA
(Enrollment No.A03LM990046)

Dissertation Submitted in partial fulfillment of
the requirement for the award of Research
Degree of Masters of Law (Labour Laws)



Centre for Distance Education
Acharya Nagarjuna University
Nagarjuna Nagar - 522 510m Guntur (Dist.) (A.P.)

SECOND PAGE :: MODEL FORMAT
DECLARATION

I declare that this Dissertation has been written by me and has not previously formed as the basis for the award of any Degree, Diploma or the similar title in this or any other university. (My Enrollement No.A03LM990046)

DEMERA SATYANARAYANA
H.NO.1-4-257,
Kuda Kuda Road,Suryapet - 508 213

THIRD PAGE :: MODEL FORMAT
CERTIFICATE

This is to certify that the Dissertation entitled "Recognition of Trade Unions with Special Reference to BHEL Ramachandrapuram", submitted in partial fulfillment of requirement for the award of Research Degree of Master of Laws is a record of bonafide research work done by Damera Satyanarayana, bearing registration No.A03LM990046 during the academic year of 2004-2006, under my Guidance.

DEMERA SATYANARAYANA
H.NO.1-4-257,
Kuda Kuda Road,Suryapet - 508 213

3.7 ONE YEAR / PG DIPLOMA COURSES : Students must note that the Examinations for Certificate/Diploma/PG Diploma/BLISC courses will be held in the University Campus or at Guntur only.

3.7.1 B.L.I.Sc. (BACHELOR OF LIBRARY AND INFORMATION SCIENCE)(Course Code :80)

- a. **Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto other than BOL and BFA.
- b. **Duration of the Course :**
 - i. **Minimum :** One Academic Year from the year of joining the course
 - ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.
 - iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

c. **Medium of Instruction** : The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in English only.

d. **Course Structure** :

Paper Code	SUBJECT	Internal* Assessment Marks	Year end Examination Marks
DBLS01	Foundations of Library and Library Mgt.	25	75
DBLS02	Library Classification Theory	25	75
DBLS03	Library Cataloguing theory	25	75
DBLS04	Information sources & services	25	75
DBLS05	Basics of information technology	25	75
DBLS11	Library classification practice	25	75
DBLS12	Library cataloguing practice	25	75

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Particulars** : Refer Annexure - II

h. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.7.2 M.L.I.Sc. (MASTER OF LIBRARY AND INFORMATION SCIENCE)(Course Code :141)

a. **Eligibility for admission into Course** : The candidate should have passed B.L.I.Sc. of this University or that of any other University recognised as equivalent thereto.

b. **Duration of the Course** : One year.

c. **Medium of instruction**: The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in English only.

d. **Course of Study** : At the end of the year, the candidate has to appear for the M.L.I.Sc. examination. The examination consists of Seven theory papers and One Practical paper and Viva-voce as given in the course structure. Each theory paper carries 100 marks with internal assessment component.

M.L.I.Sc. Course Structure :

Paper Code	SUBJECT	Internal* Assessment Marks	Year end Examination Marks
1.	Information Communication	25	75
2.	Information Management	25	75
3.	Information Processing Retrieval	25	75
4.	Information Technology	25	75
5.	Library Automation	25	75
6.	Digital Libraries	25	75
7.	Research Methodology	25	75

8. Academic Libraries	25	75
9. I.T. Practical & Comprehensivive Viva-voce	-	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

- e. **Examination Rules**: Refer Annexure - III
- f. **Study Centres** : Refer Annexure - I
- g. **Fee Particulars** : Refer Annexure - II
- h. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.7.3 PGDBT (PG Diploma in Biotechnology) (Course Code :82)

Note :

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. **Eligibility**: Any graduate in Biological and physical sciences, Engineering, Medicine, Pharmacy, Agriculture, Veterinary Science and other allied subjects.
- b. **Duration of the Course** :
- i. **Minimum** : One Academic Year from the year of joining the course
 - ii. **Maximum Duration for the completion of the course**: The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.
 - iii. **Re-registration Facility**: Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.
- c. **Medium of Instruction** : English only
- d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DBT01	Microbiology and Immunology	20	80	100
DBT02	Biochemistry and Molecular biology	20	80	100

DBT03	Plant & Animal tissue culture & Genetic Engineering	20	80	100
DBT04	Applications of Biotechnology	20	80	100
DBTL01	Practical-I : Based on the above theory papers	--	--	50
	Dissertation and Viva-voce	--	--	50

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Particulars** : Refer Annexure - II

h. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

i. **Project Work** :

- The project work has to be carried out in an established institute, University, Laboratory, Industry or in a affiliated P.G. or Degree College.
- The project work has to be carried out under the guidance of lecturer or scientist or technical person of the respective organization.
- The topic of project work or area of work can be related to any of the theory papers or subject of study.
- The duration of the project can be around 2-3 months with a minimum of six weeks duration.

Submission of Project report :

- At the end of the project duration, the student has to submit a project report typed in laser print and in double space in 12 font size in bond paper.
- The number of pages should be or more than 30 pages including references.
- The contents of the project report should be
 - Introduction
 - Objectives of work
 - Materials and Methods
 - Results and discussion
 - Conclusion
 - References

Evaluation of Project :

- The project has to be evaluated at the end of the year along with a viva-voce relating to the project work and report submitted by the student.
- The practical examination, dissertation evaluation and viva-voce examination will be arranged at selected places only, depending on the enrolment and students of other centres must attend the examination as per the directions of the University.

3.7.4 PGDBI (PG Diploma in Bioinformatics) (Course Code :81)

Note :-

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.

3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. **Eligibility:** Any graduate in Biological and physical sciences, Engineering, Medicine, Pharmacy, Agriculture, Veterinary Science and other allied subjects.
 - b. **Duration of the Course :**
 - i. **Minimum :** One Academic Year from the year of joining the course
 - ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.
 - iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.
 - c. **Medium of Instruction :** English only
 - d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DBI01	Principles of Cell & Molecular Biology & Bioinformatics	20	80	100
DBI02	Numerical Methods, Optimization Techniques and Computer Programming	20	80	100
DBI03	Database management and Biological Data Banks-Molecular Designing	20	80	100
DBI04	Genomic and Proteomics and Sequencing analysis	20	80	100
DBIL01	Practical - I: Computer Programming, Molecular Modeling and Sequence Analysis	--	50	50
	Dissertation and Viva Voice	--	50	50

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

- e. **Examination Rules:** Refer Annexure - III
- f. **Study Centres :** Refer Annexure - I
- g. **Fee Particulars :** Refer Annexure - II

h. **Examination centre :** Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

i. **Project Work :**

- The project work has to be carried out in an established institute, University, Laboratory, Industry or in a affiliated P.G. or Degree College. Additionally, the Bio-informatics project can be carried out in any computer institute or centre which is focusing on Basic Bio-informatics.
- The project work has to be carried out under the guidance of lecturer or scientist or technical person of the respective organization.
- The topic of project work or area of work can be related to any of the theory papers or subject of study.
- The duration of the project can be around 2-3 months with a minimum of six weeks duration.

Submission of Project report :

- At the end of the project duration, the student has to submit a project report typed in laser print and in double space in 12 font size in bond paper.
- The number of pages should be or more than 30 pages including references.
- The contents of the project report should be
 - Introduction
 - Objectives of work
 - Materials and Methods¹
 - Results and discussion
 - Conclusion
 - References

Evaluation of Project :

- The project has to be evaluated at the end of the year along with a viva-voce relating to the project work and report submitted by the student.
- The practical examination, dissertation evaluation and viva-voce examination will be arranged at selected places only, depending on the enrolment and students of other centres must attend the examination as per the directions of the University.

3.7.5 P.G. DIPLOMA IN JOURNALISM & MASS COMMUNICATION (PGDJMC)(Course Code :94)

a. **Eligibility for admission into the Course:** The candidates should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.

b. **Duration of the Course :**

i. **Minimum :** One Academic Year from the year of joining the course

ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by

appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

c. **Medium of Instruction** : English only

d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
PGDJ01	Introduction to communication & History of Journalism	20	80	100
PGDJ02	Reporting and Editing	20	80	100
PGDJ03	Public relations and Advertising	20	80	100
PGDJ04	Radio and Television production	20	80	100
PGDJ05	Media Law and Ethics	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Particulars** : Refer Annexure - II

h. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.7.6 P.G. DIPLOMA IN COMPUTER APPLICATIONS (PGDCA) (Course Code :95)

a. **Eligibility for admission into the Course**: The candidates should have passed any Bachelors Degree with Maths either at Intermediate or Degree level as equivalent thereto.

b. **Duration of the Course** :

i. **Minimum** : One Academic Year from the year of joining the course

ii. **Maximum Duration for the completion of the course**: The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.

iii. **Re-registration Facility**: Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

c. **Medium of Instruction** : English only

d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
PGDCA01	Information Technology	25	75	100
PGDCA02	Programming with C++	25	75	100
PGDCA03	Computer Organization	25	75	100
PGDCA04	Data Structures	25	75	100
PGDCA05	Operating Systems	25	75	100
PGDCA06	Data Base Management Systems	25	75	100
PGDCA07	Accounts & Finance	25	75	100
PGDCA08	Computer Graphics	25	75	100
Labs				
PGDCAL01	PC Software Lab	25	75	100
PGDCAL02	C++ & Data Structures Lab	25	75	100
PGDCAL03	DBMS Lab	25	75	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres :** Refer Annexure - I

g. **Fee Particulars :** Refer Annexure - II

h. **Examination centre :** Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.7.7 PG DIPLOMA IN INFORMATION TECHNOLOGY (PGDIT) (Course Code :96)

Note :-

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.

a. **Eligibility for admission into the Course:** Pass in any Bachelors degree with maths / Electronics / Computer Science / Computer Applications / Information Technology as a subject of study either at Inter or Degree level (or)

Any Graduate with six months certificate course in Information Technology or Computers.

b. **Duration of the Course :**

i. **Minimum :** One Academic Year from the year of joining the course

ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. Re-registration Facility: Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

c. **Medium of Instruction :** English only

d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
PGDIT01	Basics of IT	25	75	100
PGDIT02	Data Structures with C	25	75	100
PGDIT03	DBMS	25	75	100
PGDIT04	Computer Networks	25	75	100
PGDIT05	Computer Organisation	25	75	100
PGDIT06	Operating Systems	25	75	100
LABS				
PGDITL01	C Lab	--	100	100
PGDITL02	Oracle Lab	--	100	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres :** Refer Annexure - I

g. **Fee Particulars :** Refer Annexure - II

h. **Examination centre :** Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8 MANAGEMENT DIPLOMA COURSES

3.8.1 PGDHHM (PG Diploma in Hospital and Health Care Management) (Course Code :83)

a. **Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.

b. **Duration of the Course :**

i. **Minimum :** One Academic Year from the year of joining the course

ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE**

years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

c. **Medium of Instruction** : English only

d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DHHM01	Perspectives of Management	25	75	100
DHHM02	Management of Health Systems	25	75	100
DHHM03	Medical terminology, records and insurance	25	75	100
DHHM04	Diagnostic, Support and Utility services	25	75	100
DHHM05	Hospital accounting and Hospital laws	25	75	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Particulars** : Refer Annexure - II

h. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8.2 PGDBM (PG Diploma in Business Management):(Course Code :84)

a. **Eligibility for admission into Course** : The candidates should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.

b. **Duration of the Course** :

i. **Minimum** : One Academic Year from the year of joining the course

ii. **Maximum Duration for the completion of the course**: The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.

iii. **Re-registration Facility**: Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

c. **Medium of Instruction** : English only

d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DBM01	Perspectives of Management	25	75	100
DBM02	Human Resource Management	25	75	100
DBM03	Financial Management	25	75	100
DBM04	Marketing Management	25	75	100
DBM05	Managerial Economics	25	75	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Particulars** : Refer Annexure - II

h. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8.3 PGDMM (PG Diploma in Marketing Management): (Course Code :85)

a. **Eligibility for admission into Course** : The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.

b. **Duration of the Course** :

i. **Minimum** : One Academic Year from the year of joining the course

ii. **Maximum Duration for the completion of the course**: The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility**: Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

c. **Medium of Instruction** : English only

d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DMM01	Perspectives of Management	25	75	100
DMM02	International Marketing	25	75	100

DMM03	Consumer Behaviour and Marketing Research	25	75	100
DMM04	Marketing Management	25	75	100
DMM05	Sales and Advertising Management	25	75	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

- e. **Examination Rules:** Refer Annexure - III
 f. **Study Centres** : Refer Annexure - I
 g. **Fee Particulars** : Refer Annexure - II
 h. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8.4 PGDHRM (PG Diploma in Human Resource Management) (Course Code :86)

- a. **Eligibility for admission into Course** : The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course** :
- i. **Minimum** : One Academic Year from the year of joining the course
- ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.
- c. **Medium of Instruction** : English only
- d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DHRM01	Perspectives of Management	25	75	100
DHRM02	Human Resource Management	25	75	100
DHRM03	Labour Welfare and Social Security	25	75	100
DHRM04	Organisational Behaviour	25	75	100
DHRM05	Employee Compensation Management	25	75	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

- e. **Examination Rules:** Refer Annexure - III

- f. **Study Centres** : Refer Annexure - I
 g. **Fee Particulars** : Refer Annexure - II
 h. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8.5 PGDFM (PG Diploma in Financial Management) (Course Code :87)

- a. **Eligibility for admission into Course** : The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course** :
- i. **Minimum** : One Academic Year from the year of joining the course
- ii. **Maximum Duration for the completion of the course**: The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. **Re-registration Facility**: Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.
- c. **Medium of Instruction** : English only
- d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DFM01	Perspectives of Management	25	75	100
DFM02	Accounting for Managers	25	75	100
DFM03	Management of Financial Services	25	75	100
DFM04	Security Analysis and Portfolio Management	25	75	100
DFM05	International Financial Management	25	75	100m

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

- e. **Examination Rules**: Refer Annexure - III
 f. **Study Centres** : Refer Annexure - I
 g. **Fee Particulars** : Refer Annexure - II
 h. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8.6 PGDBFM (PG Diploma in Banking and Financial Management) (Course Code :88)

- a. **Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course :**
- i. **Minimum :** One Academic Year from the year of joining the course
- ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.
- iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.
- c. **Medium of Instruction :** English only
- d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DBFM01	Perspectives of Management	25	75	100
DBFM02	Accounting for Managers	25	75	100
DBFM03	Management of Financial Services	25	75	100
DBFM04	Theory and Practice of Banking in India	25	75	100
DBFM05	International Financial Management	25	75	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

- e. **Examination Rules:** Refer Annexure - III
- f. **Study Centres :** Refer Annexure - I
- g. **Fee Particulars :** Refer Annexure - II
- h. **Examination centre :** Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8.7 PGDIB (PG Diploma in International Business) (Course Code :89)

- a. **Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course :**
- i. **Minimum :** One Academic Year from the year of joining the course
- ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. Re-registration Facility: Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

c. **Medium of Instruction :** English only

d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DIB01	Perspectives of Management	25	75	100
DIB02	International Marketing	25	75	100
DIB03	Foreign Exchange Management	25	75	100
DIB04	International Business	25	75	100
DIB05	International Financial Management	25	75	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres :** Refer Annexure - I

g. **Fee Particulars :** Refer Annexure - II

h. **Examination centre :** Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8.8 PGDTTM (PG Diploma in Travel and Tourism Management) (Course Code :90)

a. **Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.

b. **Duration of the Course :**

i. **Minimum :** One Academic Year from the year of joining the course

ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third

class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

c. **Medium of Instruction** : English only

d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DTTM01	Principles of Tourism	25	75	100
DTTM02	Communication skills	25	75	100
DTTM03	Travel Agency Management	25	75	100
DTTM04	Tourism Products	25	75	100
DTTM05	Computer applications in Tourism and Travel Management	25	75	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Particulars** : Refer Annexure - II

h. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8.9 PGDIM (PG Diploma in Insurance Management)(Course Code :91)

a. **Eligibility for admission into Course** : The candidate should have passed any Bachelors Degree of this University of this University or that of any other University recognised as equivalent thereto.

b. **Duration of the Course** :

i. **Minimum** : One Academic Year from the year of joining the course

ii. **Maximum Duration for the completion of the course**: The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.

iii. **Re-registration Facility**: Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

c. **Medium of Instruction** : English only

d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DIM01	Perspectives of Management	25	75	100
DIM02	Principles and Practice of life Insurance	25	75	100
DIM03	Principles and Practice of General Insurance	25	75	100
DIM04	Risk and Treasury Management	25	75	100
DIM05	Insurance Law	25	75	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres :** Refer Annexure - I

g. **Fee Particulars :** Refer Annexure - II

h. **Examination centre :** Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8.10 PGDREM (PG Diploma in Real Estate Management)(Course Code :155)

Refer Annexure - VI

3.8.11 PGDCE (PG Diploma in Communicative English)(Course Code :163)

Refer Annexure - VI

3.9 UG DIPOMA & CERTIFICATE COURSES

3.9.1 UG DIPLOMA IN REAL ESTATE MANAGEMENT (Course Code :154)

Note :-

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.

a. **Eligibility for admission into the Course:** The candidate should have passed in Intermediate / 10 + 2 level with any group. Vocational students are also eligible.

b. **Duration of the Course :**

i. **Minimum :** One Academic Year from the year of joining the course

ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration'

on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

c. **Medium of Instruction** : English only

d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
	Principles and fuctions of Management	20	80	100
	Real Estate Marketing & Event Management	20	80	100
	Facilities Management	20	80	100
	Legal Framework for Real Estate	20	80	100
	Communicative Skills in English	20	80	100

* **Internal Assesment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**:Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Particulars** : Refer Annexure - II

h. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.9.2 DIPLOMA IN FOOD PRODUCTION (Course Code :134)

Note :-

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.

a. **Eligibility for admission into the Course**: The candidate should have passed any SSC or its equivalent Examination.

b. **Duration of the Course** :

i. **Minimum** : One Academic Year from the year of joining the course

ii. **Maximum Duration for the completion of the course**: The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility**: Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration'

on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

c. **Medium of Instruction** : English only

d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DFP01	Food Production Theory	20	80	100
DFP02	Food Costing Theory	20	80	100
DFP03	Hygiene and Nutrition Theory	20	80	100
DFP04	Communication Theory	20	80	100
	Food Production Practical (Cookery)	--	100	100
	Food Production Practical (Bakery)	--	100	100
	Hope : Industrial Exposure Training (12 weeks)	--	100	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : This course is offered initially at Vijayawada only. Hence Classes will be arranged only at Westin College of Hotel Management, Vijayawada

g. **Fee Particulars** : Refer Annexure - II

h. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.9.3 CERTIFICATE COURSE IN HIV/AIDS COUNSELLING (Course Code :77)

Note :-

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.

a. **Eligibility for admission into the Course**: Any graduate or persons having paramedical qualifications with 10+2.

b. **Duration of the Course** :

i. **Minimum** : One Academic Year from the year of joining the course

ii. **Maximum Duration for the completion of the course**: The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. Re-registration Facility: Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

c. **Medium of Instruction :** English only

d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
CCH01	Counseling	20	80	100
CCH02	Sexology	20	80	100
CCH03	Clinical Concepts of STI / HIV / AIDS	20	80	100
	Project Report	--	100	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres :** This course is offered in collaboration with NRI Medical College. Hence Classes will be arrange only at Mahatma Gandhi Degree College, Guntur.

g. **Fee Particulars :** Refer Annexure - II

h. **Examination centre :** Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

i. **Project Report :** Every student must submit Project Report with in time specified as per the academic schedule given at the end of the prospectus, The project report should cover the following aspects:

Students must cover new class only and should prepare the report on his own. Final action will be taken; if the material is copies from others.

For the purpose of project work every student must cover at least 10 HIV positive cases. Female students must Interact with Females and Male students must Interact with Males.

The report should also contain the Family Schedules as designed by the supervisor.

The report should reflect on the Impact of HIV Positivity, more specifically on the following aspects:

1. Impact on Family Life, Sexual life, Interpersonal relations of the family members Relations with the neighbours and others
2. Impact on Family Economy in terms of (a) Number of man days lost (b) Total Monthly income loss
3. Message carried to the HIV positive person to restore to the normal life
4. Methods involved in carrying the message.
5. Results of survey
6. Summary and Recommendations based on the cases presented

Methodology: The candidates shall be given information about the methodology, data collection,

data processing and preparation of the report in the PCP Classes.

Depending upon the topic of the report the teacher counselors of either the sociology department or the NRI medical college will guide the Project work.

Each student must prepare 2 Copies of the project report and should submit one copy to the Coordinator (exam) of CDE, ANU and can retain the second copy for his personal use.

3.9.4 CERTIFICATE COURSE IN HOTEL AND HOSPITAL HOUSE KEEPING (Course Code :133)

Note :-

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. **Eligibility for admission into the Course:** The candidate should have passed any SSC or its equivalent Examination.
- b. **Duration of the Course :**
- i. **Minimum :** One Academic Year from the year of joining the course
 - ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.
 - iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.
- c. **Medium of Instruction :** English only
- d. **Course Structure :**

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
CCHHK01	Hotel House Keeping Theory	20	80	100
CCHHK02	Communication Theory	20	80	100
	Hotel House Keeping Practical	--	100	100
	Hope: Hotel Industrial Exposure Training (12 weeks)	--	100	100

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

- e. **Examination Rules:** Refer Annexure - III

- f. **Study Centres** : This course is offered initially at Vijayawada only. Hence Classes will be arrange only at Westin College of Hotel Management, Vijayawada.
- g. **Fee Particulars** : Refer Annexure - II
- h. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.9.5 CERTIFICATE COURSE IN TEACHER EDUCATION (Course Code :156)

Note :-

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. **Eligibility for admission into the Course:** The candidate should have passed any SSC or its equivalent Examination.
- b. **Duration of the Course :**
- i. **Minimum** : One Academic Year from the year of joining the course
 - ii. **Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.
 - iii. **Re-registration Facility:** Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.
- c. **Medium of Instruction** : English only.
- d. **Course Structure** :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
	Educational Philosophy	20	80	100
	Educational Psychology	20	80	100
	School Management and Administration	20	80	100
	Communicative Skills in English	20	80	100
	Practicum: Sciences, Mathematics, Social studies	-	100	100

Internal Assesment by way of Assignments : Refer to Annexure -IV

- e. **Examination Rules:** Refer Annexure - III
- f. **Study Centres :** Refer Annexure - I
- g. **Fee Particulars :** Refer Annexure - II
- h. **Examination centre :** Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.10 UG ARTS COURSES

3.10.1 B.A. (Economics, History, Politics) (Course Code :40)

- a. **Batch for which Course is offered :** Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility :** 10+2 stream pass or Open University System (through entrance test)
- c. **Duration :**
- i. **Minimum :** Three Academic Years from the year of joining the course
- ii. **Maximum Duration for the completion of the course :** The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.
- iii. **Re-registration Facility :** Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.
- d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	20	80	100
DTEL1/	Telugu-I /			
DSAN1/	Sanskrit-I /			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DEC01	Economics – I: Economic Theory	20	80	100
DHIS1	History – I: Indian History and Culture	20	80	100
DPOL1	Politics – I: Concepts and Theories	20	80	100

Second Year**Part – I**

DENG21	English – II	20	80	100
DTEL21/	Telugu-II /			
DSAN21/	Sanskrit-II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100

Part – II

DECO21	Economics – II: Development Economics and Issues in Indian Economy	20	80	100
DHIS21	History – II: Indian History and Culture from 1526 to 1964 A.D.	20	80	100
DPOL21	Politics – II: Indian Government of Politics	20	80	100

Third Year

Part - I	Science Civilization	--	50	50
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Part - II**Economics**

DAECO31	III.(a) Economic Statistics (or)	20	80	100
DAECO32	III.(b) Public Economics	20	80	100
DAECO33	IV. Rural Development (Compulsory)	20	80	100

History

DAHIS31	III. History of Modern Europe (1789 – 1960A.D) (Compulsory)	20	80	100
DAHIS32	IV.(a) History of Modern Andhra (or)	20	80	100
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D) (or)	20	80	100
DAHIS34	IV.(c) Indian Archeology with reference to Andhra	20	80	100

Politics

DAPOL31	III. Political Thought (Compulsory)	20	80	100
DAPOL32	IV.(a) Government and Politics of A.P. (or)	20	80	100
DAPOL33	IV. (b) International Relations (or)	20	80	100
DAPOL34	IV. (c) Public Administration Concepts and Theories	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:**Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.2 B.A. (Economics, Public Administration, Politics) (Course Code :41)

a. **Batch for which Course is offered** : Both Academic year Batch (July to June) and Calendar Year Batch (January to December)

b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration :**

i. **Minimum :** Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course :** The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility :** Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	20	80	100
DTEL1/ DSAN1/	Telugu-I / Sanskrit-I /			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DEC01	Economics – I: Economic Theory	20	80	100
DPAD1	Public Admn. – I: Concepts & Theories	20	80	100
DPOL1	Politics – I: Concepts and Theories	20	80	100
Second Year				
Part – I				
DENG21	English – II	20	80	100
DTEL21/ DSAN21/	Telugu-II / Sanskrit-II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100
Part – II				
DECO21	Economics – II: Development Economics and Issues in Indian Economy	20	80	100
DPAD21	Public Admn. – II: Indian Administrations	20	80	100
DPOL21	Politics – II: Indian Government of Politics	20	80	100

Third Year

Part - I Science Civilization -- 50 50

Part - II**Economics**

DAECO31 III.(a) Economic Statistics 20 80 100
(or)

DAECO32 III.(b) Public Economics 20 80 100

DAECO33 IV. Rural Development (Compulsory) 20 80 100

Public Administration

DAPUB31 III. Management of Resources (Compulsory) 20 80 100

DAPUB32 IV.(a) Political Science Concepts,
Theories and Institutions 20 80 100
(or)

DAPUB33 IV.(b) Public Enterprises in India 20 80 100

Politics

DAPOL31 III. Political Thought (Compulsory) 20 80 100

DAPOL32 IV.(a) Government and Politics of A.P. 20 80 100
(or)

DAPOL33 IV.(b) International Relations 20 80 100
(or)

DAPOL34 IV.(c) Public Administration Concepts and Theories 20 80 100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.3 B.A. (Economics, Public Administration, Sociology) (Course Code :42)

a. **Batch for which Course is offered** : Both Academic year Batch (July to June) and Calendar Year Batch (January to December)

b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

- d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	20	80	100
DTEL1/ DSAN1/	Telugu-I / Sanskrit-I /			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DEC01	Economics – I: Economic Theory	20	80	100
DPAD1	Public Admn. – I: Concepts and Theories	20	80	100
DSOC1	Sociology – I: Principles of Sociology	20	80	100
Second Year				
Part – I				
DENG21	English – II	20	80	100
DTEL21/ DSAN21/	Telugu-II / Sanskrit-II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100
Part – II				
DECO21	Economics – II: Development Economics and Issues in Indian Economy	20	80	100
DPAD21	Public Admn. – II: Indian Administrations	20	80	100
DSOC21	Sociology – II: Indian Society	20	80	100
Third Year				
Part - I				
	Science Civilization	--	50	50
Part - II				
Economics				
DAECO31	III.(a) Economic Statistics (or)	20	80	100
DAECO32	III.(b) Public Economics	20	80	100
DAECO33	IV. Rural Development (Compulsory)	20	80	100
Public Administration				
DAPUB31	III.Management of Resources (Compulsory)	20	80	100
DAPUB32	IV.(a) Political Science Concepts, Theories and Institutions (or)	20	80	100
DAPUB33	IV.(b) Public Enterprises in India	20	80	100
Sociology				
DASOC31	III.Sociology Change & Planning (Compulsory)	20	80	100

DASOC32	IV. (a) Rural and Urban Sociology (or)	20	80	100
DASOC33	IV. (b) Social Demography	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.4 B.A. (Economics, History, Sociology) (Course Code :43)

a. **Batch for which Course is offered** : Both Academic year Batch (July to June) and Calendar Year Batch (January to December)

b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	20	80	100
DTEL1/	Telugu-I/			
DSAN1/	Sanskrit-I/			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DEC01	Economics – I: Economic Theory	20	80	100

DHIS1	History – I: Indian History and Culture	20	80	100
DSOC1	Sociology – I: Principles of Sociology	20	80	100

Second Year**Part – I**

DENG21	English – II	20	80	100
DTEL21/ DSAN21/	Telugu-II / Sanskrit-II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100

Part – II

DECO21	Economics – II: Development Economics and Issues in Indian Economy	20	80	100
DHIS21	History – II: Indian History and Culture from 1526 to 1964 A.D.	20	80	100
DSOC21	Sociology – II: Indian Society	20	80	100

Third Year

Part - I	Science Civilization	--	50	50
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Part - II**Economics**

DAECO31	III.(a) Economic Statistics (or)	20	80	100
DAECO32	III.(b) Public Economics	20	80	100
DAECO33	IV. Rural Development (Compulsory)	20	80	100

History

DAHIS31	III. History of Modern Europe (1789 – 1960A.D) (Compulsory)	20	80	100
DAHIS32	IV.(a) History of Modern Andhra (or)	20	80	100
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D) (or)	20	80	100
DAHIS34	IV.(c) Indian Archeology with reference to Andhra	20	80	100

Sociology

DASOC31	III.Sociology Change & Planning (Compulsory)	20	80	100
DASOC32	IV. (a) Rural and Urban Sociology (or)	20	80	100
DASOC33	IV. (b) Social Demography	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**:Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.5 B.A. (Economics, Politics, Sociology) (Course Code :44)

- a. **Batch for which Course is offered** : Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)
- c. **Duration** :
- i. **Minimum** : Three Academic Years from the year of joining the course
- ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.
- iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.
- d. **Medium of instruction**: The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	20	80	100
DTEL1/ DSAN1/	Telugu-I / Sanskrit-I /			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DEC01	Economics – I: Economic Theory	20	80	100
DPOL1	Politics – I: Concepts and Theories	20	80	100
DSOC1	Sociology – I: Principles of Sociology	20	80	100
Second Year				
Part – I				
DENG21	English – II	20	80	100
DTEL21/ DSAN21/	Telugu-II / Sanskrit-II /			
DHIN21	Hindi-II	20	80	100

DBES21	Environmental Studies	--	100	100
Part – II				
DECO21	Economics – II: Development Economics and Issues in Indian Economy	20	80	100
DPOL21	Politics – II: Indian Government of Politics	20	80	100
DSOC21	Sociology – II: Indian Society	20	80	100
Third Year				
Part - I	Science Civilization	--	50	50
Part - II				
Economics				
DAECO31	III.(a) Economic Statistics (or)	20	80	100
DAECO32	III.(b) Public Economics	20	80	100
DAECO33	IV. Rural Development (Compulsory)	20	80	100
Politics				
DAPOL31	III.Political Thought (Compulsory)	20	80	100
DAPOL32	IV.(a) Government and Politics of A.P. (or)	20	80	100
DAPOL33	IV.(b) International Relations (or)	20	80	100
DAPOL34	IV.(c) Public Administration Concepts and Theories	20	80	100
Sociology				
DASOC31	III.Sociology Change & Planning (Compulsory)	20	80	100
DASOC32	IV. (a) Rural and Urban Sociology (or)	20	80	100
DASOC33	IV. (b) Social Demography	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.6 B.A. (History, Politics, Sociology) (Course Code :45)

a. **Batch for which Course is offered** : Both Academic year Batch (July to June) and Calendar Year Batch (January to December)

b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. Re-registration Facility : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

- d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	20	80	100
DTEL1/	Telugu-I /			
DSAN1/	Sanskrit-I /			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DHIS1	History – I: Indian History and Culture	20	80	100
DPOL1	Politics – I: Concepts and Theories	20	80	100
DSOC1	Sociology – I: Principles of Sociology	20	80	100
Second Year				
Part –I				
DENG21	English – II	20	80	100
DTEL21/	Telugu-II /			
DSAN21/	Sanskrit-II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100
Part – II				
DHIS21	History – II: Indian History and Culture from 1526 to 1964 A.D.	20	80	100
DPOL21	Politics – II: Indian Government of Politics	20	80	100
DSOC21	Sociology – II: Indian Society	20	80	100
Third Year				
Part - I				
	Science Civilization	--	50	50
Part - II				
History				
DAHIS31	III. History of Modern Europe (1789 – 1960A.D) (Compulsory)	20	80	100

DAHIS32	IV.(a) History of Modern Andhra (or)	20	80	100
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D) (or)	20	80	100
DAHIS34	IV.(c) Indian Archeology with reference to Andhra	20	80	100
Politics				
DAPOL31	III.Political Thought (Compulsory)	20	80	100
DAPOL32	IV.(a) Government and Politics of A.P. (or)	20	80	100
DAPOL33	IV.(b) International Relations (or)	20	80	100
DAPOL34	IV.(c) Public Administration Concepts and Theories	20	80	100
Sociology				
DASOC31	III.Sociology Change & Planning (Compulsory)	20	80	100
DASOC32	IV. (a) Rural and Urban Sociology (or)	20	80	100
DASOC33	IV. (b) Social Demography	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.7 B.A. (Public Administration, Politics, Sociology) (Course Code :46)

a. **Batch for which Course is offered** : Both Academic year Batch (July to June) and Calendar Year Batch (January to December)

b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction**: The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	20	80	100
DTEL1/	Telugu-I /			
DSAN1/	Sanskrit-I /			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DPAD1	Public Admn. – I: Concepts and Theories	20	80	100
DPOL1	Politics – I: Concepts and Theories	20	80	100
DSOC1	Sociology – I: Principles of Sociology	20	80	100
Second Year				
Part – I				
DENG21	English – II	20	80	100
DTEL21/	Telugu-II /			
DSAN21/	Sanskrit-II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100
Part – II				
DPAD21	Public Admn. – II: Indian Administrations	20	80	100
DPOL21	Politics – II: Indian Government of Politics	20	80	100
DSOC21	Sociology – II: Indian Society	20	80	100
Third Year				
Part - I				
	Science Civilization	--	50	50
Part - II				
Public Administration				
DAPUB31	III.Management of Resources (Compulsory)	20	80	100
DAPUB32	IV.(a) Political Science Concepts, Theories and Institutions (or)	20	80	100
DAPUB33	IV.(b) Public Enterprises in India	20	80	100
Politics				
DAPOL31	III.Political Thought (Compulsory)	20	80	100
DAPOL32	IV.(a) Government and Politics of A.P. (or)	20	80	100
DAPOL33	IV.(b) International Relations (or)	20	80	100
DAPOL34	IV.(c) Public Administration Concepts and Theories	20	80	100
Sociology				
DASOC31	III.Sociology Change & Planning (Compulsory)	20	80	100

DASOC32	IV. (a) Rural and Urban Sociology (or)	20	80	100
DASOC33	IV. (b) Social Demography	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:**Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.8 B.A. (Public Administration, Politics, History) (Course Code :47)

a. **Batch for which Course is offered** : Both Academic year Batch (July to June) and Calendar Year Batch (January to December)

b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	20	80	100
DTEL1/	Telugu-I/			
DSAN1/	Sanskrit-I/			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DPAD1	Public Admn. – I: Concepts and Theories	20	80	100

DPOL1	Politics – I: Concepts and Theories	20	80	100
DHIS1	History – I: Indian History and Culture	20	80	100

Second Year**Part – I**

DENG21	English – II	20	80	100
DTEL21/ DSAN21/	Telugu-II / Sanskrit-II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100

Part – II

DPAD21	Public Admn. – II: Indian Administrations	20	80	100
DPOL21	Politics – II: Indian Government of Politics	20	80	100
DHIS21	History – II: Indian History and Culture from 1526 to 1964 A.D.	20	80	100

Third Year

Part - I	Science Civilization	--	50	50
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Part - II**Public Administration**

DAPUB31	III. Management of Resources (Compulsory)	20	80	100
DAPUB32	IV.(a) Political Science Concepts, Theories and Institutions (or)	20	80	100
DAPUB33	IV.(b) Public Enterprises in India	20	80	100

Politics

DAPOL31	III. Political Thought (Compulsory)	20	80	100
DAPOL32	IV.(a) Government and Politics of A.P. (or)	20	80	100
DAPOL33	IV.(b) International Relations (or)	20	80	100
DAPOL34	IV.(c) Public Administration Concepts and Theories	20	80	100

History

DAHIS31	III. History of Modern Europe (1789 – 1960A.D) (Compulsory)	20	80	100
DAHIS32	IV.(a) History of Modern Andhra (or)	20	80	100
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D) (or)	20	80	100
DAHIS34	IV.(c) Indian Archeology with reference to Andhra	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.9 B.A. (English, Economics, Public Administration) (Course Code :51)

- a. **Batch for which Course is offered** : Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)
- c. **Duration** :
- i. **Minimum** : Three Academic Years from the year of joining the course
- ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.
- iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.
- d. **Medium of instruction**: The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	20	80	100
DTEL1/ DSAN1/	Telugu-I / Sanskrit-I /			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DSENG11	Special English paper I	20	80	100
DEC01	Economics – I: Economic Theory	20	80	100
DPAD1	Public Admn. – I: Concepts and Theories	20	80	100
Second Year				
Part – I				
DENG21	English – II	20	80	100
DTEL21/ DSAN21/	Telugu-II / Sanskrit-II /			
DHIN21	Hindi-II	20	80	100

DBES21	Environmental Studies	--	100	100
Part – II				
DSENG21	Special English paper II	20	80	100
DECO21	Economics – II: Development Economics and Issues in Indian Economy	20	80	100
DPAD21	Public Admn. – II: Indian Administrations	20	80	100
Third Year				
Part - I	Science Civilization	--	50	50
Part - II				
English				
DSENG31	Special English III: Drama and Fiction	20	80	100
DSENG32	Special English IV: Language and Literature	20	80	100
Economics				
DAECO31	III.(a) Economic Statistics (or)	20	80	100
DAECO32	III.(b) Public Economics	20	80	100
DAECO33	IV. Rural Development (Compulsory)	20	80	100
Public Administration				
DAPUB31	III.Management of Resources (Compulsory)	20	80	100
DAPUB32	IV.(a) Political Science Concepts, Theories and Institutions (or)	20	80	100
DAPUB33	IV.(b) Public Enterprises in India	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.10 B.A. (English, Economics, Politics) (Course Code :52)

a. **Batch for which Course is offered** : Both Academic year Batch (July to June) and Calendar Year Batch (January to December)

b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course

by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

- d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	20	80	100
DTEL1/ DSAN1/	Telugu-I / Sanskrit-I /			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DSENG11	Special English paper I	20	80	100
DEC01	Economics – I: Economic Theory	20	80	100
DPOL1	Politics – I: Concepts and Theories	20	80	100
Second Year				
Part –I				
DENG21	English – II	20	80	100
DTEL21/ DSAN21/	Telugu-II / Sanskrit-II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100
Part – II				
DSENG21	Special English paper II	20	80	100
DECO21	Economics – II: Development Economics and Issues in Indian Economy	20	80	100
DPOL21	Politics – II: Indian Government of Politics	20	80	100
Third Year				
Part - I				
	Science Civilization	--	50	50
Part - II				
English				
DSENG31	Special English III: Drama and Fiction	20	80	100
DSENG32	Special English IV: Language and Literature	20	80	100
Economics				
DAECO31	III.(a) Economic Statistics (or)	20	80	100
DAECO32	III.(b) Public Economics	20	80	100

DAECO33	IV. Rural Development (Compulsory)	20	80	100
Politics				
DAPOL31	III. Political Thought (Compulsory)	20	80	100
DAPOL32	IV.(a) Government and Politics of A.P. (or)	20	80	100
DAPOL33	IV.(b) International Relations (or)	20	80	100
DAPOL34	IV.(c) Public Administration Concepts and Theories	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.11 B.A. (English, History, Politics) (Course Code :53)

a. **Batch for which Course is offered** : Both Academic year Batch (July to June) and Calendar Year Batch (January to December)

b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	20	80	100
DTEL1/	Telugu-I/			
DSAN1/	Sanskrit-I/			

DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DSENG11	Special English paper I	20	80	100
DHIS1	History – I: Indian History and Culture	20	80	100
DPOL1	Politics – I: Concepts and Theories	20	80	100
Second Year				
Part –I				
DENG21	English – II	20	80	100
DTEL21/	Telugu-II /			
DSAN21/	Sanskrit-II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100
Part – II				
DSENG21	Special English paper II	20	80	100
DHIS21	History – II: Indian History and Culture from 1526 to 1964 A.D.	20	80	100
DPOL21	Politics – II: Indian Government of Politics	20	80	100
Third Year				
Part - I				
	Science Civilization	--	50	50
Part - II				
English				
DSENG31	Special English III: Drama and Fiction	20	80	100
DSENG32	Special English IV: Language and Literature	20	80	100
History				
DAHIS31	III. History of Modern Europe (1789 – 1960A.D) (Compulsory)	20	80	100
DAHIS32	IV.(a) History of Modern Andhra (or)	20	80	100
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D) (or)	20	80	100
DAHIS34	IV.(c) Indian Archeology with reference to Andhra	20	80	100
Politics				
DAPOL31	III.Political Thought (Compulsory)	20	80	100
DAPOL32	IV.(a) Government and Politics of A.P. (or)	20	80	100
DAPOL33	IV.(b) International Relations (or)	20	80	100
DAPOL34	IV.(c) Public Administration Concepts and Theories	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.12 B.A. (English, Politics, Public Administration) (Course Code :54)

- a. **Batch for which Course is offered :** Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility :** 10+2 stream pass or Open University System (through entrance test)
- c. **Duration :**
- i. **Minimum :** Three Academic Years from the year of joining the course
- ii. **Maximum Duration for the completion of the course :** The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.
- iii. **Re-registration Facility :** Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.
- d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	20	80	100
DTEL1/ DSAN1/	Telugu-I / Sanskrit-I /			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DSENG11	Special English paper I	20	80	100
DPOL1	Politics – I: Concepts and Theories	20	80	100
DPAD1	Public Admn. – I: Concepts and Theories	20	80	100
Second Year				
Part – I				
DENG21	English – II	20	80	100
DTEL21/ DSAN21/	Telugu-II / Sanskrit-II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100

Part – II

DSENG21	Special English paper II	20	80	100
DPOL21	Politics – II: Indian Government of Politics	20	80	100
DPAD21	Public Admn. – II: Indian Administrations	20	80	100

Third Year

Part - I	Science Civilization	--	50	50
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Part - II**English**

DSENG31	Special English III: Drama and Fiction	20	80	100
DSENG32	Special English IV: Language and Literature	20	80	100

Politics

DAPOL31	III.Political Thought (Compulsory)	20	80	100
DAPOL32	IV.(a) Government and Politics of A.P. (or)	20	80	100

DAPOL33	IV.(b) International Relations (or)	20	80	100
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DAPOL34	IV.(c) Public Administration Concepts and Theories	20	80	100
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Public Administration

DAPUB31	III.Management of Resources (Compulsory)	20	80	100
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DAPUB32	IV.(a) Political Science Concepts, Theories and Institutions (or)	20	80	100
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DAPUB33	IV.(b) Public Enterprises in India	20	80	100
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* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.13 B.A. (English, History, Telugu) (Course Code :55)

a. **Batch for which Course is offered** : Both Academic year Batch (July to June) and Calendar Year Batch (January to December)

b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of

marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

- d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	20	80	100
DTEL1/ DSAN1/	Telugu-I / Sanskrit-I /			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DSENG11	Special English paper I	20	80	100
DHIS1	History – I: Indian History and Culture	20	80	100
DSTEL11	Special Telugu – I: Modern Language	20	80	100
Second Year				
Part – I				
DENG21	English – II	20	80	100
DTEL21/ DSAN21/	Telugu-II / Sanskrit-II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100
Part – II				
DSENG21	Special English paper II	20	80	100
DHIS21	History – II: Indian History and Culture from 1526 to 1964 A.D.	20	80	100
DSTEL21	Special Telugu–II: Sahitya Charitra-Natakamu	20	80	100
Third Year				
Part - I				
	Science Civilization	--	50	50
Part - II				
English				
DSENG31	Special English III: Drama and Fiction	20	80	100
DSENG32	Special English IV: Language and Literature	20	80	100
History				
DAHIS31	III. History of Modern Europe (1789 – 1960A.D) (Compulsory)	20	80	100
DAHIS32	IV.(a) History of Modern Andhra (or)	20	80	100
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D)	20	80	100

(or)

DAHIS34	IV.(c) Indian Archeology with reference to Andhra	20	80	100
Telugu				
DSTEL31	Special Telugu – III: Grammar and History	20	80	100
DSTEL32	Special Telugu – IV: Literary Criticism	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:**Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.14 B.A. (Telugu, History, Sociology) (Course Code :56)

a. **Batch for which Course is offered** : Both Academic year Batch (July to June) and Calendar Year Batch (January to December)

b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	20	80	100
DTEL1/	Telugu-I/			
DSAN1/	Sanskrit-I/			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50

Part – II

DSTEL11	Special Telugu – I: Modern Language	20	80	100
DHIS1	History – I: Indian History and Culture	20	80	100
DSOC1	Sociology – I: Principles of Sociology	20	80	100

Second Year**Part – I**

DENG21	English – II	20	80	100
DTEL21/ DSAN21/	Telugu-II / Sanskrit-II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100

Part – II

DSTEL21	Special Telugu–II:Sahitya Charitra-Natakamu	20	80	100
DHIS21	History – II: Indian History and Culture from 1526 to 1964 A.D.	20	80	100
DSOC21	Sociology – II: Indian Society	20	80	100

Third Year

Part - I	Science Civilization	--	50	50
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Part - II**Telugu**

DSTEL31	Special Telugu – III: Grammar and History	20	80	100
DSTEL32	Special Telugu – IV: Literary Criticism	20	80	100

History

DAHIS31	III. History of Modern Europe (1789 – 1960A.D) (Compulsory)	20	80	100
DAHIS32	IV.(a) History of Modern Andhra (or)	20	80	100
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D) (or)	20	80	100
DAHIS34	IV.(c) Indian Archeology with reference to Andhra	20	80	100

Sociology

DASOC31	III.Sociology Change & Planning (Compulsory)	20	80	100
DASOC32	IV. (a) Rural and Urban Sociology (or)	20	80	100
DASOC33	IV. (b) Social Demography	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.15 B.A. (Telugu, History, Politics) (Course Code :57)

a. **Batch for which Course is offered** : Both Academic year Batch (July to June) and Calendar Year Batch (January to December)

b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration :**

i. **Minimum :** Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course :** The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility :** Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	20	80	100
DTEL1/	Telugu-I /			
DSAN1/	Sanskrit-I /			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DSTEL11	Special Telugu – I: Modern Language	20	80	100
DHIS1	History – I: Indian History and Culture	20	80	100
DPOL1	Politics – I: Concepts and Theories	20	80	100
Second Year				
Part – I				
DENG21	English – II	20	80	100
DTEL21/	Telugu-II /			
DSAN21/	Sanskrit-II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100
Part – II				
DSTEL21	Special Telugu–II:Sahitya Charitra-Natakamu	20	80	100
DHIS21	History – II: Indian History and Culture from 1526 to 1964 A.D.	20	80	100

DPOL21	Politics – II: Indian Government of Politics	20	80	100
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Third Year

Part - I	Science Civilization	--	50	50
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Part - II**Telugu**

DSTEL31	Special Telugu – III: Grammar and History	20	80	100
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DSTEL32	Special Telugu – IV: Literary Criticism	20	80	100
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History

DAHIS31	III. History of Modern Europe (1789 – 1960A.D) (Compulsory)	20	80	100
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DAHIS32	IV.(a) History of Modern Andhra	20	80	100
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(or)

DAHIS33	IV.(b) History of USA (1776 – 1945 A.D)	20	80	100
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(or)

DAHIS34	IV.(c) Indian Archeology with reference to Andhra	20	80	100
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Politics

DAPOL31	III.Political Thought (Compulsory)	20	80	100
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DAPOL32	IV.(a) Government and Politics of A.P. (or)	20	80	100
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DAPOL33	IV.(b) International Relations (or)	20	80	100
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DAPOL34	IV.(c) Public Administration Concepts and Theories	20	80	100
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e. **Examination Rules:** Refer Annexure - III

f. **Study Centres :** Refer Annexure - I

g. **Fee Structure :** Refer Annexure - II

3.10.16 B.A. (Maths, Politics, Economics) (Course Code :48)

a. **Batch for which Course is offered :** Both Academic year Batch (July to June) and Calendar Year Batch (January to December)

b. **Eligibility :** 10+2 stream pass or Open University System (through entrance test)

c. **Duration :**

i. **Minimum :** Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course :** The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility :** Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of

marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

- d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	20	80	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	20	80	100	
DICS1	IHC	--	50	50	
Part – II					
DBMAT11/	Maths– I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	20	80	100	50
DPOL1	Politics – I: Concepts and Theories	20	80	100	
DEC01	Economics – I: Economic Theory	20	80	100	
Second Year					
Part –I					
DENG21	English – II	20	80	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	20	80	100	
DBES21	Environmental Studies	--	100	100	
Part – II					
DBMAT21	Maths – II: Solid Geometry and Real Analysis	20	80	100	50
DPOL21	Politics – II: Indian Government of Politics	20	80	100	
DECO21	Economics – II: Development Economics and Issues in Indian Economy	20	80	100	
Third Year					
Part - I					
	Science Civilization	--	50	50	
Part - II					
Maths					
DBMAT31	Maths – III: Rings and Linear Algebra	20	80	100	50
DBMAT32	Maths – IV: Numerical Analysis	20	80	100	50
Politics					
DAPOL31	III.Political Thought (Compulsory)	20	80	100	
DAPOL32	IV.(a) Government and Politics of A.P.	20	80	100	
	(or)				
DAPOL33	IV.(b) International Relations	20	80	100	
	(or)				

DAPOL34	IV.(c) Public Administration Concepts and Theories	20	80	100
Economics				
DAECO31	III.(a) Economic Statistics (or)	20	80	100
DAECO32	III.(b) Public Economics	20	80	100
DAECO33	IV. Rural Development (Compulsory)	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**:Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.17 B.A. (Maths, English, History) (Course Code :49)

a. **Batch for which Course is offered** : Both Academic year Batch (July to June) and Calendar Year Batch (January to December)

b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction**: The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	20	80	100	
DTEL1/	Telugu-I/				
DSAN1/	Sanskrit-I/				
DHIN1	Hindi-I	20	80	100	
DICS1	IHC	--	50	50	

Part – II

DBMAT11/	Maths– I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	20	80	100	50
DSENG11	Special English paper I	20	80	100	
DHIS1	History – I: Indian History and Culture	20	80	100	

Second Year**Part –I**

DENG21	English – II	20	80	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	20	80	100	
DBES21	Environmental Studies	--	100	100	

Part – II

DBMAT21	Maths – II: Solid Geometry and Real Analysis	20	80	100	50
DSENG21	Special English paper II	20	80	100	
DHIS21	History – II: Indian History and Culture from 1526 to 1964 A.D.	20	80	100	

Third Year

Part - I	Science Civilization	--	50	50	
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Part - II**Maths**

DBMAT31	Maths – III: Rings and Linear Algebra	20	80	100	50
DBMAT32	Maths – IV: Numerical Analysis	20	80	100	50

English

DSENG31	Special English III: Drama and Fiction	20	80	100	
DSENG32	Special English IV: Language and Literature	20	80	100	

History

DAHIS31	III. History of Modern Europe (1789 – 1960A.D) (Compulsory)	20	80	100	
DAHIS32	IV.(a) History of Modern Andhra (or)	20	80	100	
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D) (or)	20	80	100	
DAHIS34	IV.(c) Indian Archeology with reference to Andhra	20	80	100	

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.18 B.A. (Maths, Telugu, History) (Course Code :50)

- Batch for which Course is offered** : Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration :**

i. **Minimum :** Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course :** The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility :** Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	20	80	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	20	80	100	
DICS1	IHC	--	50	50	
Part – II					
DBMAT11/	Maths– I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	20	80	100	50
DSTEL11	Special Telugu – I: Modern Language	20	80	100	
DHIS1	History – I: Indian History and Culture	20	80	100	
Second Year					
Part – I					
DENG21	English – II	20	80	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	20	80	100	
DBES21	Environmental Studies	--	100	100	
Part – II					
DBMAT21	Maths–II: Solid Geometry and Real Analysis	20	80	100	50
DSTEL21	Special Telugu–II: Sahitya Charitra-Natakamu	20	80	100	
DHIS21	History – II: Indian History and Culture from 1526 to 1964 A.D.	20	80	100	

Third Year

Part - I	Science Civilization	--	50	50	
Part - II					
Maths					
DBMAT31	Maths – III: Rings and Linear Algebra	20	80	100	50
DBMAT32	Maths – IV: Numerical Analysis	20	80	100	50
Telugu					
DSTEL31	Special Telugu – III: Grammar and History	20	80	100	
DSTEL32	Special Telugu – IV: Literary Criticism	20	80	100	
History					
DAHIS31	III. History of Modern Europe (1789 – 1960A.D) (Compulsory)	20	80	100	
DAHIS32	IV.(a) History of Modern Andhra (or)	20	80	100	
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D)(or)	20	80	100	
DAHIS34	IV.(c) Indian Archeology with reference to Andhra	20	80	100	

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:**Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.19 B.A. MATHS, ECONOMICS, STATISTICS (Course Code : 66)

b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

e. **Course Structure:**

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	20	80	100	

DTEL1/	Telugu-I/				
DSAN1/	Sanskrit-I/				
DHIN1	Hindi-I	20	80	100	
DICS1	IHC	--	50	50	
Part – II					
DBMAT11/	Maths– I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	20	80	100	50
DEC01	Economics – I: Economic Theory	20	80	100	
DBSTT11/					
DSSTT11	Statistics – I: Probability and Distribution	20	80	100	50
Second Year					
Part –I					
DENG21	English – II	20	80	100	
DTEL21/	Telugu-II/				
DSAN21/	Sanskrit-II/				
DHIN21	Hindi-II	20	80	100	
DBES21	Environmental Studies	--	100	100	
Part – II					
DBMAT21	Maths–II:Solid Geometry and Real Analysis	20	80	100	50
DECO21	Economics – II: Development Economics and Issues in Indian Economy	20	80	100	
DBSTT21	Statistics–II:Statistical Methods & Inferences	20	80	100	50
Third Year					
Part - I					
	Science Civilization	--	50	50	
Part - II					
Maths					
DBMAT31	Maths – III: Rings and Linear Algebra	20	80	100	50
DBMAT32	Maths – IV: Numerical Analysis	20	80	100	50
Economics					
DAECO31	III.(a) Economic Statistics (or)	20	80	100	
DAECO32	III.(b) Public Economics	20	80	100	
DAECO33	IV. Rural Development (Compulsory)	20	80	100	
Statistics					
DBSTT31	III. Applied Statistics	20	80	100	50
DBSTT32	IV. Operations Research, Computer Programming and Numerical Analysis	20	80	100	50

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres :** Refer Annexure - I

g. **Fee Structure :** Refer Annexure - II

3.10.20 B.A. Maths, Statistics, Computer Applications (Course Code : 67)

a. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction**: English Only

e. **Course Structure**:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	20	80	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	20	80	100	
DICS1	IHC	--	50	50	
Part – II					
DBMAT11/	Maths– I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	20	80	100	50
DBSTT11/					
DSSTT11	Statistics – I: Probability and Distribution	20	80	100	50
DBCA1	Computer Applications – I: Computer Fundamentals	20	80	100	
Second Year					
Part –I					
DENG21	English – II	20	80	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	20	80	100	

DBES21	Environmental Studies	--	100	100	
Part – II					
DBMAT21	Maths – II: Solid Geometry and Real Analysis	20	80	100	50
DBSTT21	Statistics–II: Statistical Methods & Inferences	20	80	100	50
DBCA21	Computer Applications – II: Computer Based Documentation	20	80	100	
Third Year					
Part - I	Science Civilization	--	50	50	
Part - II					
Maths					
DBMAT31	Maths – III: Rings and Linear Algebra	20	80	100	50
DBMAT32	Maths – IV: Numerical Analysis	20	80	100	50
Statistics					
DBSTT31	III. Applied Statistics	20	80	100	50
DBSTT32	IV. Operations Research, Computer Programming and Numerical Analysis	20	80	100	50
Computer Applications:					
DBC40	III: Report Generator	20	80	100	
DBC41	IV: Data Base Applications	20	80	100	

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.21 B.A. (Maths, English, Statistics) (Course Code : 112)

a. **Eligibility** : 10+2 stream pass for this batch or Open University System (through entrance test) from calendar year 2008 onwards

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** English Only

e. **Course Structure:**

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	20	80	100	
DTEL1/ DSAN1/	Telugu-I / Sanskrit-I /				
DHIN1	Hindi-I	20	80	100	
DICS1	IHC	--	50	50	
Part – II					
DBMAT11/	Maths– I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	20	80	100	50
DSENG11	Special English paper I	20	80	100	
DBSTT11/					
DSSTT11	Statistics – I: Probability and Distribution	20	80	100	50
Second Year					
Part –I					
DENG21	English – II	20	80	100	
DTEL21/ DSAN21/	Telugu-II / Sanskrit-II /				
DHIN21	Hindi-II	20	80	100	
DBES21	Environmental Studies	--	100	100	
Part – II					
DBMAT21	Maths – II: Solid Geometry and Real Analysis	20	80	100	50
DSENG21	Special English paper II	20	80	100	
DBSTT21	Statistics – II: Statistical Methods& Inferences	20	80	100	50
Third Year					
Part - I	Science Civilization	--	50	50	
Part - II					
Maths					
DBMAT31	Maths – III: Rings and Linear Algebra	20	80	100	50
DBMAT32	Maths – IV: Numerical Analysis	20	80	100	50
English					
DSENG31	Special English III: Drama and Fiction	20	80	100	
DSENG32	Special English IV: Language and Literature	20	80	100	
Statistics					
DBSTT31	III. Applied Statistics	20	80	100	50
DBSTT32	IV. Operations Research, Computer Programming and Numerical Analysis	20	80	100	50

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.22 B.A. ECONOMICS, BANKING, COMPUTER APPLICATIONS (Course Code : 151)

- b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)
- c. **Duration** :
- i. **Minimum** : Three Academic Years from the year of joining the course
- ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.
- iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.
- d. **Medium of instruction**: The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

e. Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	20	80	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	20	80	100	
DICS1	IHC	--	50	50	
Part – II					
DEC01	Economics – I: Economic Theory	20	80	100	
	Banking – I	20	80	100	
DBCA1	Computer Applications – I:				
	Computer Fundamentals	20	80	100	
Second Year					
Part – I					
DENG21	English – II	20	80	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	20	80	100	
DBES21	Environmental Studies	--	100	100	
Part – II					
DECO21	Economics – II: Development Economics and Issues in Indian Economy	20	80	100	

	Banking –II	20	80	100
DBCA21	Computer Applications – II: Computer Based Documentation	20	80	100
Third Year				
Part - I	Science Civilization	--	50	50
Part - II				
Economics				
DAECO31	III.(a) Economic Statistics (or)	20	80	100
DAECO32	III.(b) Public Economics	20	80	100
DAECO33	IV. Rural Development (Compulsory)	20	80	100
Banking				
	Banking - III	20	80	100
	Banking - IV	20	80	100
Computer Applications:				
DBC40	III: Report Generator	20	80	100
DBC41	IV: Data Base Applications	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:**Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.10.23 B.A. (English, History, Travel and Tourism) (Course Code :152)

a. **Batch for which Course is offered** : Both Academic year Batch (July to June) and Calendar Year Batch (January to December)

b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

- d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	20	80	100
DTEL1/	Telugu-I /			
DSAN1/	Sanskrit-I /			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DSENG11	Special English paper I	20	80	100
DHIS1	History – I: Indian History and Culture	20	80	100
	Travel and Tourism - I	20	80	100
Second Year				
Part –I				
DENG21	English – II	20	80	100
DTEL21/	Telugu-II /			
DSAN21/	Sanskrit-II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100
Part – II				
DSENG21	Special English paper II	20	80	100
DHIS21	History – II: Indian History and Culture from 1526 to 1964 A.D.	20	80	100
	Travel and Tourism - II	20	80	100
Third Year				
Part - I				
	Science Civilization	--	50	50
Part - II				
English				
DSENG31	Special English III: Drama and Fiction	20	80	100
DSENG32	Special English IV: Language and Literature	20	80	100
History				
DAHIS31	III. History of Modern Europe (1789 – 1960A.D) (Compulsory)	20	80	100
DAHIS32	IV.(a) History of Modern Andhra (or)	20	80	100
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D) (or)	20	80	100
DAHIS34	IV.(c) Indian Archeology with reference to Andhra	20	80	100

Travel and Tourism

Travel & Tourism - III	20	80	100
Travel & Tourism - IV	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

- e. **Examination Rules**: Refer Annexure - III
 f. **Study Centres** : Refer Annexure - I
 g. **Fee Structure** : Refer Annexure - II

3.10.24 B.A. (Telugu, History, Travel and Tourism) (Course Code :153)

- a. **Batch for which Course is offered** : Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
 b. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)
 c. **Duration** :
 i. **Minimum** : Three Academic Years from the year of joining the course
 ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.
 iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.
 d. **Medium of instruction**: The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only.

Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	20	80	100
DTEL1/	Telugu-I /			
DSAN1/	Sanskrit-I /			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DSTEL11	Special Telugu – I: Modern Language	20	80	100

DHIS1	History – I: Indian History and Culture	20	80	100
	Travel and Tourism - I	20	80	100

Second Year**Part –I**

DENG21	English – II	20	80	100
DTEL21/	Telugu-II /			
DSAN21/	Sanskrit-II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100

Part – II

DSTEL21	Special Telugu–II:Sahitya Charitra-Natakamu	20	80	100
DHIS21	History – II: Indian History and Culture from 1526 to 1964 A.D.	20	80	100
	Travel and Tourism - II	20	80	100

Third Year

Part - I	Science Civilization	--	50	50
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Part - II**Telugu**

DSTEL31	Special Telugu – III: Grammar and History	20	80	100
DSTEL32	Special Telugu – IV: Literary Criticism	20	80	100

History

DAHIS31	III. History of Modern Europe (1789 – 1960A.D) (Compulsory)	20	80	100
DAHIS32	IV.(a) History of Modern Andhra (or)	20	80	100
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D) (or)	20	80	100
DAHIS34	IV.(c) Indian Archeology with reference to Andhra	20	80	100

Travel and Tourism

	Travel and Tourism - III	20	80	100
	Travel and Tourism - IV	20	80	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.11 UG COMMERCE AND MANAGEMENT COURSES**3.11.1 B.Com. General (Course Code :58)**

a. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction**: Telugu and English. CDE will issue only concerned medium study material. Candidates have to write the examinations only in the medium in which they took admission.

e. Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
I Year :				
Part – I				
DENG1	English – I	20	80	100
DTEL1/ DSAN1/	Telugu-I / Sanskrit-I /			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DBC011	Business Economics	20	80	100
DBC012	Financial Accounting -I	20	80	100
DBC013	Industrial Organisation and Management	20	80	100
DBC014	Quantitative Techniques - I	20	80	100
II Year:				
Part – I :				
DENG21	English – II	20	80	100
DTEL21/ DSAN21/	Telugu-II / Sanskrit-II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100
Part – II				
DBC21	Banking and Financial Systems	20	80	100
DBC22	Financial Accounting - II	20	80	100
DBC23	Quantitative Techniques - II	20	80	100
DBC24	Fundamentals of Computers	20	80	100

III Year :

Part -I Paper - I Science and Civillisation -- 50 50

Part - II

DBC31	Business Laws	20	80	100
DBC32	Incometax and Practical Auditing	20	80	100
DBC33	Cost and Management Accounting	20	80	100
DBC34	Business Correspondence & Report Writing	20	80	100
DBC35	Business Data Processing Systems	20	80	100
DBC36	Corporate Accounting	20	80	100
DBC37	Advanced Management Accounting	20	80	100

* **Internal Assesment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:**Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.11.2 B.Com. Computer Applications (Course Code :68)

a. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** English only

e. Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
I Year :				
Part – I				
DENG1	English – I	20	80	100
DTEL1/	Telugu-I/			

DSAN1/	Sanskrit-I /			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
DBC011	Business Economics	20	80	100
DBC012	Financial Accounting -I	20	80	100
	Computer Fundamentals	20	80	100
DBC014	Quantitative Techniques - I	20	80	100
II Year:				
Part –I :				
DENG21	English – II	20	80	100
DTEL21/	Telugu-II /			
DSAN21/	Sanskrit-II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100
Part – II				
DBC21	Banking and Financial Systems	20	80	100
DBC22	Financial Accounting - II	20	80	100
DBC23	Quantitative Techniques - II	20	80	100
DBC25	Computer Based Documentation	20	80	100
III Year :				
Part -I				
	Paper - I Science and Civillisation	--	50	50
Part - II				
DBC31	Business Laws	20	80	100
DBC32	Income tax and Practical Auditing	20	80	100
DBC33	Cost and Management Accounting	20	80	100
DBC34	Business Correspondence & Report Writing	20	80	100
DBC38	Report Generator	20	80	100
DBC39	Data Base Applications	20	80	100

* **Internal Assesment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.11.3 B.B.M. : (Course Code :64)

a. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. Re-registration Facility : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** English only

e. Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
I Year :				
Part – I				
DENG1	English – I	20	80	100
DTEL1/ DSAN1/	Telugu-I / Sanskrit-I /			
DHIN1	Hindi-I	20	80	100
DICS1	IHC	--	50	50
Part – II				
Part - II				
DBME11	Micro Economics	20	80	100
DBBM11	Business Mathematics	20	80	100
DBFA11	Financial Accounting	20	80	100
DBPM11	Principles of Management	20	80	100
DBBS11	Behavioural Sciences	20	80	100
II Year:				
Part - I				
DENG21	English –II	20	80	100
DTEL21/ DSAN21/	Telugu –II / Sanskrit- II /			
DHIN21	Hindi-II	20	80	100
DBES21	Environmental Studies	--	100	100
Part - II				
DBME21	Macro Economics	20	80	100
DBBS21	Business Statistics	20	80	100
DBBF21	Basic Business Finance	20	80	100
DBFM21	Fundamentals of Marketing	20	80	100
DBPPM21	Principles of personal Management	20	80	100
III Year:				
DBFIT31	Fundamentals of IT	20	80	100
DBBC31	Business Communication	20	80	100

DBBL31	Business Law	20	80	100
DBCM31	Cost & Management Accounting	20	80	100
DBEP31	Entrepreneurship	20	80	100
DBSM31	Sales Management	20	80	100
DBPDM31	Promotion & Distribution Management	20	80	100
	Viva Voce	--	100	100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.11.4 BACHELOR OF HOTEL MANAGEMENT (BHM) (Course Code :65)

a. **Eligibility** : 10+2 stream pass or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** English only

e. **Course Structure:**

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Prac. Marks	Max. Marks
I Year:					
Part - I					
DENG1	English – I	20	80		100
DTEL1/	Telugu – I /				
DHIN1/	Hindi – I /				
DSAN1	Sanskrit – I	20	80		100
Part - II					
DBHM01	Basic Culinary preparation	25	75	50	150

DBHM02	Basic Food & Beverage Service	25	75	50	150
DBHM03	Nutrition & Food Service	25	75		100
DBHM04	Front office procedures	25	75	50	150

II Year:**Part - I**

DENG21	English – II	20	80		100
DTEL21/	Telugu – II /				
DHIN21/	Hindi – II /				
DSAN21	Sanskrit – II	20	80		100
DBES21	Environmental Studies	--	100		100

Part - II

DBHM21	Quantity & Advanced Culinary Preparation	25	75	50	150
DBHM22	Specialized Food & Beverage Service	25	75	50	150
DBHM23	Hotel Law & HRM	25	75		100
DBHM24	Accounting & Finance for HRM	25	75		100

III Year:

DBHM31	Food & Beverage Management	25	75		100
DBHM32	Accommodation Operations	25	75	50	150
DBHM33	Housekeeping Management	25	75	50	150
DBHM34	Information Technology for Hotel Management	25	75	50	150
DBHM35	Communication & Soft Skills	25	75		100
DBHM36	Hotel Engineering & Maintenance	25	75		100

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.12 UG SCIENCE COURSES**3.12.1 B.Sc. (Botany, Zoology, Chemistry) (Course Code.59)**

a. **Eligibility** : 10+2 stream pass with relevant subjects or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** Both Telugu and English Medium. CDE will issue only concerned medium study material. Candidates have to write the examinations only in the medium in which they took admission.

e. Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	20	80	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	20	80	100	
DICS1	IHC	--	50	50	
Part – II					
DSBOT11	Botany – I: Diversity of Microbes and Cryptogams	20	80	100	50
DSZOO11	Zoology – I: Biology of Invertebrate and Cell Biology	20	80	100	50
DSCHE11	Chemistry – I:	20	80	100	50
Second Year					
Part –I					
DENG21	English – II	20	80	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	20	80	100	
DBES21	Environmental Studies	--	100	100	
Part – II					
DSBOT21	Botany – II: Gymnsperms, Plant anatomy, Ecology and Biotechnology	20	80	100	50
DSZOO21	Zoology – II: Biology of Chordates, Genetics	20	80	100	50
DSCHE21	Chemistry – II	20	80	100	50
Third Year					
Part - I					
	Science Civilization	--	50	50	

Part - II

DBSOT31	Botany – III: Taxonomy, Utilisation of Plants, Palynology & Embryology	20	80	100	50
DSZOO31	Zoology – III: Animal Physiology, Ecology & Animal Behaviour	20	80	100	50
DSCHE31	Chemistry – III: Inorganic, Organic & Physical chemistry	20	80	100	50
DBSOT32	Botany – IV: Plant Physiology, Cell biology & Genetics	20	80	100	50
DSZOO32	Zoology – IV: Aquaculture	20	80	100	50
DSCHE32	Chemistry – IV: Drugs and Polymer Chemistry	20	80	100	50

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.12.2 B.Sc. (Maths, Physics, Chemistry) (Course Code.60)

a. **Eligibility** : 10+2 stream pass with relevant subjects or Open University System (through entrance test)

b. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

c. **Medium of instruction**: Both Telugu and English Medium. CDE will issue only concerned medium study material. Candidates have to write the examinations only in the medium in which they took admission.

d. **Course Structure**:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	20	80	100	

DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	20	80	100	
DICS1	IHC	--	50	50	
Part – II					
DBMAT11/	Maths – I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	20	80	100	50
DSPHY11	Physics–I:Mechanics, Waves & Oscillations	20	80	100	50
DSCHE11	Chemistry – I:	20	80	100	50
Second Year					
Part – I					
DENG21	English – II	20	80	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	20	80	100	
DBES21	Environmental Studies	--	100	100	
Part – II					
DSMAT21	Maths – II: Solid Geometry and Real Analysis	20	80	100	50
DSPHY21	Physics – II: Thermodynamics and Optics	20	80	100	50
DSCHE21	Chemistry – II	20	80	100	50
Third Year					
Part - I					
	Science Civilization	--	50	50	
Part - II					
DSMAT31	Maths – III: Rings and Linear Algebra	20	80	100	50
DSPHY31	Physics – III: Electricity, Magnetism and Electronics	20	80	100	50
DSCHE31	Chemistry – III: Inorganic, Organic & Physical chemistry	20	80	100	50
DSMAT32	Maths – IV: Numerical Analysis	20	80	100	50
DSPHY32	Physics – IV: Modern Physics	20	80	100	50
DSCHE32	Chemistry – IV: Drugs & Polymer Chemistry	20	80	100	50

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:**Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.12.3 B.Sc. (Maths, Statistics, Computers) (Course Code.63)

a. **Eligibility** : 10+2 stream pass with relevant subjects or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to

complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. Re-registration Facility : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** English Only

e. Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	20	80	100	
DTEL1/ DSAN1/	Telugu-I / Sanskrit-I /				
DHIN1	Hindi-I	20	80	100	
DICS1	IHC	--	50	50	
Part – II					
DBMAT11/ DSMAT11	Maths – I: Differential Equations, Abstract Algebra and Vector Calculus	20	80	100	50
DBSTT11/ DSSTT11	Statistics – I: Probability and Distributions	20	80	100	50
DSCSC11	Computer Science – I: PC Software and Programming in C	20	80	100	50
Second Year					
Part – I					
DENG21	English – II	20	80	100	
DTEL21/ DSAN21/	Telugu-II / Sanskrit-II /				
DHIN21	Hindi-II	20	80	100	
DBES21	Environmental Studies	--	100	100	
Part – II					
DSMAT21	Maths – II: Solid Geometry and Real Analysis	20	80	100	50
DSSTT21	Statistics – II: Statistical Methods&Inferences	20	80	100	50
DSCSC21	Computer Science – II: Programming with C++ and Data Structures	20	80	100	50

Third Year

Part - I	Science Civilization	--	50	50	
Part - II					
DSMAT31	Maths – III: Rings and Linear Algebra	20	80	100	50
DSSTT31	Statistics – III: Applied Statistics	20	80	100	50
DSCSC31	Computer Science – III: Modern Database Management	20	80	100	50
DSMAT32	Maths – IV: Numerical Analysis	20	80	100	50
DSSTT32	Statistics – IV: Operations Research, Computer Programming and Numerical Analysis	20	80	100	50
DSCSC32	Computer Science – IV: Visual Programming	20	80	100	50

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.12.4 B.Sc. (Maths, Physics, Electronics) (Course Code.71)

a. **Eligibility** : 10+2 stream pass with relevant subjects or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** English Only

e. **Course Structure:**

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	20	80	100	

DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	20	80	100	
DICS1	IHC	--	50	50	
Part – II					
DBMAT11/	Maths – I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	20	80	100	50
DSPHY11	Physics–I:Mechanics, Waves & Oscillations	20	80	100	50
DSEL11	Electronics – I: Linear Components and Circuit Analysis	20	80	100	50
Second Year					
Part –I					
DENG21	English – II	20	80	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	20	80	100	
DBES21	Environmental Studies	--	100	100	
Part – II					
DSMAT21	Maths – II: Solid Geometry and Real Analysis	20	80	100	50
DSPHY21	Physics – II: Thermodynamics and Optics	20	80	100	50
DSEL21	Electronics – II: Electronic Devices& Circuits	20	80	100	50
Third Year					
Part - I					
	Science Civilization	--	50	50	
Part - II					
DSMAT31	Maths – III: Rings and Linear Algebra	20	80	100	50
DSPHY31	Physics – III: Electricity, Magnetism and Electronics	20	80	100	50
DSEL31	Electronics–III:Solid State Electronic Circuits and Digital Electronics	20	80	100	50
DSMAT32	Maths – IV: Numerical Analysis	20	80	100	50
DSPHY32	Physics – IV: Modern Physics	20	80	100	50
DSEL32	Electronics – IV: Microprocessor	20	80	100	50

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:**Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.12.5 B.Sc. (Maths, Electronics, Computers) (Course Code.72)

a. **Eligibility** : 10+2 stream pass with relevant subjects or Open University System (through entrance test)

c. **Duration :**

i. **Minimum :** Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course :** The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility :** Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** English Onlye. **Course Structure:**

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	20	80	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	20	80	100	
DICS1	IHC	--	50	50	
Part – II					
DBMAT11/	Maths – I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	20	80	100	50
DSEL11	Electronics – I: Linear Components and Circuit Analysis	20	80	100	50
DSCSC11	Computer Science – I: PC Software and Programming in C	20	80	100	50
Second Year					
Part – I					
DENG21	English – II	20	80	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	20	80	100	
DBES21	Environmental Studies	--	100	100	
Part – II					
DSMAT21	Maths – II: Solid Geometry and Real Analysis	20	80	100	50

DSEL21	Electronics – II: Electronic Devices & Circuits	20	80	100	50
DSCSC21	Computer Science – II: Programming with C++ and Data Structures	20	80	100	50
Third Year					
Part - I	Science Civilization	--	50	50	
Part - II					
DSMAT31	Maths – III: Rings and Linear Algebra	20	80	100	50
DSEL31	Electronics–III: Solid State Electronic Circuits and Digital Electronics	20	80	100	50
DSCSC31	Computer Science – III: Modern Database Management	20	80	100	50
DSMAT32	Maths – IV: Numerical Analysis	20	80	100	50
DSEL32	Electronics – IV: Microprocessor	20	80	100	50
DSCSC32	Computer Science – IV: Visual Programming	20	80	100	50

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules**: Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.12.6 B.Sc. (Maths, Physics, Computers) (Course Code.73)

a. **Eligibility** : 10+2 stream pass with relevant subjects or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction**: English Only

e. Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	20	80	100	
DTEL1/ DSAN1/	Telugu-I / Sanskrit-I /				
DHIN1	Hindi-I	20	80	100	
DICS1	IHC	--	50	50	
Part – II					
DBMAT11/ DSMAT11	Maths – I: Differential Equations, Abstract Algebra and Vector Calculus	20	80	100	50
DSPHY11	Physics–I:Mechanics, Waves & Oscillations	20	80	100	50
DSCSC11	Computer Science – I: PC Software and Programming in C	20	80	100	50
Second Year					
Part –I					
DENG21	English – II	20	80	100	
DTEL21/ DSAN21/	Telugu-II / Sanskrit-II /				
DHIN21	Hindi-II	20	80	100	
DBES21	Environmental Studies	--	100	100	
Part – II					
DSMAT21	Maths – II: Solid Geometry and Real Analysis	20	80	100	50
DSPHY21	Physics – II: Thermodynamics and Optics	20	80	100	50
DSCSC21	Computer Science – II: Programming with C++ and Data Structures	20	80	100	50
Third Year					
Part - I					
	Science Civilization	--	50	50	
Part - II					
DSMAT31	Maths – III: Rings and Linear Algebra	20	80	100	50
DSPHY31	Physics – III: Electricity, Magnetism and Electronics	20	80	100	50
DSCSC31	Computer Science – III: Modern Database Management	20	80	100	50
DSMAT32	Maths – IV: Numerical Analysis	20	80	100	50
DSPHY32	Physics – IV: Modern Physics	20	80	100	50
DSCSC32	Computer Science – IV:Visual Programming	20	80	100	50

* Internal Assesment by way of Assignments : Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres :** Refer Annexure - I

g. **Fee Structure :** Refer Annexure - II

3.12.7 B.Sc. (Information Technology) (Course Code :62)

a. **Eligibility** : 10+2 stream pass with mathematics as one of the subjects of study or Open University System (through entrance test)

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** English Only

e. Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	20	80	100	
DTEL1/ DSAN1/ DHIN1	Telugu-I/ Sanskrit-I/ Hindi-I	20	80	100	
Part – II					
Part – II					
DSPL11	Programming Using 'C' Language	20	80	100	50
DSCO11	Computer Organisation	20	80	100	
DSDS11	Data Structures	20	80	100	50
DSDM11	Discrete Mathematics	20	80	100	
II Year:					
Part –I :					
DENG21	English – II	20	80	100	
DTEL21/ DSAN21/ DHIN21	Telugu-II/ Sanskrit-II/ Hindi-II	20	80	100	
DBES21	Environmental Studies	20	80	100	

Part – II

DSIM21	Internet and Multimedia	20	80	100	50
DSDMS21	Data Base Management System	20	80	100	50
DSOS21	Operating Systems	20	80	100	
DSMIS21	Management of information systems	20	80	100	

III Year :

DSSE31	Software Engineering	20	80	100	
DSCCN31	Computer Communications & Networks	20	80	100	50
DSBC31	Basics of e-Commerce	20	80	100	
DSDW31	Data Warehousing	20	80	100	=
DSVP31	Visual Programming	20	80	100	50
	Project	--	100	100	

* **Internal Assessment by way of Assignments** : Refer to Annexure -IV

e. **Examination Rules:**Refer Annexure - III

f. **Study Centres** : Refer Annexure - I

g. **Fee Structure** : Refer Annexure - II

3.12.8 B.Sc. (Costume Design and Fashion Technology) (Course Code:61)

Note :

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.

a. **Eligibility** : 10+ 2 or its equivalent or through Entrance Test

c. **Duration** :

i. **Minimum** : Three Academic Years from the year of joining the course

ii. **Maximum Duration for the completion of the course** : The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

iii. **Re-registration Facility** : Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** English Only

e. **Course Structure:**

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	20	80	100	
Part – II					
DSCFT02	Textile Science	20	80	100	
DSCFT03	Garment Construction-I	20	80	100	
	Children Apparel	--	--	--	50
DSCFT05	Apparel finishing & Clothing Care	20	80	100	50
DSCFT06	Computer Studies	20	80	100	50
	Fashion design drawing lab	--	--	--	50
Second Year					
Part – I					
DEGN21	English – II	20	80	100	
DBES21	Environmental Studies	--	100	100	
Part – II					
DSCFT21	Fashion designing	20	80	100	
	Fashion illustration		50		
DSCFT23	Textile dyeing and printing	20	80	100	50
DSCFT24	Garment construction –II	20	80	100	
	Women's Apparel				50
	Surface enrichment lab				50
DSCFT27	Management and entrepreneurship			100	
III Year :					
DSCFT31	Study of Apparel industry	20	80	100	
DSCFT32	Apparel marketing and merchandising	20	80	100	
DSCFT33	Costumes and Apparel design	20	80	100	
DSCFT34	Apparel accessories and surface ornamentation	20	80	100	
DSCFT35	International Trade and Documentation	20	80	100	
	Men's apparel construction				50
	Computer applications in Fashion designing (CAD / CorelDraw)				50
	Industrial Pattern making and Grading				50
	Beauty culture lab				50

* **Internal Assessment by way of Assignments :** Refer to Annexure -IV

e. **Examination Rules:** Refer Annexure - III

f. **Study Centres :** Refer Annexure - I

g. **Fee Structure :** Refer Annexure - II

4. Admission Procedure, FEE PARTICULARS AND MODE OF PAYMENT:

4.1 Admission Procedure: Eligible candidates will be given provisional admission based on the **attested** Xerox copies of the certificates enclosed with the application. Admission of candidates who were awarded bachelors degrees from University other than A.P. Universities are subject to the verification of Genuinity by the concerned University and such candidates have to pay verification fee, if required by the concerned Universities. All candidates must produce their original certificates for verification within **TWO months** from the date of provisional admission either personally at the CDE Office, ANU or through their Study Centres. Provisional Certificate will not be issued for those who could not produce their original certificates for verification.

CDE will give Provisional admission based on Provisional certificate but for receiveing original PG Degree, after the completion of PG course candidate must produce the relavent bachelors degree for verification.

4.2 Fee Particulars : Refer Annexure - II

4.3 MODE OF PAYMENT

- 1) **Online payments through any branch of SBI or Andhra Bank :** Students can directly pay all types of fee to CDE to its account in State Bank of India namely **“CDE Fee Collection SBI Account No.30036214420 or to Andhra Bank Account No.150810011050085”** through any branch of SBI or Andhra Bank, **without any additional charge or commission**. The model form for making payments through SBI is given at the end of this book. Students can take Xerox Copies and use it. After receiving the fee, the Bank will generate a unique number called ‘J Number’. This number should be mentioned in the application form in place of D.D.No. The counter foil issued by the bank should be attached to the application form. Candidates are advised to keep a Xerox copy of the counter foil issued by the bank for future purpose.
- 2) **Online payment through SBI “I-Collect “:** SBI “I-Collect” facility is provided to ANUCDE students to pay all types of fee payable using SBI internet banking. You may go through www.anucde.info to know the procedure for the payment through I-Collect.
- 3) All remittances to the CDE can also be made through a Crossed Demand Draft drawn in favour of **“The Director, Centre for Distance Education, Acharya Nagarjuna University, Nagarjuna Nagar”** payable at State Bank of India or Andhra Bank at Nagarjuna Nagar or Guntur.
Postal orders / M Os / Challans / or any other mode of payment will not be accepted. The Centre will not be held responsible for such payments.
- 4) On the back of the Demand Draft, the following particulars shall be written by the candidate:
 - a) Name
 - b) Fathers Name
 - c) Name of the Course/Subject.
 - d) Enrolment Number (If new admission is sought, please mention “Application Number”)
 - e) Purpose of payment (Admission fee/Exam fee etc.)
 - f) Phone Number & emailid

Most of the students are not writing the above particulars on the backside and the students are advised to mention the above to avoid misuse of D.Ds.

- 5) Fee once paid by the candidate will neither be refunded nor adjusted to other students or other courses or other batches.
- 6) There are no fee concessions to any category of students.

5. METHOD OF INSTRUCTION :

5.1 STUDY MATERIAL: Study material will be supplied in the following three ways:

1. Material will be issued on the spot at CDE office for those who submit applications in person at the CDE office.
2. Material will be sent by post for those who send applications by post. CDE is not responsible for delay or non-delivery of material sent to the address given by the candidate. Hence, candidates are advised to give clear address with Door No and area Pin Code.
3. Material will be issued through Study Centres for those who submit applications through the Study Centres. It is the responsibility of the student to collect the material from the study centre.

The course material is designed in such a manner that it will provide the students a general understanding of the subject matter and also gives guidance for further reading of the subject. The material covers about 80 to 100 percent of the syllabus. Hence, the students are also advised to refer the suggested readings for elaborate understanding of the subject. The course material includes the model question papers and some suggested readings for the benefit of the student. This material is normally supplied to the students in two or three installments. If the studymaterial is lost by the student, CDE can provide another copy on payment of prescribed fee.

5.2 WEEKEND / CONTACT PROGRAMME : Weekend classes will be arranged on Saturdays, Sundays and other Public Holidays depending on the enrollment and as per the schedule given in the academic calendar appended at the end of this book. Students should be in touch with the study centre for knowing the Time table and other details. **Separate intimation will not be sent regarding the commencement of contact classes.**

NOTE :

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.

The Weekend / Personal Contact Programme (PCP) has been so designed to help the learners to attain some sort of orientation and guidance regarding the method of learning and provides condensed class room counseling to cover the important and difficult topics of the course. The students shall bear in mind that **PCP is not meant for covering the entire syllabi** of the course and only the major topics shall be covered. These programmes are also intended to

provide adequate provision for discussing the student's difficulties relating to their subjects with the respective counselors.

The services of the experienced faculty members of the university and the affiliated colleges are utilized to impart the theoretical foundations and practical knowledge related to the respective courses. Since it is a self learning process the learners are advised to come prepared to these classes with some basic understanding of the concerned topic so that the guidance given by the Counselor would enrich their subject knowledge and also enable them to go for further intensive reading.

The Centre will make no hostel/boardings arrangements and the students have to make their own arrangement for attending these classes.

6. EXAMINATIONS:

- (a) Students appearing I, II & III year regular examinations need not fill the examination application form, since the examination fee is collected at the time of admission/beginning of II / III year along with tuition fee. Hall tickets will be sent to the study centre or can be downloaded from www.anucde.info. Only those who wish to write supplementary or betterment examinations must pay the specified fee and must submit the filled in examination application form. After completion of the minimum course duration CDE will not take the responsibility of informing the enrolled students about the payment of fees, commencement examinations etc. It is the responsibility of the students themselves to know about these details.
- (b) Examination application forms must be collected from either study centres or can be downloaded from the CDE website : www.anucde.ac.in or www.anucde.com.
- (c) **'Tatkal scheme' for the Issue of Hall-tickets for the May / December year-end theory examinations :**
 1. Under this scheme, hall tickets will be issued by the CDE office for those who have not applied as per the schedule and wish to write the examination on payment of specified fee, in addition to the examination fee prescribed for each course.
 2. CDE office may issue hall ticket, after verifying the availability of question paper in that examination centre
 3. Period for issue of hall ticket under 'Tatkal scheme'
 - (1) May Examinations : One week after the closure of the last date for the submission of examination application forms at CDE, ANU only.
 - (2) December Examinations : One week after the closure of the last date for the submission of examination application forms at CDE, ANU only.
 4. Fee for tatkal scheme: Rs.500/- as tatkal fee + Examination fee as per course.

6.1 Examination Centres:

- i. University reserves the right to conduct examinations at selected places, based on the review of the past experience and can add new centres or delete some of the existing centres. Allotment of examination centres is the prerogative of the University and the decision of the University is final in allotting examination centre to the students.
- ii University will not conduct examinations in the Study Centre and **depending on the**

number of students enrolled, the University will make arrangements for the conduct of examinations in the same town or near by places but in some other college. In places like Guntur, Vijayawada, and Hyderabad examinations centres will be allotted in the nearby areas also, because of the large number of students enrolment.

- iii. If the Examination Centre is located in the place where the Study Centre is located, then Students must write the Examinations in the same town. **They will not be permitted to write Examination at other places.** If the examination centre is not available in the place where the study centre is located, University has right to allot another Examination Centre near to the candidate's address without prior information to the student.
- iv. Change of examination centre will not be permitted under normal circumstances. Only in exceptional cases the University may consider the written representations accompanied by a fee of Rs.1000/- subject to the following conditions:
 1. The concerned Question Paper must be available in that Examination Centre. That means, the course must be offered in the study centre located in that area.
 2. Such requisitions must be received in CDE office well in advance and atleast 30 days before the Commencement of examinations with required evidence.
- v. The decision of the University is final in allotting examination centre to the students.

6.2 RULES OF EXAMINATIONS :

1. Students who joined in the Academic year batches are expected to appear for the year end examinations (Regular examination) commencing from 20th May and students of Calendar year batches must write their regular examinations commencing from 20th December every year. However, students of Calendar year batches are given an opportunity to write supplementary/betterment during May examinations and Academic batch students are permitted for supplementary/betterment during December examinations, subject to the following conditions:
 - a) The Scheduled examinations will commence as per the predetermined dates, without waiting for the publication of the results of preceeding examination, receipt of marks certificates by the students and publication of revaluation results.
 - b) Revaluation is only a facility given to the students and there is no link between publication of revaluation results and commencement of immediately succeeding examinations.
 - c) Since the University has to conduct examinations twice a year, it is not possible to announce the results of revaluation and to give another chance to the students to appear for immediately succeeding examinations. However, efforts will be made to hasten the process of revaluation and publication of results, subject to the factors beyond the control of the CDE.
 - d) Students who wish to appear for supplementary examinations may download their marks from www.anucde.com or www.anucde.ac.in. and should not wait for the receiving of the marks certificate from the CDE/Post Office.
2. There will be a university examination at the end of each Calendar/Academic Year. Examination fee for writing regular exmainations must be paid along with admission / II / III year tuition fee and Hallticket will be sent directly to the study centre or can download from www.anucde.info.
3. Candidates appearing for Supplementary / Betterment examinations, only, must pay the prescribed fee and have to fill their examination form in their own handwriting.

4. Examination application forms will not be sent to those who wish to write backlog papers / betterment examinations. They have to obtain the application form from the CDE Office / from the study centres / can be downloaded from the CDE Website: www.anucde.com
5. Students appearing for Supplementary / Betterment examinations must fill the examination application form as per the instructions and send the same either in person or by post to the office of the Centre for Distance Education before the specified date. Students appearing for the Ist & IInd yearend examination (Regular) need not submit the application form and they need not pay the examination fee, since the examination fee is to be paid at the time of admission. In case of Supplementary /Betterment Examinations they have to send the application form along with the DD for prescribed fee. **The CDE will not be responsible for any kind of postal delay in submission of examination application by the student.**
6. Students are advised to pay the fee as per the schedule. If any one fails to pay the II/III year fee as per the schedule they are allowed only after making their admission regularised by paying **“Break of study fee.”**
7. Examination Hall Tickets will be sent directly to study centres or can download from www.anucde.info. The names of the examination centres will be printed on the Hall Ticket.
8. Those who have not collecte Hall Ticket from study centre, may download the Hall Ticket from CDE Website:www.anucde.info and shall have to approach the concerned chief superintendent of the examination centre with two passport size photographs for obtaining duplicate Hall Ticket.

6.3. PROCEDURE TO BE FOLLOWED FOR OBTAINING THE CERTIFICATES: Candidates who have completed the course will be issued the following certificates, on Payment of the specified fee along with Final year tution fee and examination fee and they need not apply to the University separately.

Final Year UG/PG students are required to pay the following fee along with Tution Fee, Examination Fee, at the time of Final year for receiving the following certificates directly, without any further application.

1. Transfer Certificate Rs. 50/-
2. Migration Certificate Rs. 50/-
3. Consolidated Marks list Rs.300/- for PG courses (2 Year Duration) Rs.400 for UG Courses (3 Year Duration) Rs.600/- for B.Tech.
4. Original Degree Rs.300/-

Since the Final Year Examination Fee includes Fee for the issue of T.C., M.C., Consolidated Marks Memo and Original Degree Certificate. CDE will send the Final Year marks list, Provisional Certificate, Transfer Certificate, Migration Certificate and Consolidated marks list to those who have completed the course and cleared all their fee dues and verified their certificates. Orignial Degree will be sent to the candidate within 30 days, subject to the verification of lower degree.

PROCEDURE FOR OBTAINING ORIGINAL DEGREE AFTER COMPLETION OF THE COURSE: Candidate must produce lower degree for verification along with a prescribed form and Xerox copy of lower degree either at the time of admission or before completion of the course and students must remember that without the relavent lower degree, PG Degree will not

be issued under any circumstance. Along with the Final Year tuition fee and examination fee, students must pay Rs.300 for obtaining PG Original degree and the Original Degree will be sent directly to the address of the candidate.

7. ENROLLMENT NUMBER AND IDENTITY CARD:

- 7.1 Every candidate who is admitted into the Centre for Distance Education will be allotted an Enrollment Number, which will hold good during the entire period of the course. In all communications, the student must invariably mention this enrollment number in full. Correspondence without enrollment number is not possible. The enrollment number will be used in the examinations as Hall Ticket Number.
- 7.2 Every candidate admitted at the Centre will also be supplied with an Identity Card by the Centre with the enrolment number **within one month** after the commencement of weekend classes **and students must collect the ID Cards from study centre or may download the ID Cards from www.anucde.info. Without ID card, students will not be permitted to write the Examinations.** This card must be produced whenever required by the authorities for receiving the hall tickets, for entry into University Examination Halls. If the Original Card is lost, a duplicate card will be issued on remittance of Rs.50/- through a Demand Draft in favour of the Director, Centre for Distance Education, Nagarjuna University, on SBI payable at Nagarjuna Nagar. At the time of taking degree Certificate ID Card has to be submitted to the CDE. Most of the students are not collecting their ID Cards from their study centres. At the time of examination, without ID Card, Students will not be allowed to write the examinations. Hence, students are advised to collect their ID cards from the study centres or contact CDE Office for duplicate ID Card, at least 30 days before the year end examinations.

8. INSTRUCTIONS FOR FILLING THE APPLICATION FORM:

The students are required to go through the prospectus carefully before filling the application form in his / her own writing.

- 8.1 The Application form should be handled carefully. It should be not be mutilated or folded. Mutilated or folded forms will not be accepted.
- 8.2 It should be filled properly within the box and legibly by the candidate in his / her own handwriting with ball pen BLUE or BLACK in CAPITAL LETTERS only.
- 8.3 Please do not overwrite on the application form.
- 8.4 Only good quality recent passport size photograph should be pasted on the Entrance Application. Please do not staple or pin the photograph. Please do not sign on the photograph pasted. Attestation should not be done on the photograph.
- 8.5 The name, date of birth and name of the father/mother/ husband / guardian should correspond with **those recorded in his / her SSC / Matriculation certificate or that of equivalent examination.**
- 8.6 Incomplete and improperly filled-in applications not accompanied by the required documents or applications of ineligible candidates will be rejected without entertaining any correspondence.
- 8.7 The applications duly filled- in together with the prescribed enclosures should reach the office

of the Director, Centre for Distance Education, Acharya Nagarjuna University, Nagarjuna Nagar – 522 510 AP by registered post or by submission in person at the receiving counter of the CDE, or at the selected study centres on or before the date specified.

8.8 The CDE will issue provisional admission based on the attested Xerox copies enclosed. Candidates must produce their original certificates for verification within TWO MONTHS from the date of provisional admission. Candidates will not be allowed for year end examinations without verification of original certificates.

8.9 **Selection / Allotment of study Centres:** Before selecting a Study Centre students are advised to contact the Study Centre about the availability of a particular course in that centre. Weekend classes on Sundays and other Public Holidays will be held at Study Centres, subject to the enrollment of minimum number of students in a particular Centre. Therefore, students have to carefully select and mention the names of three study centres in the order of priority from the list of centres given. If adequate number of students are not enrolled in a particular centre, the CDE will allot the nearest Study Centre to the students. CDE will not entertain any change in the Study Centre subsequently under normal circumstances. If change of Study Centre is required due to unavoidable reasons then the student must apply in writing to the CDE with fee of Rs.500/- within 15 days after the completion of the last date for admission with fine. After commencement of classes and finalisation of admission register, any request for change of course or centre or optional or II language will not be considered. In case of change of study centre the following conditions must be fulfilled:

- a) Change of Study Centre from one college to another, within the same area will not be entertained.
- b) The particular course must be available in the new study centre.
- c) The representation must be forwarded by the Principal of the original study centre.
- d) Request for change of study centre will not be entertained after the commencement of week-end classes.

8.10 **Fee once paid for admission into a particular course cannot be refunded nor adjusted to other Course or for other students or for other batches.** Students are advised to contact the study centre about the availability of a particular course in that centre. However, in exceptional cases students may apply for change of course or optional group or Second Language subject on payment of Rs.500/- for each such change, within 15 days after completion of last date for admissions with late fee.

8.11 The Application must be accompanied by a DD for the specified amount drawn in favour of "The Director, Centre for Distance Education, Acharya Nagarjuna University", payable at SBI or Andhra Bank, Nagarjuna Nagar – 522 510 or any Nationalized or Schedule Bank payable at Guntur.

Attested xerox copies of the following certificates must be attached to the application form in the following order. Any lapse in this regard may result in delay in finalization of the admission or rejection of the application:

- a) Application Form.
- b) Attested xerox copy of Date of birth evidence or SSC certificate.
- c) Attested xerox copy of OD / PC of the qualifying examination (for PG Courses)

- d) Memorandum of Marks certificates of the qualifying examination (Attested xerox copies only).
- e) Candidates belonging to reserved categories must produce attested Xerox copies of caste certificate / PH / NCC / Sports.
- f) Identification Card.

9. IMPORTANT INSTRUCTIONS :

1. Candidates are advised to preserve this handbook, identity card and fee receipts at least till they complete the course and to keep themselves abreast with the rules and regulations so as to clear any doubt they get at any time.
2. Centre for Distance Education has to send marks memos, intimations and other important communications throughout the period of the study of a candidate. Hence, students must write **their own address for correspondence in the application form** and under any circumstance, they should not write the address of the study centre in the application form.
3. The Signature of the student signed in the application form, will be scanned and used for all examination purposes, ID card etc., and hence **students must sign the application form personally** and Centre for Distance Education will not entertain any deviations in the signature, found at later stage. The signature on the ID Card will be considered as signature of the candidate during the Examinations.
4. Attendance of students for Theory and Practical classes is compulsory for Science, Technical and Professional Courses.
5. **Change of course or optional group subject or II Language or Study Centre :** In exceptional and unavoidable cases, candidates may apply for change of course or optional group or II language or Study centre on payment of Rs.500 for each such change, within 15 days after the completion of last date for admission with fine. After commencement of classes and finalisation of admission register, any request for change of course or centre or optional or II language will not be considered. In case of change of study centre the following conditions must be fulfilled:
 - a) Change of Study Centre from one college to another, within the same area will not be entertained.
 - b) The particular course must be available in the new study centre.
 - c) The representation must be forwarded by the Principal of the original study centre.
 - d) Request for change of study centre will not be entertained after the commencement of week-end classes.
6. **Change of Examination Centre:** Change of examination centre will not be permitted under normal circumstances. Only in exceptional cases the University may consider the written representations accompanied by a fee of Rs.1000/- subject to the following conditions:
 1. The concerned Question Paper must be available in that Examination Centre. That means, the course must be offered in the study centre located in that area.
 2. Such requisitions must be received in CDE office well in advance and atleast 30 days before the Commencement of examinations.

7. **Change of Address:** It is the responsibility of the applicant to inform the change of address in writing for correspondence and for sending certificates with a D.D. for Rs.50/- drawn in favour of "Director, Centre for Distance Education, Acharya Nagarjuna University"
8. **Request for Duplicate ID Card:** Duplicate ID card will be issued on payment of Rs.50/- with a written representation.
9. Hall Tickets, Time tables, Results, Marks, Model Papers syllabi can be downloaded from the CDE Website: www.anucde.ac.in. or www.anucde.com
10. CDE will send all communications to the address mentioned by the student in his admission application form and CDE does not hold any responsibility for non-delivery of letters / communications / parcels sent to the address given by the students. It is the responsibility of the students to apply for change of address by paying the prescribed fee of Rs.50/- whenever there is a change in the address for correspondence. Minimum 10 days are required for effecting the change of address.
11. All the student should keep in touch with the CDE and acquaint themselves with the academic schedules, examinations, results, etc. They should inform the CDE promptly about their change of address to receive communications.
12. Candidates will be given provisional admission into the CDE courses on the assumption that the information given by them in the admission Application Form are correct and the student has to fulfill all the requirements as mentioned in the Application Form.
13. **Candidates are advised to be very clear in the choice of their course at the time of admission. Choice of course of study once made, will be final and change of course will be entertained on payment of Rs.500/- with written requisition.**
14. **Fee once paid for a particular course will not be refunded, not adjusted to other course or to other students.**
15. The students of the CDE are **not** eligible for bus pass facility as in the case of regular students.
16. Candidates who have studied a part of their studies through the Centre will **NOT** be permitted to seek admission on transfer to the regular college under the jurisdiction of the Acharya Nagarjuna University.
17. Students are advised to receive a printed receipt for all payments made by them.
18. While obtaining the bank drafts, it must be checked whether the bank authorities have signed the draft, whether the branch name, date, and address is indicated clearly on the draft. The bank drafts taken should be valid for six months.
19. On the back side of the Demand Draft (D.D.) the following particulars should be written for its safe accounting:
 - i) Name of the student:
 - ii) Enrollment number:(if new admission is sought, please mention "Application No.")
 - iii) Name of the course/subject:
 - iv) Purpose of payment: (tuition fee / examination fee, etc.)
 - v). Phone Number

20. It is necessary that every student of the centre for distance education (C.D.E.), should quote the enrollment number or fee receipt number or application number and name of the course and subject in all the correspondence without which no action can be taken, and a self addressed stamped envelope should be enclosed for prompt reply.
21. All fee dues, if any, should be paid before the schedule of examinations.
22. Office timings: 10-30 AM to 5-00 PM on all working days. The first Saturday is a holiday for the office. The CDE also observes the University holidays.
23. If the last day of any transaction falls on a holiday students are allowed to transact the same on the following working day only and not beyond.
24. Every candidate once admitted shall have to pay the fee for the whole year. If the candidate desires to discontinue the course and obtain the transfer certificate in the middle of the Academic Year or in subsequent years, he/she has to pay the fee for the whole year.
25. Annual examinations normally will be held during May for the Academic Year Batch and during December for Calendar Year Batch. The candidates are advised to schedule their studies accordingly.
26. The rules and regulations of Acharya Nagarjuna University will be applicable for other matters that are not covered in the prospectus. Further, the rules and regulations stated above are subject to change whenever there is a change in the University regulations.
27. The candidates should write to The Director, CDE, Acharya Nagarjuna University, individually for Prospectus cum Application Forms for admission.
28. For all legal matters, the jurisdiction is restricted to **Guntur Town only**.
29. All enquiries and correspondence relating to the distance education courses must be addressed to:

**The Director,
Centre for Distance Education,
Acharya Nagarjuna University,
Nagarjunanagar - 522 510, A.P.
GUNTUR District.**

ANNEXURE - I

CENTRE FOR DISTANCE EDUCATION
ACHARYA NAGARJUNA UNIVERSITY
STUDY CENTRES - COURSES OFFERED

Selection / Allotment of study Centres:

Before selecting a Study Centre students are advised to contact the Study Centre about the availability of a particular course in that centre. Weekend classes on Sundays and other Public Holidays will be held at Study Centres, subject to the enrollment of minimum number of students in a particular Centre. Therefore, students have to carefully select and mention the names of three study centres in the order of priority from the list of centres given. If adequate number of students are not enrolled in a particular centre, the CDE will allot the students to the nearest Study Centre. CDE will not entertain any change in the Study Centre subsequently.

Code	Name of the College, Place and Phone numbers	Courses offering
ADILABAD (Dt)		
030	VASHISTA DEGREE COLLEGE NIRMAL ADILABAD (Dt) Co-ordinator: Sri G. Srinivasa Goud, Ph:9246833662 Office Asst: Sri T. Ananth Kishore, Ph: 08734-247047, 9441861633, 9246733662	M.Sc.: (BOT, ZOO, PHY, CHE, MIC, MATHS, IT, COMPUTERS, PSY, STAT, FNS) M.A. (ENG, TEL, ECO, HIS, POL, SOC, J & M, HINDI), MSW MCOM, MHRM, B.Sc.(MPC, BZC, MPCS), BLISC, MLISC B.A.(BA(G), Spl.B.A. (SMATHS, STEL, SENG), B.Com (BCOM(G), CA), PGDCA, PGDIT, PGDJM, CHIV, PGDHM
098	NALANDA DEGREE COLLEGE (A) ADILABAD, ADILABAD (Dt) Co-ordinator: Sri S. Shailendar Babu, Ph:9393309595 Office Asst: Sri D. Ananth Kumar, Ph: 9490093730, 08732-236358	M.Sc.: (BOT, ZOO, PHY, CHE, MIC, MATHS, IT, PSY) M.A. (ENG, TEL, ECO, POL, SOC, HINDI, HIS, JMC), MCOM, MSW, B.Sc.(BZC), BLISC, MLISC B.A.(BA(G), Spl.B.A. (SENG)
143	CHAITANYA DEGREE COLLEGE FOR WOMEN MANCHERIAL, ADILABAD (Dt) Co-ordinator: Sri Ch. Bal Reddy, Ph: 9299992151 Office Asst: Sri R. Mahendar, Ph:9299992152	M.Sc.: (BOT, ZOO, PHY, CHE, MATHS, IT, COMPUTERS, PSY) M.A. (ENG, TEL, ECO, POL, SOC, J & M, HINDI), MSW, MCOM, B.Sc.(MPC, BZC), BLISC, B.A.(BA(G), Spl.B.A. (STEL), BCOM(G)
CHITTOOR (Dt)		
037	SRI VENKATESWARA COLLEGE OF LAW TIRUPATHI, CHITTOOR (Dt) Ph:0877-2238485, 9440352155, 9441063042	LLM
047	GATE DEGREE COLLEGE TIRUPATHI CHITTOOR (Dt) Co-ordinator: Smt P. Vijaya, Ph:9866215447 Office Asst: M. Rajyalakshmi, Ph:0877-2286423, 99892 94144	M.Sc.: (BOT, ZOO, PHY, CHE, MIC, MATHS, IT, COMPUTERS, PSY), M.A. (ENG, TEL, POL, J & M, ECO, HIS, SOC, HINDI), MSW, BHM, MCOM, B.Sc.(MPC, BZC, MSCS, MPEle, MEleCS, MPCS), BBM, B.A.(BA(G), MSCA, MES, Spl.B.A. (SMATHS, STEL, SENG)), BLISC, B.Com (BCOM(G), CA), Bio-Tech, Bio-Info, MANAGEMENT DIP.S, PGDCA, PGDIT, PGDJM, PGDHM, CHIV
072	Dr. AMBEDKAR LAW COLLEGE TIRUPATHI, CHITTOOR (Dt) Ph:0877-2232359, 9849161157	LLM

119	SRI R.K.M. LAW COLLEGE CHITTOOR, CHITTOOR (Dt) Ph: 08572-245773, 9441092061, FAX:245126	LLM
176	ANANTHA COLLEGE OF LAW TIRUPATHI, CHITTOOR (Dt) Co-ordinator:Sri P. Chandra Sekhar, Ph:9848694143 Office Asst.:L. Srinivasula Reddy, Ph:9949000304	LLM
178	WATSON LIFE SCIENCES PLOT NO.50, NEW BALAJI COLONY AIR BYPASS ROAD, TIRUPATI - 517 502, CHITTOOR (Dt) Co-ordinator:Dr.Y.Sreenivasulu, Ph:9492934916 Office Asst.:S. Sardar, Ph:9550266440	M.Sc. (MICROBIOLOGY, ZOOLOGY) PG DIPLOMA IN BIO-TECHNOLOGY PG DIPLOMA IN BIO-INFORMATICS
196	SVS RESIDENTIAL DEGREE COLLEGE FOR WOMEN YERPEDU, CHITTOOR (Dt) Co-ordinator:Sri M. Amarnath Reddy, Ph:9908726226 Office Asst.:Sri K. Siva Kumar, Ph:08578-287528	M.Sc. (PHY,MAT), MA (ENG, TEL, ECO, HIS), MCOM, B.Sc. (MSCS, MPSCS), BCOM (ALL)
215	KKC GROUP OF INSTITUTIONS PUTTUR CHITTOOR (Dt) Co-ordinator:Sri TVS. Madhusudhan Rao, Ph:7799723311 Office Asst.:Sri C. Sekhar Babu, Ph:7799723303	MA (ENG, SOC, ECO, MSW) MCOM, BBM, LLM
EAST GODAVARI(Dt)		
049	RAJIV GANDHI INSTITUTE OF LAW KAKINADA, EAST GODAVARI (Dt) Co-ordinator:Sri P.V. Trinadh, Ph:9440976303 Office Asst:S. Padma, Ph:0884-2378922	LLM
051	ADITYA DEGREE COLLEGE (KKD) KAKINADA EAST GODAVARI (Dt) Co-ordinator:Sri B.E.V.L. Naidu, Ph:0884-2376665 Office Asst:Sri Y. Bhagavat Singh, Ph:9346176663	M.Sc.: (PHY, CHE, MIC, MATHS, IT, COMPUTERS,PSY, STAT,FNS) M.A. (ENG, TEL, ECO, HIS, POL, SOC, HINDI, J & M), MSW BHM, MCOM, B.Sc.(MPC, BZC, MPEle, MEleCS,CDFT) BBM, BLISC, B.A.(MSCA, MES, Spl.B.A. (SMATHS)),MLISC B.Com (CA), MANAGEMENT DIPLOMAS
052	ADITYA DEGREE COLLEGE (RJY) RAJAHMUNDRY, EAST GODAVARI (Dt) Co-ordinator:Sri V. Vijay Kumar, Ph:9866076668 Office Asst:Sri P. Jayaram, Ph:9701976664	M.Sc.: (BOT, ZOO, PHY, CHE, MIC, MATHS, IT, COMPUTERS) M.A. (ENG), PGDHM BHM, B.Sc.(MPC) B.A.(MSCA)
069	Smt. & Sri G.K.R.V.DEGREE COLLEGE RAJAHMUNDRY, EAST GODAVARI (Dt) Co-ordinator:Sri P. Srinivas, Ph:0883-2445417, Office Asst:Sri G. Srinivas, Ph:0883-2461570, 9441644531	M.A. (SOC, ENG), LLM BA(G)
071	J.C. DEGREE COLLEGE MANDAPETA, EAST GODAVARI (Dt) Co-ordinator:Sri T. Jaya Chandra Prasad, Ph:9348968805 Office Asst: K. Sri Laxmi, Ph: 08855-233746, 232571	M.Sc.: (MATHS), M.A. (ENG, TEL, ECO, POL, SOC) MCOM, BA(G) , BCOM(G)

- 087 Ln.G.V.RAO MODERN DEGREE COLLEGE
RAMACHANDRAPURAM
EAST GODAVARI (Dt)
Co-ordinator:Sri Ch. Bodayya, Ph:9848783737
M.Sc.:(PHY, CHE, MATHS, IT, COMPUTERS)
M.A. (ENG, TEL), MCOM, B.Sc.(MPC, BZC,
MSCS, IT, MPCS), BA(G), BCOM(GEN, CA)
- 117 A.S.N. DEGREE COLLEGE FOR WOMEN
AMALAPURAM, EAST GODAVARI (Dt)
Co-ordinator:Sri G.D. Srinivas, Ph:08856-232125,
8096051970
Office Asst:Sri D.S.K. Rao, Ph:9849538235
M.Sc.:(MATHS, IT)
M.A. (ENG, TEL, ECO, HIS, POL), MSW
MCOM, MHRM
- 145 PRAGATI DEGREE COLLEGE
KAKINADA, EAST GODAVARI (Dt)
Co-ordinator:Smt. B. Sailaja Ph:9346078014,
Office Asst:Sri R.D. Srinivasa Rao,
Ph: 08842300351, 2300352, 2300350
M.A. (ENG, TEL), MSW
B.Sc.(MPC, CD & FT, MECS, MPCS), BHM,
BA (ALL), B.COM (BCOM (G), CA)
- 185 SRI KNM DEGREE COLLEGE
MALIKIPURAM, EAST GODAVARI (Dt.)
Co-ordinator: Sri K. Ravi; Ph:9492836646
Office Asst: Sri. D. Geetha Lakshmi, Ph:08862-226155, 8341086528
M.A. (HIN)
- 214 GAYATRI DEGREE COLLEGE
KADIYAM
EAST GODAVARI (Dt)
Co-ordinator:Sri. S. Siva Kesava Rao Ph:9000051617
Office Asst:Sri B. Sudhakar, Ph: 9397918318
M.Sc.:(MATHS), MCOM
M.A. (ENG, TEL, ECO, HIS, POL, SOC, SW, JMC, HIN)
B.Sc.(MPC, BZC, MSCS, IT, MPEle, MEleCS, CD & FT) BHM
B.A.(ALL), BCOM (ALL) , BBM
- 218 PALIVELA PG COLLEGE
AMALAPURAM ROAD, EAST GODAVARI (Dt)
Co-ordinator: K. Nagabhushan Rao, Ph:9704711997
Office Asst:G.S. Vyaghri, Ph: 08855-244774
B.A.(ALL), BCOM (ALL), BBM, M.COM, M.Sc (MAT)
MA (ENG, TEL, ECO, HIS, POL, SOC, JMC, HIN), MSW
MANAGEMENT DIPLOMAS
- GUNTUR (Dt)**
- 001 HINDU COLLEGE
GUNTUR, GUNTUR (Dt)
Co-ordinator: Dr.P. Ramachandra Murty,
Ph:9849822967
Office Asst:Sri M. Veeraiah, Ph:0863-2220134, 9948696099
M.Sc.:(MATHS) M.A. (ENG, TEL, ECO, HIS, POL, SOC)
MCOM, B.A.(BA(G), **Spl.B.A.**(STEL, SENG)),
B.COM (BCOM(G), CA)
- 002 MAHATMA GANDHI DEGREE COLLEGE
GUNTUR
GUNTUR (Dt)
Co-ordinator:Mrs. D. Swapna, Ph:9441213655
Office Asst:P. Kanaka Durga,
Ph:0863-2230927, 9985506206, FAX:2237923
M.Sc.:(BOT, ZOO, PHY, CHE, MIC, MATHS, IT, COMPUTERS,
PSY, STAT, FNS), M.A. (ENG, TEL, ECO, HIS, POL, SOC,
J & M, HINDI), MSW, LLM, BHM, MCOM, MLISC, MHRM,
B.Sc.(MPC, BZC, MSCS, IT, MPEle, MEleCS, MPCS, CD & FT),
BBM, BLISC, B.A.(BA(G), MSCA, MES, **Spl.B.A.**(SMATHS, STEL,
SENG)), B.Com (BCOM(G), CA), Bio-Tech, Bio-Info,
MANAGEMENT DIPLOMAS, PGDCA, PGDIT, PGDJM, CHIV
- 004 A.S.N. DEGREE COLLEGE
TENALI, GUNTUR (Dt)
Co-ordinator:Sri M. Durga Prasad, Ph:9440164336
Office Asst.:Sri S. Chandra Sekhar, Ph:9490485166
M.Sc.:(CHE),
MCOM
B.A.(BA(G), Spl.B.A.(STEL, SENG)), BCOM(G)

- 005 VIDYAKENDRAM DEGREE COLLEGE
SATTENAPALLI, GUNTUR (Dt)
Co-ordinator: Sri Sk. Basha, Ph:9346633169
Office Asst: S. Bhavani, Ph:9866823312
M.Sc.:(MATHS), MCOM
BA(G), BCOM((G), CA)
B.Sc. (MPC, MPCs, MSCs), BLISC
- 006 T.R.R.&.S. DEGREE COLLEGE
PIDUGURALLA, GUNTUR (Dt)
Co-ordinator: Sri V. Venkateswara Reddy, Ph:9949933963
Office Asst: Smt. K. M. Jyothi, Ph:9000024240
M.Sc.:(CHE, MATHS), M.A. (ENG), MCOM
B.Sc.(MPC, MPCs), BA(G), B.Com (BCOM(G), CA)
- 008 MODERN DEGREE COLLEGE
CHILAKALURUPE, GUNTUR (Dt)
Co-ordinator: Sri J.M.Subhani, Ph:9666398772
Office Asst: Sri. Ch. Srinivasa Rao, Ph:9291666224
M.Sc.:(BOT, ZOO, PHY, CHE, MATHS), M.A. (ENG), MCOM
B.Sc.(MPC, BZC, MSCS, MPEle, MEleCS, MPCs), BLISC
B.A.(BA(G), MSCA, MES, **Spl.B.A.**(STEL, SENG)),
B.Com (BCOM(G), CA), MANAGEMENT DIPLOMAS
- 070 RADHA DEGREE COLLEGE
VINUKONDA
GUNTUR (Dt)
Co-ordinator: Sri M.Ch. Chennaiah, Ph:9553451102
Office Asst: Sri. K. Harish Kumar, Ph:9701286012
M.Sc.:(BOT, PHY, CHE, MATHS, IT, PSY, STAT)
M.A. (ENG, TEL, ECO, POL, SOC, J & M, HINDI, HIS), MSW
MCOM, B.Sc.(MPC, BZC, MPEle, MEleCS, MPCs, MSCs)
B.A.(BA(G), MSCA, MES, B.Com (BCOM(G), CA)
MANAGEMENT DIPLOMAS
- 126 SRI SUBBARAYA & NARAYANA COLLEGE
NARASARAOPET, GUNTUR (Dt)
Co-ordinator: Sri M. Anil Kumar, Ph:9848512244
Office Asst: Sri. J. Sudarshan, Ph:7799324246
M.Sc.:(PHY, CHE, MATHS)
M.A. (ENG, TEL)
B.Sc.(MPC, BZC, MSCS, IT), B.A.(BA(G),
Spl.B.A.(SMATHS, STEL, SENG)), BCOM(G), BCOM(CA)
- 141 CHAKRADHAR DEGREE COLLEGE
MACHERLA (Po & Md)
GUNTUR (Dt)
Co-ordinator: Sri B. Ramana Reddy, Ph:9440644015
Office Asst: Sri M.Maheswar Reddy, Ph:9949204720,
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M.Sc.:(PHY, CHE, BOT, ZOO, MATHS, PSY, STAT, FNS),
M.A. (ENG, TEL, ECO, POL, SOC, HIS) MCOM, MSW
B.Sc.(MPC, BZC, MSCS, IT, MPCs), BA(G), BLISC
SPL BA(STEL, SENG) B.Com (BCOM(G), CA),
PGDCA, PGDIT, PGDJM
- 160 PNC & KR COLLEGE OF PG COURSES
NARASARAOPET, GUNTUR (Dt)
Co-ordinator: P. Dhana Lakshmi, Ph:9703505995
Office Asst: Sri G. V. Siva Reddy, Ph:08647-225513, 9290875137
M.Sc.:(PHY, CHE, MATHS, STAT), M.A. (ENG), MCOM
B.Sc.(MPC, MSCS), BLISC, MLISC
BA(ALL), B.Com (ALL), MANAGEMENT DIPLOMAS
- 175 ANDHRA MUSLIM COLLEGE
GUNTUR, GUNTUR (Dt)
Co-ordinator: Sri Md. Khasim Ph:9908819043
Office Asst: Sri Md. Gouse Riazuddin, Ph:9849478498
M.Sc.:(CHE), M.A. (ENG)
- 193 BALAJI DEGREE COLLEGE
NIDUBROLU, GUNTUR (Dt.)
Co-ordinator: Sri J. S.L. Ramana, Ph: 9441503802
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B.Sc.(MPC, MPCs), BOCM (ALL) M.Com.
- 199 VASAVI DEGREE COLLEGE
NARASARAOPET, GUNTUR (Dt)
Co-ordinator: Sri S.M. Subhani, Ph:9966045479
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BCOM(G), BCOM(CA)

HYDERABAD & SECUNDERABAD

- 012 VASUNDARA DEGREE & PG COLLEGE
VIDYANAGAR, HYDERABAD, HYDERABAD (Dt)
Co-ordinator: Sri M.D. Praveen Kumar, Ph:9491871379
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- M.Sc.:**(ZOO, PHY, CHE, MIC, MATHS), M.A. (ENG, TEL), MSW
MCOM, B.Sc.(MPC, BZC, MSCS, IT, MPEle, MEleCS,
MPCS), B.A.(MSCA, MES, **Spl.B.A.**(SMATHS)
B.Com. (BCOM(G), CA), MANAGEMENT DIPLOMAS
- 025 PRAGATHI WOMEN'S DEGREE COLLEGE
KUKATPALLY, HYDERABAD, HYDERABAD (Dt)
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Office Asst: P. Hari Priya, Ph:040-23065702, 9849500392
- M.Sc.:**(BOT, ZOO, PHY, CHE, MIC, IT, MATHS),
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B.Sc.(MPC, BZC, IT, MPEle, MEleCS, MPCS, MSCs),
B.A.(BA(G), B.Com (BCOM(G), CA)
- 033 MAHATMA GANDHI LAW COLLEGE
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- LLM
- 034 NEW SCHOLARS DEGREE COLLEGE
CHANDA NAGAR,
HYDERABAD, RANGA REDDY (Dt)
Co-ordinator: Dr. G. Sri Ranga Rao, Ph:9247403544
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- M.Sc.:**(BOT, ZOO, PHY, CHE, MIC, MATHS, IT)
M.A. (ENG, JMC), MCOM, BLISC, MSW
BA(ALL), B.Com (ALL), BBM
B.Sc.(MPC, MEleCS, MPCS, MSCs, IT)
PGDCA
- 035 NATIONAL DEGREE COLLEGE
SECUNDERABAD, HYDERABAD (Dt)
Co-ordinator: Sri Ravi Raj, Ph:9849734428
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- M.Sc.:**(BOT, CHE, MIC)
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- 053 SIDDHARDHA DEGREE & PG COLLEGE FOR
WOMEN, DILSUKH NAGAR, HYDERABAD
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- M.Sc:(BOT, ZOO, PHY, CHE, MIC, MATHS, IT, COMPUTERS,
PSY) M.A. (J & M, HINDI, ENG, TEL), MSW, BHM, MCOM, MHRM,
B.Sc.(MPC, BZC, MSCS, IT, MPEle, MEleCS, MPCS, CDFT), BBM,
BLISc, B.A.(BA(G), MSCA, MES), B.Com (BCOM(G), CA)
Bio-Tech, Bio-Info, PGDCA, PGDIT, PGDJM, PGDHM, CHIV
- 055 SRI NAGARJUNA DEGREE COLLEGE
S.R. NAGAR, HYDERABAD
HYDERABAD (Dt)
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PSY, STAT,FNS), M.A. (ENG, TEL, ECO, HIS, POL, SOC,
J & M, HINDI), BHM, MCOM, MHRM, MSW, MLISC
B.Sc.(MPC, BZC, MSCS, IT, MPEle, MEleCS, MPCS, CD & FT),
BBM, BLISC, B.A.(BA(G), MSCA, MES, **Spl.B.A.**(SMATHS,
STEL, SENG), B.Com (BCOM(G), CA)
Bio-Tech, Bio-Info, MANAGEMENT DIPLOMAS, PGDCA, PGDIT,
PGDJM, CHIV.
- 113 NEW SILVER JUBILEE DEGREE COLLEGE
KUSHAIGUDA, HYDERABAD,
RANGA REDDY (Dt)
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MEleCS, MPCS), BBM, BA(G), B.Com (BCOM(G), CA)

- 132 PIONEER INSTITUTE OF HOTEL MANAGEMENT
ZAMISTANPUR, HYDERABAD
Co-ordinator:Sri T. Chandra Mohan, Ph:9849849360
Office Asst:Sri G. Naveen Kumar, Ph:040-65916227, 9030733299
BHM,BBM
- 140 GREENFIELDS COLLEGE OF C.T. & HOTEL MANAGEMENT, PUNJAGUTTA, HYDERABAD
Co-ordinator:Sri C. Satya Vinod, Ph:9246528830, 9290494601
BHM
- 147 DR. NARAYANA DEGREE COLLEGE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY, OLDALWAL, SECUNDERABAD RANGA REDDY (Dt)
Co-ordinator:Sri S. Ramanjineyulu, Ph:9247799799
Office Asst:Sri G.Satyanarayana, Ph:9291219691
BHM
BBM
- 150 JAGRUTI DEGREE & PG COLLEGE NARAYANAGUDA, HYDERABAD HYDERABAD (Dt)
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- 156 SRI NEWTON'S DEGREE COLLEGE FOR WOMEN MALAKPET, HYDERABAD.
Co-ordinator:Mrs. D. Venkatajyothi, Ph:9246538832, 9441038832
Office Asst:Sri K. Rajasekhar, Ph:9246246442, 9666676510
M.Sc.(MATHS, IT)
B.Sc.(MPC, IT, MELeCs, MPCS, MSCS)
BBM, BA(ALL), B.COM (ALL)
- 168 SRI SAI VIGNAN BHARATHI DEGREE COLLEGE FOR WOMEN PADMA RAO NAGAR, SECUNDERABAD.
Co-ordinator:Sri. R. Suresh, Ph:9849375133, 9246265656
M.Sc. (IT), B.Com.(All)
B.Sc.(MSCS)
BBM
- 169 PRATHIBHA DEGREE COLLEGE IBRAHIMPATNAM RANGAREDDY (Dt)
Co-ordinator:Sri. M. Ramesh, Ph:9912852504
Office Asst:Sri. M. Sekhar, Ph:9908880606
M.Sc. (PHY, CHE, MATHS, PSY)
MA (ENG, TEL, ECO, HIS, POL), MCOM, MSW
- 177 ST. JOSEPH'S COLLEGE TOWLICHOWKI, HYDERABAD.
Co-ordinator:Shaik. Kutubuddin, Ph:9391062107
Office Asst:Moht. Ikramuddin, Ph:040-32469205
BA (All), BCOM (All), BBM
- 180 BLOOMS COLLEGE OF HOTEL MANAGEMENT OMNAGAR, HYDERABAD
Co-ordinator:Sri T. Dharmendra, Ph:9290564224
Office Asst:Sk. Md. Rafi, Ph:9885411419
BHM

- 181 GLOBAL INSTITUTE OF HOTEL MANAGEMENT BHM,BBM
BARKATPURA, HYDERABAD
Co-ordinator:Sri C. Prabhakar Reddy, Ph:8008548181
Office Asst:G. Preethi, Ph: 040-66686423, 66656423
- 186 SAROJINI NADIU DEGREE & PG COLLEGE FOR M.Sc.:(MATHS, IT), M.A. (ENG, TEL, ECO, HIS, SOC), MSW
WOMEN, CHIKADAPALLY, HYDERABAD M.Com., BA(ALL), B.Com (ALL), B.Sc.(MSCS, IT, MPCs
Co-ordinator:Sri T. Surendar Reddy, Ph:9393945453
Office Asst:J. Mallika, Ph: 040-27662691, 9848032769
- 188 VASUNDARA CO-ED DEGREE COLLEGE M.Sc.:(PHY, CHE, MIC, MATHS), M.A. (ENG, TEL, SOC),
MOULA-ALI, HYDERABAD B.A.(ALL), B.Com (ALL),
Co-ordinator:Y. Usha Rani, Ph:8978888569 B.Sc.(MPC, MSCS,MPCS,MEle.Cs.)
Office Asst:Sri T. Sri Sairam, Ph:8978888568
- 190 SINDHU DEGREE COLLEGE M.Sc.:(BOT, CHE, MIC, MATHS,PSY,CS), M.A. (ENG, TEL, HIN,
MEHDIPATNAM, HYDERABAD ECO, HIS,POL, SOC), MCOM, B.A.(ALL), BBM
Co-ordinator:J. Venkata Chalapathi, Ph:9849170019 B.Com (ALL), B.Sc.(MPC, MSCS, MPCs,MEle.Cs., MPEle, IT),
Office Asst:K. Jyothi, Ph:9491634518 BLISC, MANAGEMENT DIPLOMAS
- 200 PINNACLE COLLEGE OF HOTEL MANAGEMENT M.Sc. (FNS), BHM, MANAGEMENT DIPLOMAS
K.P.H.B. COLONY, Diploma in Food production, CCHHHK
HYDERABAD
Co-ordinator: Sri. Y. Madhu Sudhan, Ph:9246528830
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- 211 WESTIN COLLEGE OF HOTEL MANAGEMENT BHM
RAJENDRA NAGAR, HYDERABAD
Co-ordinator: Sri. Abraham Lincoiln, Ph:9347586639
Office Asst: Neha Rao, Ph:040-30284041, 9393955955
- 223 LEO ACADEMY OF HOSPITALITY & TOURISM BHM, MANAGEMENT DIPLOMAS
MANAGEMENT Diploma in Food production, CCHHHK
SHAMMERPET, RANGAREDDY
HYDERABAD
Co-ordinator: Sri. Uday Jumde, Ph:8885500044
Office Asst:Sri G. Raju, Ph:9032589242, 040-66403777
- KADAPA(Dt)**
- 064 SADHANA DEGREE COLLEGE M.Sc.:(BOT, ZOO, PHY, CHE, MIC, MATHS, IT, PSY)
PRODDATUR, KADAPA (Dt) M.A. (ENG, TEL, ECO, HIS, POL, SOC, J & M), MSW
Co-ordinator:Sri P. Gowri Sankar, Ph:9346664210 BHM, MCOM, MHRM, B.Sc.(MPC, BZC, MSCS, IT,
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9247681234 **Spl.B.A.**(STEL, SENG)), B.Com (BCOM(G), CA),
MANAGEMENT DIPLOMAS, PGDCA, PGDIT, PGDJM, CHIV
- 221 SREE VEDVYSA DEGREE COLLEGE M.Sc.:(CHE, MATHS, PSY)
PRODDATUR, M.A. (ENG, TEL), MCOM, B.Sc.(MPCS, MSCS)
KADAPA (Dt) BA.(HIS, ECO, POL), BA (HIS,POL, TEL), B.Com (ALL)
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- KAREEMNAGAR (Dt)**
- 056 KIMS DEGREE COLLEGE
KAREEMNAGAR, KAREEMNAGAR (Dt)
Co-ordinator: Sri M. Kondal Reddy, Ph:9396384303
Office Asst: Sri A. Lakshminarayana, Ph:9704315951
M.Sc.:(BOT, ZOO, PHY, CHE, MIC, MATHS, IT, PSY)
M.A. (ENG, TEL, ECO, HIS, POL, J & M, HINDI, SOC), MCOM, BLISC, MLISC, MSW
- 191 NSV DEGREE COLLEGE
KAREEMNAGA, KAREEMNAGAR (Dt)
Co-ordinator: Sri V. Prabhakar, Ph:9848682906
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M.Sc.:(BOT, ZOO, PHY, CHE, MATHS, COMPUTERS)
M.A. (ENG, TEL, ECO, HIS, POL, HINDI)
MCOM
- KHAMMAM (Dt)**
- 027 SANTHINIKETAN DEGREE & PG COLLEGE
SATTUPALLI
KHAMMAM (Dt)
Co-ordinator: Sri. Ch. Alochana Rao, Ph:9848743328
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M.A.(ENG, TEL), MCOM, MHRM, MSW
BLISC, BA(G), BCOM(G), MANAGEMENT DIPLOMAS
- 032 SRI VIDYA DEGREE COLLEGE
MANUGURU, KHAMMAM (Dt)
Co-ordinator: Sri B. Bala Krishna, Ph:9948426660
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M.Sc.:(MATHS),
M.A. (ENG, SOC, HINDI, TEL), MSW
MCOM, B.Sc. (MSCs)
BA(G), **Spl.BA**(STEL), BCOM(G)
- 057 KAVITHA MEMORIAL P. G. COLLEGE
KHAMMAM, KHAMMAM (Dt)
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9399327837, 9440164020
M.Sc.:(BOT, ZOO, PHY, CHE, MIC, MATHS, IT, PSY)
M.A. (ENG, TEL, ECO, HIS, POL, J & M)
MCOM, BLISc, PGDHM
- 114 K.L.R. DEGREE COLLEGE
PALONCHA, KHAMMAM (Dt)
Co-ordinator: Sri. L. Chennakesava Reddy,
Ph:9440435960, 9290056020
Office Asst: B. Ramya, Ph:9248773110
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M.A. (ENG, TEL, ECO, POL, SOC, J & M, HINDI, HIS), MSW
MCOM, MHRM, B.Sc.(MPC, BZC, IT, MPCs, CD & FT), BLISC, MLISC
Bio-Tech, Bio-Info, MANAGEMENT DIPLOMAS, BA (ALL), LLM
B.COM (ALL), BBM
- 148 NAVABHARATH DEGREE COLLEGE
SATHUPALLY,
KHAMMAM (Dt)
Co-ordinator: Sri C. Srinivasa Reddy, Ph:9440953606
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M.A. (ENG, POL, TEL) MCOM
- 217 ORUGALLU DEGREE COLLEGE
ENKLOOR,
KHAMMAM (Dt)
Co-ordinator: Smt B. Sreelaxmi, Ph:9705281333
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B.Sc.:(MPC, BZC) BLISc
B.A. BA (G), BA (SPL. TELUGU), B.Com(B.Com(G)), PGDCA
- 222 BHADRADRI DEGREE COLLEGE
H.No.4-152/10
CHERLA (VILL & MD)
KHAMMAM (Dt)
Co-ordinator: Sri B. Rama Chandra Sastry Ph:9966045479
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M.A. (HIS, ECO, POL, ENG, TEL), MSW
B.Sc. (MPC, MPCs, BZC), BLISc
B.Com. (ALL), B.A (HEP, EP.PUB, TEL.SPL)

- 224 SUSHEELA MEMORIAL DEGREE & PC COLLEGE MADHIRA, KHAMMAM (Dt)
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B.Sc. (MPC, MPCs, BZC),
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- 013 RUTHVIKS DEGREE COLLEGE VIJAYAWADA, KRISHNA (Dt)
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MA (ENG, TEL, ECO, POL, SOC)
- 014 PRABHAS DEGREE COLLEGE VIJAYAWADA
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B.Sc.(MPC, BZC, MSCS, IT, MPEIe, MEIeCS, MPCs, CD & FT)
BBM, BLISC, B.A.(BA(G), MSCA, MES, Spl.B.A.(SMATHS, STEL, SENG)), B.Com (BCOM(G), CA), Bio-Tech, Bio-Info, MANAGEMENT DIPLOMAS, PGDCA, PGDIT, PGDJM, CHIV
- 016 NALANDA DEGREE COLLEGE VIJAYAWADA
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MCOM, B.Sc.(MPC, MSCS, MEIeCS), BBM,MHRM, MSW
B.A.(BA(G), Spl.B.A.(SMATHS, STEL, SENG)),
B.Com (BCOM(G), CA), B.Sc.(MPCS)
- 017 ANDHRA JATEEYA KALASALA MACHILIPATNAM,
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MCOM, B.A.(BA(G), **Spl.B.A.**(STEL, SENG)
BCOM(G)
- 018 K.T.R. WOMEN'S COLLEGE GUDIVADA, KRISHNA (Dt)
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M.Sc.:(ZOO, CHE, MATHS)
M.A. (ENG, TEL, ECO, POL)
MCOM, B.Sc.(MPC), B.A.(BA(G), Spl.B.A.(SMATHS, STEL, SENG)), BCOM(G)
- 019 S.V. DEGREE COLLEGE GANNAVARAM,
KRISHNA (Dt)
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Office Asst:Sri G. Rama Chandra Reddy, Ph:9885088623
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M.A. (ENG, POL, TEL), MSW
MCOM, BA(G), BCOM(G)
- 042 D.A.R. COLLEGE NUZVIDU,
KRISHNA (Dt)
Co-ordinator:Sri D. Devanandam, Ph:9492918132
Office Asst:Sri S. Chandrasekhar, Ph:08656-233312, 9440296599
M.Sc.:(MATHS, BOT, PHY, CHE)
M.A. (ENG, TEL, ECO, POL)
MCOM, BA(G), BCOM(G), BSC(MPC)

- 083 A.V.R. DEGREE COLLEGE AVANIGADDA, KRISHNA (Dt)
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MCOM, B.Sc.(MSCS)
B.A.(BA(G), **Spl.B.A.**(SENG)), BCOM(G)
- 104 S.L.R.P. MODEL DEGREE COLLEGE TIRUVURU, KRISHNA (Dt)
Co-ordinator: Sri P. Rambabu, Ph:9885192639
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M.A. (ENG, TEL)
- 115 WESTIN COLLEGE OF HOTEL MANAGEMENT VIJAYAWADA, KRISHNA (Dt)
Co-ordinator: Sri K. Durga Prasad Naidu, Ph:9885090930
Office Asst: Sri V. Chidambaram, Ph:0866-2546765
BHM, BBM, DIPLOMA IN FOOD PRODUCTION, PGDHM
CERTIFICATE COURSE IN HOTEL & HOSPITAL
HOUSE KEEPING
- 125 SRI BALAJI DEGREE COLLEGE VIJAYAWADA, KRISHNA (Dt)
Co-ordinator: Sri B. Vinaya Kumar, Ph:8106625007
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**WCSC-VISION CENTERS CUM SKY TRUSTS IN ANDHRA PRADESH
ACHARYA NAGARJUNA UNIVERSITY DISTANCE EDUCATION STUDY CENTRES FOR DIPLOMA IN
YOGA FOR HUMAN EXCELLENCE FROM ACADEMIC YEAR-2013-14**

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- 906 VIJAYAWADA OMKARA DHYANA MANDIRAM SKY TRUST,
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- 909 ELURU SKY MEDITATION TRUST,
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- 910 ELURU HELAPURI SKY TRUST,
A/N PROF.P.VENKATESWARA RAO,
MASTER-IN-CHARGE, SANIVARAPU PETA,
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- 912 GOWTHAMI YOGA SRAVANTHI SKY TRUST
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ANNEXURE - III

EXAMINATION RULES

APPENDIX – IV

IV. Pass Rules for MHRM, MSC(IT), MSC(CS), MSC(Psy), MA(SOCIAL WORK)

Sl.	Course Code	Name of the Course
01	23	MHRM
02	28	M.Sc. (Information Technology)
03	109	M.Sc. (Computers)
04	140	M.Sc. (Psychology)
05	21	M.A. (Social Work) (MSW)

1. Internal Assessment Pass Rules:

Internal Assessment Component of **25%** of marks for each theory paper of 26 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure **10** marks out of **25** marks prescribed for assignments in each paper. If pass marks are not obtained in any assignment, it should be re-submitted for the subsequent examinations. Once the pass marks are obtained, the assignment cannot be re-submitted for improvement of marks/ class.

2. Qualifying Marks required for a pass:

A candidate will be declare to have passed the above mentioned courses (previous and final examinations) if he/ she secures not less than **40%** of total marks on aggregate in each year and also not less than **35%** of marks in each paper consisting of not less than **10** marks for internal assessment by way of assignments and not less than **25** marks for year-end theory examinations.

In case of subsequent appearances, he/she has to secure **40%** of marks in each paper consisting of minimum **30** marks in year-end theory examinations and **10** marks for internal assessment component of present or previous marks.

Minimum marks for Project Work/ Practicals : A candidate has to secure **40%** marks in each practical paper/ Project work.

3. Classification of Successful Candidates for the award of class:

Candidates, who have passed the previous and final examinations within the maximum duration of **FIVE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the previous and final examinations put together.

I Class : Those securing 60% and above

II Class : Those securing 50% and above but less than 60% marks

III Class : Those securing 40% and above but less than 50% marks

Maximum Duration for the completion of the course: The Candidate shall have to complete the course within **FIVE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.

Re-registration Facility: Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

Note: i) Award of Class : Up to 5 years only

ii) **Maximum time for the completion of the course:** With re-registration: **Up to 7 years**

4. Betterment Rules : Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **FIVE** years from the year of joining the course. After the maximum period of **FIVE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

(a) Within the Maximum Duration of FIVE years:

1. A candidate who wishes to write the betterment examination of paper(s) of the particular years(s) must have already passed all the papers of that year(s) and secured less than 60% of the aggregate marks of the concerned year(s).
2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **FIVE** years from the year of joining the course.
6. A candidate appearing for the betterment examination(s) after **FIVE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
8. A candidate shall be eligible for first class or second class only if he/she passes the course within **FIVE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **FIVE** years period.

(b) Beyond Maximum Duration with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **FIVE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

Batch of implementation of Pass Rules:

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2012 and onwards and accordingly **w.e.f. the CDE Examination of December 2012** and onwards

APPENDIX-V**V. Pass rules for PGDHMM, PGDBM, PGDMM, PGDHRM, PGDFM, PGDBFM, PGDIB, PGDTTM, PGDIM**

Pass Rules are applicable for the following courses

Sl.	Course Code	Name of the Course
01	83	PGDHMM (PG Diploma in Hospital and Health Care Management)
02	84	PGDBM (PG Diploma in Business Management)
03	85	PGDMM (PG Diploma in Marketing Management)
04	86	PGDHRM (PG Diploma in Human Resource Management)
05	87	PGDFM (PG Diploma in Financial Management)
06	88	PGDBFM (PG Diploma in Banking and Financial Management)
07	89	PGDIB (PG Diploma in International Business)
08	90	PGDTTM (PG Diploma in Travel and Tourism Management)
09	91	PGDIM (PG Diploma in Insurance Management)

1. Internal Assessment Pass Rules:

Internal Assessment Component of 25% of marks for each theory paper of 26 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two will be counted for the purpose of final result.

The candidate has to secure 10 marks out of 25 marks prescribed for assignments in each paper. If pass marks are not obtained in any assignment, it should be re-submitted. Once the pass marks are obtained, the assignment cannot be re-submitted for improvement of marks/ class.

2. Qualifying Marks required for a pass:

A candidate will be declared to have passed the above mentioned course if he/she secures not less than 40% of total marks on aggregate and also not less than 35% of marks in each paper consisting of 10 marks for internal assessment by way of assignments and 25 marks for year-end theory examinations.

In case of subsequent appearances, the candidate should secure not less than 40% of marks in each paper consisting of minimum 30 marks in year-end theory examinations and 10 marks for internal assessment component of present or previous marks.

Internal assessment of 25% of marks by way of evaluation of assignment is prescribed only for theory papers.

3. Classification of Successful Candidates for the award of class:

Candidates, who have passed all the papers of the course within the maximum duration of **THREE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured in the year- end examinations.

I Class : Those securing 60% and above

II Class : Those securing 50% and above but less than 60% marks

III Class : Those securing 40% and above but less than 50% marks

Maximum Duration for the completion of the course: The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

Re-registration Facility: Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

Note: i) Award of Class : Up to 3 years only

ii) Maximum time for the completion of the course: With re-registration : **Up to 5 years**

4. Betterment Rules : Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **THREE** years from the year of joining the course. After the maximum period of **THREE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

(a) Within the Maximum Duration of THREE years:

1. A candidate who wishes to write the betterment examination of paper(s), must have already passed all the papers prescribed for the course and secured less than 60% of the aggregate marks.
2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **THREE** years from the year of joining the course.
6. A candidate appearing for the betterment examination(s) after **THREE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
8. A candidate shall be eligible for first class or second class only if he/she passes the course within **THREE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **THREE** years period.

(b) Beyond Maximum Duration with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **THREE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

Batch of implementation of Pass Rules:

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2012 and onwards and accordingly **w.e.f. the CDE Examination of December 2012** and onwards

APPENDIX-VI**VI. Pass Rules for PGDCA, PGDIT, PGDHM, B.L.I.Sc.****Pass Rules are applicable for the following courses**

Sl.	Course Code	Name of the Course
01	95	PGDCA (PG Diploma in Computer Applications)
02	96	PGDIT (PG Diploma in Information Technology)
03	92	PGDHM (PG Diploma in Hotel Management)
04	80	B.L.I.Sc. (Bachelor of Library Information Science)

1. Internal Assessment Pass Rules:

Internal Assessment Component of **25%** of marks for each theory paper of 26 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two will be counted for the purpose of final result.

The candidate has to secure **10** marks out of **25** marks prescribed for assignments in each paper. If pass marks are not obtained in any assignment, it should be re-submitted for the subsequent examinations. Once the pass marks are obtained, the assignment cannot be re-submitted for improvement of marks/ class.

2. Qualifying Marks required for a pass:

A candidate will be declared to have passed the above mentioned course if he/she secures not less than **40%** of total marks on aggregate and also not less than **35%** of marks in each paper consisting of **10** marks for internal assessment by way of assignments and **25** marks for year-end theory examinations.

In case of subsequent appearances, the candidate should secure not less than **40%** of marks in each paper consisting of minimum **30** marks in year-end theory examinations and **10** marks for internal assessment component of present or previous marks.

Internal assessment of **25%** of marks by way of evaluation of assignment is prescribed only for theory papers.

A candidate has to secure **40%** marks in each practical paper.

3. Classification of Successful Candidate for the award of class:

Candidates, who have passed all the papers of the course within the maximum duration of **THREE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured in the year end examinations.

I Class : Those securing 60% and above

II Class : Those securing 50% and above but less than 60% marks

III Class : Those securing 40% and above but less than 50% marks

Maximum Duration for the completion of the course: The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

Re-registration Facility: Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

Note: i) **Award of Class** : Up to **3** years only

ii) **Maximum time for the completion of the course:** With re-registration: **Up to 5 years**

4. Betterment Rules : Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **THREE** years from the year of joining the course. After the maximum period of **THREE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

(a) *Within the Maximum Duration of THREE years:*

1. A candidate who wishes to write the betterment examination of paper(s) must have already passed all the papers prescribed for the course and secured less than 60% of the aggregate marks.
2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **THREE** years from the year of joining the course.
6. A candidate appearing for the betterment examination(s) after **THREE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
8. A candidate shall be eligible for first class or second class only if he/she passes the course within **THREE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **THREE** years period.

(b) *Beyond Maximum Duration with Re-registration:*

Re-registration facility of two more years is given to the students after the completion of the maximum period of **THREE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

Batch of implementation of Pass Rules:

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2012 and onwards and accordingly **w.e.f. the CDE Examination of December 2012** and onwards

APPENDIX-VII

VII. M.Sc. (Botany, Chemistry, Maths, Microbiology, Physics, Zoology, Statistics, Food & Nutrition)

Sl.No	Course Code	Name of the Course
01	1	M.Sc. (Botany)
02	2	M.Sc. (Zoology)
03	3	M.Sc. (Physics)
04	4	M.Sc. (Chemistry)
05	5	M.Sc. (Microbiology)
06	6	M.Sc. (Mathematics)
07	138	M.Sc. (Statistics)
08	139	M.Sc. (Food & Nutrition)

1. Internal Assessment Pass Rules:

Internal Assessment Component of **20%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure **8** marks out of **20** marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

20% internal assessment component will come into force with effect from the batch of admissions commencing from the Calendar Year 2012 and onwards and to the students of Calendar Year 2012 appearing for 1 year-end examinations in December 2012 and onwards.

2. Qualifying Marks required for a pass:

A candidate will be declare to have passed the above mentioned courses (Previous and Final examination) if he/she secures not less than **40%** of total marks on aggregate in each year and also not less than **35%** of marks in each paper consisting of not less than **8** marks for internal assessment by way of assignments and not less than **27** marks for year-end theory examinations.

Internal assessment of **20%** of marks by way of evaluation of assignment is prescribed only for theory papers.

A candidate has to secure **40%** marks in each practical paper.

In case of subsequent appearances, he/she has to secure **40%** of marks in each paper consisting of minimum **32** marks in year-end theory examinations and **8** marks in internal assessment component of present or previous marks.

3. Classification of Successful Candidates for the award of class:

Candidates who have passed the previous and final examinations within the maximum duration of **FIVE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the previous and final examinations put together.

I Class : Those securing 60% and above

II Class : Those securing 50% and above but less than 60% marks

III Class : Those securing 40% and above but less than 50% marks

Maximum Duration for the completion of the course: The Candidate shall have to complete the course within **FIVE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

Re-registration Facility: Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

Note: i) Award of Class : Up to 5 years only

ii) Maximum time for the completion of the course: With re-registration : **Up to 7 years**

4. Betterment Rules : Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **FIVE** years from the year of joining the course. After the maximum period of **FIVE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

(a) Within the Maximum Duration of FIVE years:

1. A candidate who wishes to write the betterment examination of paper(s) of the particular year(s) must have already passed all the papers of that year(s) and secured less than 60% of the aggregate marks of the concerned year(s).
2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **FIVE** years from the year of joining the course.

6. A candidate appearing for the betterment examination(s) after **FIVE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
8. A candidate shall be eligible for first class or second class only if he/she passes the course within **FIVE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **FIVE** years period.

(b) *Beyond Maximum Duration with Re-registration:*

Re-registration facility of two more years is given to the students after the completion of the maximum period of **FIVE** years, on payment stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

Batch of implementation of Pass Rules:

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2012 and onwards and accordingly **w.e.f. the CDE Examination of December 2012** and onwards

APPENDIX-VIII

VIII. Pass rules for M.A. (English, Telugu, Hindi, Economics, History, Sociology, Political Science, Journalism and Mass Communication)

Pass Rules are applicable for the following courses

Sl. No	Course Code	Name of the Course
01	14	MA (English)
02	15	MA (Telugu)
03	16	MA (Economics with option of Economics of Industry)
04	17	MA (History)
05	18	MA (Political Science)
06	19	MA (Sociology)
07	20	MA (Economics with option of Agricultural Economics and Rural Development)
08	29	MA (Journalism and Mass Communication)
09	110	MA (Hindi)

1. Internal Assessment Pass Rules:

Internal Assessment Component of **20%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure **8** marks out of **20** marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

20% internal assessment component will come into force with effect from the batch of admissions commencing from the Calendar Year 2012 and onwards and to the students of Calendar Year 2012 appearing for I year-end examinations in December 2012 and onwards.

2. Qualifying Marks required for a pass:

A candidate will be declare to have passed the above mentioned courses (Previous and Final examination) if he/she secures not less than **40%** of total marks on aggregate in each year and also not less than **30%** of marks in each paper consisting of not less than **8** marks for internal assessment by way of assignments and not less than **22** marks for year-end theory examinations.

In case of subsequent appearances, the candidate should secure not less than **40%** of marks in each paper consisting of minimum **32** marks in year-end theory examinations and **8** marks for internal assessment component of present or previous marks.

Internal assessment of **20%** of marks by way of evaluation of assignment is prescribed only for theory papers

3. Classification of Successful Candidates for the award of class:

Candidates, who have passed the previous and final examinations within the maximum duration of **FIVE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the previous and final examinations put together.

I Class : Those securing 60% and above

II Class : Those securing 50% and above but less than 60% marks

III Class : Those securing 40% and above but less than 50% marks

Maximum Duration for the completion of the course: The Candidate shall have to complete the course within **FIVE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

Re-registration Facility: Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

Note: i) **Award of Class** : Up to 5 years only

ii) **Maximum time for the completion of the course:** With re-registration : **Up to 7 years**

4. Betterment Rules : Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **FIVE** years from the year of joining the course. After the maximum period of **FIVE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

(a) Within the Maximum Duration of FIVE years:

1. A candidate who wishes to write the betterment examination of paper(s) of the particular year(s) must have already passed all the papers of that year(s) and secured less than 60% of the aggregate marks of the concerned year(s).
2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **FIVE** years from the year of joining the course.
6. A candidate appearing for the betterment examination(s) after **FIVE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
8. A candidate shall be eligible for first class or second class only if he/she passes the course within **FIVE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **FIVE** years period.

(b) Beyond Maximum Duration with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **FIVE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

Batch of implementation of Pass Rules:

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2012 and onwards and accordingly **w.e.f. the CDE Examination of December 2012** and onwards

IX. Pass rules for L.L.M.

Pass Rules are applicable for the following courses

Sl.No	Course Code	Name of the Course
01	7	LLM (Labour Laws)
02	8	LLM (Constitutional Law and Administrative Law)
03	9	LLM (Torts and Crimes)
04	10	LLM (Corporate and Securities Law)

1. Internal Assessment Pass Rules:

Internal Assessment Component of **20%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure **10** marks out of **20** marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

20% internal assessment component will come into force with effect from the batch of admissions commencing from the Calendar Year 2012 and onwards and to the students of Calendar Year 2012 appearing for I year-end examinations in December 2012 and onwards.

2. Qualifying Marks required for a pass:

A candidate will be declared to have passed the above mentioned course, if he/she secures not less than **50%** of total marks on aggregate and also not less than **40%** of marks in each paper consisting of not less than **10** marks in internal assessment by way of assignments and not less than **30** marks for the year end examinations in I year.

In case of II year, the candidate has to secure **50%** of marks on aggregate in theory papers excluding dissertation marks and also not less than **40%** of marks in each paper consisting of not less than **10** marks in internal assessment by way of assignments and not less than **30** marks for the year end examinations in the II year.

In case of subsequent appearances, the candidate should secure not less than **50%** of marks in each paper consisting of not less than **10** marks in internal assessment component of present or previous marks and not less than **40** marks in year-end theory examinations.

Minimum marks for Dissertation : A candidate has to secure not less than **50%** marks in Dissertation.

Clarification of 50% Aggregate Rule: In case any candidate fails to secure **50%** aggregate in theory papers of I year and or in II year separately, but secured **40%** of minimum marks in any paper(s) shall have to write any paper(s) of his choice to get **50%** of aggregate of marks in that year theory paper(s).

3. Classification of Successful Candidates for the award of class:

Candidates who have passed the I and II year examinations within the maximum duration of **FIVE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the I and II year examinations put together.

I Class : Those securing 60% and above

II Class : Those securing 50% and above but less than 60% marks

Maximum Duration for the completion of the course:

The Candidate shall have to complete the course within **Five** academic years from the year of joining the course for securing **FIRST** class.

Re-registration Facility: Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like second class to first class. Such candidates will be awarded class as per the classification of successful candidates for the award of class as shown above in point 3, based on the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

Note: i) Award of First Class : Up to **5** years only

ii) Maximum time for the completion of the course With re-registration: Up to **7** years

4. Betterment Rules : Those candidates who secured second class, can apply for higher class by applying for betterment examination upto the maximum period of **FIVE** years from the year of joining the course. After the maximum period of **FIVE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

(a) *Within the Maximum Duration of FIVE years:*

1. A candidate who wishes to write the betterment examination of paper(s) of the particular years(s) must have already passed all the papers of that year(s) and secured less than 60% of the aggregate marks of the concerned year(s).
2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
5. Higher classification of **FIRST** class through betterment examination(s) will be given only to such candidates who improve their marks within **FIVE** years from the year of joining the course.
6. A candidate appearing for the betterment examination(s) after **FIVE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
8. A candidate shall be eligible for first class only if he/she passes the course within **FIVE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **FIVE** years period.

(b) *Beyond Maximum Duration with Re-registration:*

Re-registration facility of two more years is given to the students after the completion of the maximum period of **FIVE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

Batch of implementation of Pass Rules:

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2012 and onwards and accordingly **w.e.f. the CDE Examination of December 2012** and onwards

APPENDIX-X

X. Pass rules for M.Com

Pass Rules are applicable for the following courses

Sl.	Course Code	Name of the Course
01	12	M.Com. (Accountancy)
02	13	M.Com. (Banking)

1. Internal Assessment Pass Rules:

Internal Assessment Component of **20%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure **8** marks out of **20** marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

20% internal assessment component will come into force with effect from the batch of admissions commencing from the Calendar Year 2012 and onwards and to the students of Calendar Year 2012 appearing for I year-end examinations in December 2012 and onwards.

2. Qualifying Marks required for a pass:

A candidate will be declare to have passed the above mentioned courses (previous and final examinations) if he/she secures not less than **40%** of total marks on aggregate in each year and also not less than **35%** of marks in each

paper consisting of not less than **8** marks for internal assessment by way of assignments and not less than **27** marks for year-end theory examinations.

In case of subsequent appearances, he/she has to secure **40%** of marks in each paper consisting of minimum **32** marks in year-end theory examinations and **8** marks for internal assessment component of present or previous marks.

3. Classification of Successful Candidates for the award of class:

Candidates who have passed the previous and final examinations within the maximum duration of **FIVE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the previous and final examinations put together.

I Class : Those securing 60% and above

II Class : Those securing 50% and above but less than 60% marks

III Class : Those securing 40% and above but less than 50% marks

Maximum Duration for the completion of the course: The Candidate shall have to complete the course within **FIVE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

Re-registration Facility: Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

Note: i) **Award of Class** : Up to **5** years only

ii) **Maximum time for the completion of the course:** With re-registration: **Up to 7 years**

4. Betterment Rules : Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **FIVE** years from the year of joining the course. After the maximum period of **FIVE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

(a) Within the Maximum Duration of FIVE years:

1. A candidate who wishes to write the betterment examination of paper(s) of the particular year(s) must have already passed all the papers of that year(s) and secured less than 60% of the aggregate marks of the concerned year(s).
2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **FIVE** years from the year of joining the course.
6. A candidate appearing for the betterment examination(s) after **FIVE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
8. A candidate shall be eligible for first class or second class only if he/she passes the course within **FIVE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **FIVE** years period.

(b) Beyond Maximum Duration with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **FIVE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement

of percentage obtained, without affecting the rules prescribed for award of class.

Batch of implementation of Pass Rules:

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2012 and onwards and accordingly **w.e.f. the CDE Examination of December 2012** and onwards

APPENDIX-XI

XI. Pass Rules for PGDBT, PGDBI

Pass Rules are applicable for the following courses

Sl.	Course Code	Name of the Course
01	81	PGDBI (PG Diploma in Bio-Informatics)
02	82	PGDBT (PG Diploma in Bio-Technology)

1. Internal Assessment Pass Rules:

Internal Assessment Component of **20%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure **8** marks out of **20** marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

20% internal assessment component will come into force with effect from the batch of admissions commencing from the Calendar Year 2012 and onwards and to the students of Calendar Year 2012 appearing for I year-end examinations in December 2012 and onwards.

2. Qualifying Marks required for a pass:

A candidate will be declare to have passed the above mentioned courses if he/she secures not less than **40%** of total marks on aggregate and also not less than **35%** of marks in each paper consisting of **8** marks in internal assessment by way of assignments and **27** marks for year-end theory examinations.

In case of subsequent appearances, he/she has to secure **40%** of marks in each paper consisting of minimum **32** marks in year-end theory examinations and **8** marks for internal assessment component of present or previous marks.

A candidate has to secure **40%** marks in each practical paper and also in project.

3. Classification of Successful Candidates for the award of class:

Candidates, who have passed all the papers of the course within the maximum duration of **THREE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured in the year end examinations.

I Class : Those securing 60% and above

II Class : Those securing 50% and above but less than 60% marks

III Class : Those securing 40% and above but less than 50% marks

Maximum Duration for the completion of the course: The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

Re-registration Facility: Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

Note: i) **Award of Class :** Up to 3 years only

ii) **Maximum time for the completion of the course:** With re-registration: **Up to 5 years**

4. Betterment Rules : Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **THREE** years from the year of joining the course. After the

maximum period of **THREE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

(a) Within the Maximum Duration of THREE years:

1. A candidate who wishes to write the betterment examination of paper(s) must have already passed all the papers prescribed for the course and secured less than 60% of the aggregate marks.
2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **THREE** years from the year of joining the course.
6. A candidate appearing for the betterment examination(s) after **THREE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
8. A candidate shall be eligible for first class or second class only if he/she passes the course within **THREE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **THREE** years period.

(b) Beyond Maximum Duration with Re-registration:

Re-registration facility of TWO more years is given to the students after the completion of the maximum period of **THREE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

Batch of implementation of Pass Rules:

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2012 and onwards and accordingly **w.e.f. the CDE Examination of December 2012** and onwards

APPENDIX-XII

XII. Pass Rules for PGDJMC (Course Code: 94)

1. Internal Assessment Pass Rules:

Internal Assessment Component of **20%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure **8** marks out of **20** marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

20% internal assessment component will come into force with effect from the batch of admissions commencing from the Calendar Year 2012 and onwards and to the students of Calendar Year 2012 appearing for I year-end examinations in December 2012 and onwards.

2. Qualifying Marks required for a pass:

A candidate will be declare to have passed the above mentioned courses if he/she secures not less than **40%** of total marks on aggregate and also not less than **35%** of marks in each paper consisting of **8** marks in internal assessment by way of assignments and **27** marks for year-end theory examinations.

In case of subsequent appearances, he/she has to secure **40%** of marks in each paper consisting of minimum **32** marks in year-end theory examinations and **8** marks for internal assessment component of present or previous marks.

3. Classification of Successful Candidates for the award of class:

Candidates, who have passed all the papers of the course within the maximum duration of **THREE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the

marks secured in the year end examinations.

I Class : Those securing 60% and above

II Class : Those securing 50% and above but less than 60% marks

III Class : Those securing 40% and above but less than 50% marks

Maximum Duration for the completion of the course: The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

Re-registration Facility: Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

Note: i) Award of Class : Up to 3 years only

ii) Maximum time for the completion of the course: With re-registration: **Up to 5 years**

4. Betterment Rules : Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **THREE** years from the year of joining the course. After the maximum period of **THREE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

(a) Within the Maximum Duration of THREE years:

1. A candidate who wishes to write the betterment examination of paper(s) must have already passed all the papers prescribed for the course and secured less than 60% of the aggregate marks.
2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **THREE** years from the year of joining the course.
6. A candidate appearing for the betterment examination(s) after **THREE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
8. A candidate shall be eligible for first class or second class only if he/she passes the course within **THREE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **THREE** years period.

(b) Beyond Maximum Duration with Re-registration:

Re-registration facility of TWO more years is given to the students after the completion of the maximum period of **THREE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

Batch of implementation of Pass Rules:

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2012 and onwards and accordingly **w.e.f. the CDE Examination of December 2012** and onwards

XIII. Certificate Course in HIV/AIDS Counseling (Course Code: 77)**1. Internal Assessment Pass Rules:**

Internal Assessment Component of **20%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure **8** marks out of **20** marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

20% internal assessment component will come into force with effect from the batch of admissions commencing from the Calendar Year 2012 and onwards and to the students of Calendar Year 2012 appearing for I year-end examinations in December 2012 and onwards.

2. Qualifying Marks required for a pass:

A candidate will be declare to have passed the above mentioned course if he/she secures not less than **40%** of total marks on aggregate and also not less than **35%** of marks in each paper consisting of **8** marks for internal assessment by way of assignments and **27** marks for year–end theory examinations.

In case of subsequent appearances, he/she has to secure **40%** of marks in each paper consisting of minimum **32** marks in year-end theory examinations and **8** marks for internal assessment component of present or previous marks.

A candidate has to secure 50% marks in case study.

3. Classification of Successful Candidates for the award of class:

Candidates, who have passed all the papers of the course within the maximum duration of **THREE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured in the year end examinations.

I Class : Those securing 60% and above

II Class : Those securing 50% and above but less than 60% marks

III Class : Those securing 40% and above but less than 50% marks

Maximum Duration for the completion of the course: The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

Re-registration Facility: Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

Note: i) Award of Class : Up to **3** years only

ii) Maximum time for the completion of the course: With re-registration: **Up to 5 years**

4. Betterment Rules : Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **THREE** years from the year of joining the course. After the maximum period of **THREE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

(a) Within the Maximum Duration of THREE years:

1. A candidate who wishes to write the betterment examination of paper(s) must have already passed all the papers prescribed for the course and secured less than 60% of the aggregate marks.
2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).

4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **THREE** years from the year of joining the course.
6. A candidate appearing for the betterment examination(s) after **THREE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
8. A candidate shall be eligible for first class or second class only if he/she passes the course within **THREE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **THREE** years period.

(b) Beyond Maximum Duration with Re-registration:

Re-registration facility of TWO more years is given to the students after the completion of the maximum period of **THREE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

Batch of implementation of Pass Rules:

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2012 and onwards and accordingly **w.e.f. the CDE Examination of December 2012** and onwards

APPENDIX-XIV

XIV. Pass Rules for Diploma in Food Production and Certificate Course in Hotel and Hospital Housekeeping

Pass Rules are applicable for the following courses

Sl. No.	Course Code	Name of the Course
01	134	Diploma in Food Production
02	133	Certificate Course in Hotel and Hospital House Keeping

1. Internal Assessment Pass Rules:

Internal Assessment Component of **20%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure **8** marks out of **20** marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

20% internal assessment component will come into force with effect from the batch of admissions commencing from the Calendar Year 2012 and onwards and to the students of Calendar Year 2012 appearing for I year-end examinations in December 2012 and onwards.

2. Qualifying Marks required for a pass:

A candidate will be declare to have passed the above mentioned course if he/she secures not less than **40%** of total marks on aggregate and also not less than **35%** of marks in each paper consisting of **8** marks for internal assessment by way of assignments and **27** marks for year–end theory examinations.

In case of subsequent appearances, he/she has to secure **40%** of marks in each paper consisting of minimum **32** marks in year-end theory examinations and **8** marks for internal assessment component of present or previous marks.

A candidate has to secure **40%** marks in each practical paper

A candidate has to secure **50%** marks in dissertation and viva-voce.

3. Classification of Successful Candidates for the award of class:

Candidates, who have passed all the papers of the course within the maximum duration of **THREE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured in the year end examinations.

I Class : Those securing 60% and above

II Class : Those securing 50% and above but less than 60% marks

III Class : Those securing 40% and above but less than 50% marks

Maximum Duration for the completion of the course: The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.

Re-registration Facility: Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

Note: i) Award of Class : Up to 3 years only

ii) **Maximum time for the completion of the course:** With re-registration : **Up to 5 years**

4. Betterment Rules : Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **THREE** years from the year of joining the course. After the maximum period of **THREE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

(a) Within the Maximum Duration of THREE years:

1. A candidate, who wishes to write the betterment examination of paper(s), must have already passed all the papers prescribed for the course and secured less than 60% of the aggregate marks.
2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **THREE** years from the year of joining the course.
6. A candidate appearing for the betterment examination(s) after **THREE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
8. A candidate shall be eligible for first class or second class only if he/she passes the course within **THREE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **THREE** years period.

(b) Beyond Maximum Duration with Re-registration: Re-registration facility of TWO more years is given to the students after the completion of the maximum period of **THREE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

Batch of implementation of Pass Rules:

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2012 and onwards and accordingly **w.e.f. the CDE Examination of December 2012** and onwards

APPENDIX-XV

XV. Pass Rules for B.H.M. (Course Code: 065)

1. Internal Assessment Pass Rules:

Internal Assessment Component of **25%** of marks for each theory paper of 26 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two will be counted for the purpose of final result.

The candidate has to secure **10** marks out of **25** marks prescribed for assignments in each paper. If pass marks are not obtained in any assignment, it should be re-submitted. Once the pass marks are obtained, the assignment cannot be re-submitted for improvement of marks/class.

2. Qualifying Marks required for a pass:

A candidate will be declared to have passed the above mentioned courses (I Year, II Year and III Year examination) if he/she secures not less than **40%** of total marks on aggregate in each year and also not less than **35%** of marks in each paper consisting of **10** marks for internal assessment by way of assignments and **25** marks for year-end theory examinations.

In case of subsequent appearances, the candidate should secure not less than **40%** of marks in each paper consisting of minimum **30** marks in year-end theory examinations and **10** marks for internal assessment component of present or previous marks.

Internal assessment of **25%** of marks by way of evaluation of assignment is prescribed only for theory papers.

3. Classification of Successful Candidates:

Candidates who have passed the I Year, II Year & III year examinations within the duration of **SEVEN** years from the year of joining the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the I year, II Year and III Year examinations put together.

I Class : Those securing 60% and above

II Class : Those securing 50% and above but less than 60% marks

III Class : Those securing 40% and above but less than 50% marks

Maximum Duration for the completion of the course:

The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

Re-registration Facility: Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

Note: (i) Award of Class : Up to 7 years only

(ii) Maximum time for the completion of the course: With re-registration : **Up to 9 years**

Awarding of higher class:

Class for Part-I & Part-II subjects: Higher class (I/II class) in part-I or part-II group subjects will be awarded based on Percentage of marks secured to a candidate of B.H.M course who completed the course having passed all the three years papers within a period of *seven* years from the date of joining the course, irrespective of number of appearances.

4. Rules for Betterment :

Those candidates who secured third or second class, can apply for higher class through betterment examination up to the maximum period of **SEVEN** years from the year of the joining the course and only after Passing all the Papers prescribed for I, II and III years of the course. After maximum period of **SEVEN** years from the year of joining course, there is no provision for improvement for higher class. Important provisions of betterment are given below:

(a) Within the Maximum Duration of SEVEN years:

1. A candidate who wishes to write the betterment examination of individual paper(s) of any particular year(s) must have already passed all the papers of I, II and III year and secured less than **60%** of the aggregate marks prescribed for the award of higher class.
2. A candidate who seeks to improve the aggregate percentage of marks required for higher class are eligible to take betterment examination even in the individual paper(s) and also those papers in which he/she has already secured **60%** or above, after having passed all the papers prescribed for three year course.
3. A candidate who has already secured **60%** or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
4. The higher marks secured either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.

5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **SEVEN** years from the year of joining the course.
6. The candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
7. Candidates who pass the course beyond the period of **SEVEN** years shall be awarded the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **SEVEN** years prescribed for the course.

(b) Beyond Maximum Duration of SEVEN years and with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **SEVEN** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

Batch of implementation of Pass Rules:

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2012 and onwards and accordingly **w.e.f. the CDE Examination of December 2012** and onwards

APPENDIX-XVI

XVI. Pass rules for B.A., B.COM. (Gen.), B.Com.(Comp), B.Sc., B.Sc.(IT) & B.Sc. (CD & FT) COURSES

Pass Rules are applicable for the following courses

Sl. No	Course Code	Name of the Course
B.A Course Codes		
01	40	B.A. (Economics, History, Politics)
02	41	B.A. (Economics, Public Administration, Politics)
03	42	B.A. (Economics, Public Administration, Sociology)
04	43	B.A. (Economics, History, Sociology)
05	44	B.A. (Economics, Politics, Sociology)
06	45	B.A. (History, Politics, Sociology)
07	46	B.A. (Public Administration, Politics, Sociology)
08	47	B.A. (Public Administration, Politics, History)
09	48	B.A. (Maths, Politics, Economics)
10	49	B.A. (Maths, English, History)
11	50	B.A. (Maths, Telugu, History)
12	51	B.A. (English, Economics, Public Administration)
13	52	B.A. (English, Economics, Politics)
14	53	B.A. (English, History, Politics)
15	54	B.A. (English, Politics, Public Administration)
16	55	B.A. (English, History, Telugu)
17	56	B.A. (Telugu, History, Sociology)
18	57	B.A. (Telugu, History, Politics)
19	66	B.A. (Maths, Economics, Statistics)
20	67	B.A. (Maths, Statistics, Computer Applications)
21	112	B.A. (Maths, English, Statistics)
B.Com. Course Codes		
01	58	B.Com. (General)
02	68	B.Com. (Computer Applications)
B.Sc. Course Codes		
01	59	B.Sc. (Botany, Zoology, Chemistry)
02	60	B.Sc. (Maths, Physics, Chemistry)
03	61	B.Sc. (Costume Design & Fashion Technology)
04	62	B.Sc. (Information Technology)
05	63	B.Sc. (Maths, Statistics, Computer Science)
06	71	B.Sc. (Maths, Physics, Electronics)
07	72	B.Sc. (Maths, Electronics, Computer Science)
08	73	B.Sc. (Maths, Physics, Computer Science)

1. Internal Assessment Pass Rules:

Internal Assessment Component of **20%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure **8** marks out of **20** marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

20% internal assessment component will come into force with effect from the batch of admission notifications commencing from the Calendar Year 2012 and onwards and to the students of Calendar Year 2012 appearing for I year-end examinations in December 2012 and onwards.

2. Qualifying Marks required for a pass:

A candidate will be declared to have passed the above mentioned courses (I Year, II Year & III Year examinations) if he/she secures not less than **35%** of total marks in each paper consisting of not less than **8** marks for internal assessment by way of assignments and not less than **27** marks for yearend theory examinations.

Internal assessment of 20% of marks by way of evaluation of assignment is prescribed Only for theory papers.

3. Classification of Successful Candidates:

Candidates, who have passed the I Year, II Year & III Year examinations within the duration of **SEVEN** years, from the year of joining the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the I Year, II Year and III Year examinations put together.

I Class : Those securing 60% and above

II Class : Those securing 50% and above but less than 60% marks

III Class : Those securing 40% and above but less than 50% marks

Maximum Duration for the completion of the course:

The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

Re-registration Facility: Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

Note: i) Award of Class : Up to 7 years only

ii) Maximum time for the completion of the course: With re-registration : **Up to 9 years**

Awarding of higher class:

Class for Part-I & Part-II subjects: Higher class (I/II class) in part-I or part-II group subjects will be awarded based on Percentage of marks secured to a candidate of B.A., B.Com., B.Sc., courses who completed the course having passed all the three years papers within a period of seven years from the date of joining the course, irrespective of number of appearances.

4. Rules for Betterment:

Those candidates who secured third or second class, can apply for higher class through betterment examination up to the maximum period of **SEVEN** years from the year of the joining the course only after Passing all the Papers prescribed for I, II and III years of the course. After maximum period of **SEVEN** years from the year of joining course, there is no provision for improvement of higher class. Important provisions of betterment are given below:

(a) Within the Maximum Duration of SEVEN years:

1. A candidate who wishes to write the betterment examination of individual paper(s) of any particular years(s) must have already passed all the papers of I, II and III year and secured less than **60%** of the aggregate marks prescribed for the award of higher class.
2. A candidate who seeks to improve the aggregate percentage of marks required for higher class are eligible to take betterment examination even in the individual paper(s) and also those papers in which he/she has already secured **60%** or above, after having passed all the papers prescribed for three year course.

3. A candidate who has already secured **60%** or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
4. The higher marks secured either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **SEVEN** years from the year of joining the course.
6. The candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
7. Candidates who pass the course beyond the period of **SEVEN** years shall be awarded the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **SEVEN** years prescribed for the course.

(b) Beyond Maximum Duration of SEVEN years and with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **SEVEN** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

Batch of implementation of Pass Rules:

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2012 and onwards and accordingly **w.e.f. the CDE Examination of December 2012** and onwards

APPENDIX-XVII

XVII. Pass Rules for B.B.M. (Course Code: 064)

1. Internal Assessment Pass Rules:

Internal Assessment Component of **20%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure **8** marks out of **20** marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

20% internal assessment component will come into force with effect from the batch of admission notifications commencing from the Calendar Year 2012 and onwards and to the students of Calendar Year 2012 appearing for I year-end examinations in December 2012 and so on.

2. Qualifying Marks required for a pass:

A candidate will be declared to have passed the above mentioned course (I Year ,II Year & III year examinations) if he/she secures not less than **40%** of total marks on aggregate in each year and not less than **35%** of total marks in each paper consisting of **8** marks for internal assessment by way of internal assignments and **27** marks for yearend theory examinations.

In case of subsequent appearances, the candidate should secure not less than **40%** of marks in each paper consisting of minimum **32** marks in year-end theory examinations and **8** marks for internal assessment component of present or previous marks.

Internal assessment of **20%** of marks by way of evaluation of assignment is prescribed only for theory papers

The candidate has to secure **50%** marks in viva voce.

3. Classification of Successful Candidates:

Candidates who have passed the I Year, II Year & III year examinations within the duration of **SEVEN** years from the year of joining the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the I year, II Year and III Year examinations put together.

I Class : Those securing 60% and above

II Class : Those securing 50% and above but less than 60% marks

III Class : Those securing 40% and above but less than 50% marks

Maximum Duration for the completion of the course: The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

Re-registration Facility: Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

Note: i) **Award of Class :** Up to 7 years only

ii) **Maximum time for the completion of the course:** With re-registration : **Up to 9 years**

Awarding of higher class:-

Class for Part-I & Part-II subjects: Higher class (I/II class) in part-I or part-II group subjects will be awarded based on Percentage of marks secured to a candidate of B.B.M course who completed the course having passed all the three years papers within a period of **SEVEN** years from the date of joining the course, irrespective of number of appearances.

4. Rules for Betterment :

Those candidates who secured third or second class, can apply for higher class through betterment examination up to the maximum period of **SEVEN** years from the year of joining the course and only after Passing all the Papers prescribed for I, II and III years of the course. After maximum period of **SEVEN** years from the year of joining course, there is no provision for improvement for higher class. Important provisions of betterment are given below:

(a) *Within the Maximum Duration of SEVEN years:*

1. A candidate who wishes to write the betterment examination of individual paper(s) of any particular years(s) must have already passed all the papers of I, II and III year and secured less than **60%** of the aggregate marks prescribed for the award of higher class.
2. A candidate who seeks to improve the aggregate percentage of marks required for higher class are eligible to take betterment examination even in the individual paper(s) and also those papers in which he/she has already secured **60%** or above, after having passed all the papers prescribed for three year course.
3. A candidate who has already secured **60%** or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
4. The higher marks secured either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **SEVEN** years from the year of joining the course.
6. The candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
7. Candidates who pass the course beyond the period of **SEVEN** years shall be awarded the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **SEVEN** years prescribed for the course.

(b) *Beyond Maximum Duration of SEVEN years and with Re-registration:*

Re-registration facility of two more years is given to the students after the completion of the maximum period of **SEVEN** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

Batch of implementation of Pass Rules:

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2012 and onwards and accordingly **w.e.f. the CDE Examination of December 2012** and onwards

List of Courses having Internal Assessment component of 20 marks:**A. PG COURSES:**

Sl. No.	Code	Name of the Programme	APPENDIX NUMBER
1	1	M.Sc. (Botany)	VII
2	2	M.Sc. (Zoology)	VII
3	3	M.Sc. (Physics)	VII
4	4	M.Sc. (Chemistry)	VII
5	5	M.Sc. (Microbiology)	VII
6	6	M.Sc. (Mathematics)	VII
7	138	M.Sc. Statistics	VII
8	139	M.Sc. (Food & Nutritional Science)	VII
9	14	M.A. (English)	VIII
10	15	M.A. (Telugu)	VIII
11	16	M.A. (Economics: with option of "Economics of Industry")	VIII
12	17	M.A. (History)	VIII
13	18	M.A. (Political Science)	VIII
14	19	M.A. (Sociology)	VIII
15	20	M.A. (Economics: with the option of "Agricultural Economics and Rural Development")	VIII
16	29	M.A. (Journalism and Mass Communication)	VIII
17	110	M.A. (Hindi)	VIII
18	7	LL.M. (Labour Laws)	X
19	8	LL.M. (Constitutional Law and Administrative Law)	X
20	9	LL.M. (Torts & Crimes)	X
21	10	LL.M. (Corporate and Securities Law)	X
22	12	M.Com. (Accountancy)	X
23	13	M.Com. (Banking)	X
24	81	PGDBI (PG Diploma in Bio-informatics)	XI
25	82	PGDBT (PG Diploma in Bio-technology)	XI
26	94	PGDJM (PG Diploma in Journalism and Mass Communication)	XII
27	77	Certificate course in HIV/AIDS counseling	XIII
28	133	Certificate Course in Hotel and Hospital House Keeping	XIV
29	134	Diploma in Food Production	XIV

B.UG COURSES:

30	40	B.A. (Economics, History, Politics)	XVI
31	41	B.A. (Economics, Public Administration, Politics)	XVI
32	42	B.A. (Economics, Public Administration, Sociology)	XVI
33	43	B.A. (Economics, History, Sociology)	XVI
34	44	B.A. (Economics, Politics, Sociology)	XVI
35	45	B.A. (History, Politics, Sociology)	XVI
36	46	B.A. (Public Administration, Politics, Sociology)	XVI
37	47	B.A. (Public Administration, Politics, History)	XVI
38	48	B.A. (Maths, Politics, Economics)	XVI
39	49	B.A. (Maths, English, History)	XVI
40	50	B.A. (Maths, Telugu, History)	XVI
41	51	B.A. (English, Economics, Public Administration)	XVI
42	52	B.A. (English, Economics, Politics)	XVI
43	53	B.A. (English, History, Politics)	XVI
44	54	B.A. (English, Politics, Public Administration)	XVI

45	55	B.A. (English, History, Telugu)	XVI
46	56	B.A. (Telugu, History, Sociology)	XVI
47	57	B.A. (Telugu, History, Politics)	XVI
48	58	B.Com. (General)	XVI
49	59	B.Sc. (Botany, Zoology, Chemistry)	XVI
50	60	B.Sc. (Maths, Physics, Chemistry)	XVI
51	61	B.Sc. (Costume Design & Fashion Technology)	XVI
52	62	B.Sc. (Information Technology)	XVI
53	63	B.Sc. (Maths, Statistics, Computer Science)	XVI
54	66	B.A. (Maths, Economics, Statistics)	XVI
55	67	B.A. (Maths, Statistics, Computer Applications)	XVI
56	68	B.Com. (Computer Applications)	XVI
57	71	B.Sc. (Maths, Physics, Electronics)	XVI
58	72	B.Sc. (Maths, Electronics, Computer Science)	XVI
59	73	B.Sc. (Maths, Physics, Computer Science)	XVI
60	112	B.A. (Maths, English, Statistics)	XVI
61	64	B.B.M.	XVII
62		B.Com., (Honors) – Will be prepared later	—

List of Courses for which Internal Assessment Component of 25 marks:

Sl. No.	Code	Name of the Programme	APPENDIX NUMBER
1	11	MBA (3 Year)	I
2	101	MBA (Marketing)	II
3	102	MBA (Finance)	II
4	103	MBA (Human Resource Management)	II
5	105	MBA (Banking & Insurance Management)	II
6	137	MBA (Hospital Administration)	II
7	24	M.C.A	III
8	21	M.A. (Social Work)	IV
9	23	M.H.R.M	IV
10	28	M.Sc. (Information Technology)	IV
11	104	M.Sc. (Psychology)	IV
12	109	M.Sc. (Computers)	IV
13	83	PGDHHM (PG Diploma in Hospital and Health Care Management)	V
14	84	PGDBM (PG Diploma in Business Management)	V
15	85	PGDMM (PG Diploma in Marketing Management)	V
16	86	PGDHRM (PG Diploma in Human Resource Management)	V
17	87	PGDFM (PG Diploma in Financial Management)	V
18	88	PGDBFM (PG Diploma in Banking and Financial Management)	V
19	89	PGDIB (PG Diploma in International Business)	V
20	90	PGDTTM (PG Diploma in Travel and Tourism Management)	V
21	91	PGDIM (PG Diploma in Insurance Management)	V
22	80	B.L.I.Sc. (Bachelor of Library Information Science)	VI
23	92	PGDHM (PG Diploma in Hotel Management)	VI
24	95	PGDCA (PG Diploma in Computer Applications)	VI
25	96	PGDIT (PG Diploma in Information Technology)	VI
26	65	Bachelor of Hotel Management (BHM)	XV

ANNEXURE - IV

CENTRE FOR DISTANCE EDUCATION

ACHARYA NAGARJUNA UNIVERSITY::NAGARJUNA NAGAR - 522 510

PROCEDURE FOR ANSWERING ASSIGNMENTS

1. **Topics for Assignments:-** The Questions given in the Question papers of December, 2012 examinations of CDE, ANU should be taken as topics for answering the assignments for those students who joined in CDE courses for the Calendar year 2013 and are appearing for examinations in December, 2013. These topics are to be answered by those who were not secured minimum marks for pass or not submitted the assignments for earlier examinations of CDE like May, 2013 and preceding examinations. Similarly, those who join in the Academic year 2013-14 batch shall have to answer the Questions given in Question papers of May, 2013 examinations. Similar procedure be followed for successive batches also.

Students can download the topics from www.anucde.ac.in or www.anucde.info or www.anucde.com and they can also approach study centre or CDE office for obtaining the topics.

All the students must submit their assignments only to the "Principal" of study centre and obtain a receipt for the same.

Internal Assessment by way of Assignments : - Every student will be given assignments. There will be two assignments per each paper. The average of two will be counted for the purpose of final result. The student must be in touch with the study centre for receiving the topics for assignments or they can download the topics from www.anucde.com and they should follow the dates given in Academic Calendar for submission of assignments. **Separate intimation will not be sent. Those who couldnot submit the assignments within the stipulated time, are also permitted on payment of Rs.500/- as Tatkal Fee, in addition to late fee, upto one week after the completion of last date for submission with late fee.**

2. The main purpose of assignment is to test the student's comprehension of the course material sent to him and also in helping him in getting through the courses. The answers should be complete in all respects. Incomplete answers bring poor marks. The assignments are to be submitted to **the Principal of concerned Study Centre before the due date**. All the students should retain a copy of all assignment responses which he / she submits.
3. **Answering Assignments:** While Answering Assignments:
 - i) A student should read the assignment carefully and follow the specific instructions, if any.
 - ii) He / She has to study thoroughly the units on which assignments are based.
 - iii) He / She should note down relevant points of answers; rearrange those points in a logical order and draw a rough outline of answer. In respect of essay questions, introduction as well as conclusion is to be given. The answer should be logical, cohesive and it should have clear connections between sentences and paragraphs.

The answer should cover all the main points of the question. while solving numerical questions, proper format should be used. The working notes is to be given wherever necessary.
 - iv) Assignments are to be submitted in A4 size papers providing for clearcut margins and sufficient space in between each answer and should be in the form of separate books for each paper.

- v) The responses should be in **candidate's own handwriting**. **Print or typed answers will not be accepted**. Answers copied either from the course material sent by the university or from the response sheets of other students will get zero marks.
- vi) Each assignment is to be answered separately. The question number is to be given with each answer.
3. **Submission of Assignments** : While submitting Assignments, Assignment - 1 and Assignment - 2 for each paper should be bounded as one book and candidate must write the following information on the top cover and also on the first page of the response sheet for Assignment -1 and Assignment - 2.

Assignment Submission Form

Enrolment No :

Batch. : Academic Year / Calendar Year

Course Code :

Course Title :

Year of the study : I / II / III

Subject Code :

Subject Title :

Assignment No. :

Date of Submission :

Name of the Student :

Address :

.....

.....

.....

Phone No. :

E_mail :

Signature :

Please enclose two sets of receipt along with your assignments

CENTRE FOR DISTANCE EDUCATION
ACHARYA NAGARJUNA UNIVERSITY
Nagarjunanagar, Guntur - 522 510

Receipt

Sl.No. Date :

Applicant's Name :

Name of the Course :Year :

Reference No/Enrolment No : Batch :

S.No.	Paper Titles	Assignment - I	Assignment - II
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
Total No. of Assignments			

Name of the Receiver :

Signature

4. If pass marks are not obtained in any assignment, it should be resubmitted. Once the pass marks are obtained, the assignment cannot be resubmitted for improvement of marks / class.

ANNEXURE - V

A) WINNERS OF GOLD MEDALS IN 32ND CONVOCATION HELD ON 10-01-2013

ACHARYA NAGARJUNA UNIVERSITY

S.No.	Enrol.No.	Student Name	Total Marks	Rank
I.	Sri. Bhavanari Ramakotaiah and Anasuryamma, Satyanarayana & Jaya Lakshmi Gold Medal A08MA064029	N MADHAVILATHA	524	1
II.	Smt. Irri Sarojini and Sri Irri Veera Raghavarao Gold Medal C08PH014011	YELESWARAPU GNANASWARUP	750	1
	A08PH064003	B RUPA DEVI	750	1
III.	Professor J. Ananthaswamy Memorial Gold A08CH055084	REVATHI PONNADA	816	1
IV.	Professor K.B.Reddy & Smt. Mythreyi Gold Medal C08BO061002	ANJALI BATTULA	801	1
V.	Sri Kondru Suvarna Mani Kumar and Professor Nirmala Mary Gold Medal A08BO002005	RAMATHULASAIKHA KAMBALA	689	1
VI.	Sri Tammineni Krishnaiah and Paladugu Hari Krishnaiah Naidu Gold Medal A08MB025009	SURYA MAHATHI BUTTE	803	1
VII.	Prof. Vutchula Luther Das and Smt. Vidya Gold Medal A08ZO064003	NAGA JYOTHI K	818	1
VIII.	Prof. Velisetty Chandrasekhara Rao & Dr. Anasuya Gold Medal A08EG017019	K S S PRAVEENA	611	1
IX.	Sri Chellapilla Sita Rama Murthy & Smt. Suryakantham Gold Medal C08EG014021	KAVITHA VEERAPANENI	600	1
X.	Smt. Kollimarla Jaysree Memorial Gold C08TL017007	ROHINI PERAVALI	601	1
XI.	Smt. Dr. Naladi Anie Udyasree Memorial Gold Medal C08TL017007	ROHINI PERAVALI	601	1
XII.	Sri. Polimetla Satyanarayana & Satyavathi Devi Gold Medal A08HI014022	PANCHUMARTHI SARALA	615	1
XIII.	Sri Pothuri Radha Krishna Murthy Gold Medal C07BA014268	SATHYAANURADHA A V	1292	1
XIV.	Dr. R.Santhi Sree Gold Medal A08EC064001	SUJATHA MODABOYENA	660	1
XV.	Late Sri. Naraharisetty Ramakrishnaya & Late Peteti Krishna Rao Gold Medal A08SO002010	LAM MADHUBABU	529	1
XVI.	Chi. Madhavi Latha Memorial Gold Medal C08SW014018	MARRAPU TRIMURTI RAO	684	1
XVII.	Prof. Lakkasani Venugopal Reddy and Smt. Vasundara Gold Medal A08CO055041	LAKSHMI PRADEEP INJEM	697	1
XVIII.	Dogiparthi China Pullaiah Memorial Gold Medal A08CO055041	LAKSHMI PRADEEP INJEM	697	1
XIX.	Late Sri. Nagam Bikshalu Memorial Gold Medal A07BU002013	N VARDHANAREDDY JONNALA	1441	1
XX.	Prof. Viswanadhuni Balamohandas & Smt. Vasantha Gold Medal C07BC014310	RICHA SHARMA	1383	1
XXI.	Sri. Addanki Sesaiah & Smt. Raghavamma Memorial Gold Medal A07BB002007	VISHNUMOLAKALA SUMITRA	1233	1
XXII.	Prof. Yakasiri Raja Hara Gopal Reddy & Smt. Vijayalakshmi Gold Medal A08LM033017	BHARGAVI KORRIPALLI	581	1
XXIII.	Sri Kurmala Rama Chandra Rao Gold Medal A08LM033028	VISWANATH E N	(325+225=550)	1
XXIV.	Sri. Grandhi Annapurna & Nagendrudu Gold medal A07MC002020	LAKSHMI JYOTHSNA DEVI P	2578	1

**B) WINNERS OF GOLD MEDALS IN 29TH CONVOCATION OF
ACHARYA NAGARJUNA UNIVERSITY**

Calendar year 2006 Batch

S.No.	Enrol.No.	Student Name	Total Marks	Rank
I.	Professor J. Ananthaswamy Memorial Gold Medal C05CH470023	DAMARLA VIJAYA KUMAR	803	1
II.	Smt. Irri Sarojini and Sri Irri Veera Raghavarao Gold Medal C05PH470011	KIPA VENKATESWARA RAO	775	1
	C05PH430006	MACCHAKANTI YELLANNA	775	1
	C05PH040006	MALLAVARAPU PRAMEELA RANI	775	1
III.	Professor K.B. Reddy & Smt. Mythreyi Gold Medal C05BO140020	SAJIDA PARVEEN	843	1
IV.	Sri Kondru Suvarna Mani Kumar and Prof. Nirmala Mary Gold Medal (Plant Biotechnology Paper) C05BO580012	KONTALA VIJAYALAKSHMI	84	1
V.	Sri Tammineni Krishnaiah and Paladugu Hari Krishnaiah Naidu Gold Medal C05MB020007	SONTI VASUNDHARA	795	1
VI.	Professor Vutchula Luther Das and Smt. Vidya Gold Medal C05ZO620064	ARASAVALLI TEJASRI	868	1
VII.	Professor Vellisetty Chandra Sekhar Rao & Smt. Anasuya Gold Medal C05EG600009	M Sree Latha	600	1
	C05EG6200013	K. Radhika	600	1
VIII.	Sri Bhavanari Rama Kotiah and Anasuryamma, Satyanarayana, Jaya Lakshmi Gold Medal C05MA470006	M DHANA LAKSHMI	558	1

Academic year 2005-06 Batch

S.No.	Enrol.No.	Student Name	Total Marks	Rank
I.	Professor J. Ananthaswamy Memorial Gold Medal A05CH047007	SHAIK. SULTHAN	978	1
II.	Smt. Irri Sarojini and Sri Irri Veera Raghavarao Gold Medal A05PH098010	PILLI BEULAH MARGARET	808	1
III.	Professor K.B. Reddy & Smt. Mythreyi Gold Medal A05BO051014	PADMAJA K	873	1
IV.	Sri Kondru Suvarna Mani Kumar and Prof. Nirmala Mary Gold Medal (Plant Biotechnology Paper) A05BO051014	K PADMAJA	72	1
V.	Sri Tammineni Krishnaiah and Paladugu Hari Krishnaiah Naidu Gold Medal A05MB055023	SHAHZAD KHAN	781	1
VI.	Professor Vutchula Luther Das and Smt. Vidya Gold Medal A05ZO03414	A BABY HILDA	830	1
VII.	Sri. Bhavanri Ramakotaiah and Anasuryamma, Satyanarayana & Jaya Lakshmi Gold Medal A05MA098005	SWETHA GALIPELLY	567	1
VIII.	Smt. Kollimarla Jaysree Memorial Gold Medal A05TL098020	S. VENKATAARUNA KUMARI	673	1
IX.	Smt. Dr. Vemu Anie Udyasree Memorial Gold Medal A05TL098020	S. VENKATAARUNA KUMARI	673	1

X.	Polimetla Satyanarayana & Satyavathi Devi Gold Medal A05HI051008	INDIRA PRIYADARSHINI B	538	1
XI.	Dr. R. Santhi Sree Gold Medal A05EC009026	KRISHNEVENI PADIGALA	605	1
	A05EC014033	Pamarthi Uma	605	1
XII.	Prof. Velisetty Chandrasekhara Rao & Dr. Anasuya Gold Medal A05EG110005	B.S.N. KALYANI	630	1
XIII.	Sri Chellapilla Sita Rama Murthy & Smt. Suryakantham Gold Medal A05EG047013	KANDAPAREDDIGARI RAJAGOPAL REDDY	603	1
XIV.	Sri Polimetla Gopi Chand S/o Satyanarayana Gold Medal A05SY002022	PASAM VAYUNANDINI	729	1
XV.	Prof. Yakasiri Raja Hara Gopal Reddy & Smt. Vijayalakshmi Gold Medal A05LM072038	DEVARAKONDA LAKSHMI RAMANA	617	1
XVI.	Late Sri. Nagam Bikashalu Memorial Gold Medal A04BU020050	GANDHAM V RAMAIAH	1414	1
XVII.	Late Sri. Naraharisetty Ramakrishnaya & Late Peteti Krishna Rao Gold Medal A05SO002002	MURIKUPUDI KASIAH	542	1

**C) WINNERS OF GOLD MEDALS IN 28TH CONVOCATION OF
ACHARYA NAGARJUNA UNIVERSITY**

S.No.	Enrol.No.	Student Name	Total Marks	Rank
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Calendar year 2004 Batch

I.	Professor. J. Ananthaswamy Memorial Gold Medal C04CH70001	AVULAAARUNA	779	1
II.	Smt. Irri Sarojini and Sri Irri Veera Raghavarao Gold Medal C04PH200007	BITRAGUNTA MASTAN RAO	801	1
III.	Professor K.B. Reddy & Smt. Mythreyi Gold Medal C04BO570040	RENDUCHINTALA SWATHY	881	1
IV.	Sri. Kondru Suvarna Mani Kumar and Prof. Nirmala Mary Gold Medal (Plant Biotechnology Paper) C04BO620035	SIMHAMBHATLA SRILAKSHMI	76	1
V.	Sri Tammineni Krishnaiah and Paladugu Hari Krishnaiah Naidu Gold Medal C04MB530007	ADAPA CHANDRA PRADYUTHA	829	1
VI.	Professor Vatchala Luther Das and Smt. Vidya Gold Medal C04ZO520016	BETHAVOLU SHARMILA	873	1

Academic year 2004-05 Batch

S.No.	Enrol.No.	Student Name	Total Marks	Rank
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I.	Professor J. Ananthaswamy Memorial Gold Medal A04CH530035	MOHAMMAD JAFURULLA	800	1
II.	Smt. Irri Sarojini and Sri Irri Veera Raghavarao Gold Medal A04PH470007	JAYASRI BALINENI	832	1
III.	Professor K.B. Reddy & Smt. Mythreyi Gold Medal A04BO440016	ZAKKA MARY	826	1
IV.	Sri Kondru Suvarna Mani Kumar and Prof. Nirmala Mary Gold Medal A04BO140004	TUMMURI DEEPTHI	73	1

V.	Sri Tammineni Krishnaiah and Paladugu Hari Krishnaiah Naidu Gold Medal A04MB020016	UDDANTI REJESWARI	787	1
VI.	Professor Vutchula Luther Das and Smt. Vidya Gold Medal A04ZO470013	RADHAKRISHNA RAJASEKHAR	906	1
VII.	Sri. Bhavanari Ramakotaiah and Anasuryamma, Satyanarayana & Jaya Lakshmi Gold Medal A04MA640003	JINKA RAMADEVI	598	1
VIII.	Smt. Kollimarla Jayasree Memorial Gold Medal A04TL140094	VANGA SRINIVAS	680	1
IX.	Smt. Dr. Vemu Anie Udyasree Memorial Gold Medal A04TL140094	VANGA SRINIVAS	680	1
X.	Polimetla Satyanarayana & Satyavathi Devi Gold Medal A04HI020009	GARAPATI GOPI CHAND PRAKASH	600	1
XI.	Dr. R. Santhi Sree Gold Medal A04EC430001	SHEGU PUSHPALATHA	670	1
XII.	Professor Velisetty Chandrasekhara Rao & Dr. Anasuya Gold Medal A04EG090010	PAGADALA ASHA MADHAVI	629	1
XIII.	Sri Chellapilla Sita Rama Murthy & Smt. Suryakantham Gold Medal A04EG090010	PAGADALA ASHA MADHAVI	71	1
XIV.	Professor Lakkasani Venugopal Reddy and Smt. Vasundara Gold Medal A04CO140376	GUDIPATI VENKATA RAMA LAKSHMI	600	1
XV.	Dogiparthi China Pullaiah Memorial Gold Medal A04CO140376	GUDIPATI VENKATA RAMA LAKSHMI	600	1
XVI.	Professor Yakasiri Raja Hara Gopal Reddy & Smt. Vijayalakshmi Gold Medal A04LM020048	GADE NIRMALATHA	626	1
XVII.	Late Sri. Nagam Bikshalu Memorial Gold Medal A03BU010075	ELURI VENKATA SIVA NAGA SATISH KUMAR	1420	1
XVIII.	Late Sri. Naraharisetty Ramakrishnaya & Late Peteti Krishna Rao Gold Medal A04SO140069	NARAHARISSETTY SRI HARI	557	1
XIX.	Sri. Pothuri Radha Krishna Murthy Gold Medal A03BA070037	PANGULURI SUJATHA	1071	1
XX.	Professor Viswanadhuni Balamohandas & Smt. Vasantha Gold Medal A03BC110335	KONAANITHA	1271	1

**D) WINNERS OF GOLD MEDALS IN 27TH CONVOCATION OF
ACHARYA NAGARJUNA UNIVERSITY**

S.No.	Enrol.No.	Student Name	Total Marks	Rank
Academic year 2003-04 Batch				
I.		Smt. Kollimarla Jaysree Memorial Gold Medal		
	A03TL010064	JASTI VANI KUMARI	683	1
II.		Smt. Dr.Vemu Anie Udyasree Memorial Gold Medal		
	A03TL010064	JASTI VANI KUMARI	683	1
III.		Polimetla Satyanarayana & Satyavathi Devi Gold Medal		
	A03HI010028	YETURI BHASKARA RAO	642	1
IV.		Dr. R.Santhi Sree Gold Medal		
	A03EC020008	MAMIDI ANUPAMA	668	1
V.		Sri.Bhavanari Rama Kotaiah, Anasuryamma, Satyanarayana & Jayalakshmi Gold Medal		
	A03MA020024	PANCHANGAM NARASIMHA CHARYULU	601	1
VI.		Prof. Velisetty Chandrasekhara Rao & Dr. Anasuya Gold Medal		
	A03EG010039	SHAIK JABEEN SULATANA	584	1
VII.		Sri Chellapilla Sita Rama Murthy & Smt.Suryakantham Gold Medal		
	A03EG020169	MOHAMMAD NAZIYA KHURSHEED	66	1
VIII.		Prof. L.Venugopal Reddy and L.Vasundara Gold Medal		
	A03CO020411	GADAM SETTY SUBHASHINI	639	1
IX.		Dogiparthi China Pullaiah Memorial Gold Medal		
	A03CO020411	GADAM SETTY SUBHASHINI	639	1
X.		Prof. Yakasiri Raja Hara Gopal Reddy & Smt. Vijayalakshmi Gold Medal		
	A03LM990003	MARUR ARUNA	615	1

LIST OF GOLD MEDALS INSTITUTED FOR CDE COURSES

Sl.No.	Course	Sponsorer and Name of the Gold Medal
1.	B.Com	Modern Degree College, Chilakaluripet (Professor Viswanadhuni Balamohandas & Smt. Vasantha Gold Medal)
2.	B.A.	Ruthviks Degree College, Vijayawada (Sri Pothuri Radha Krishna Murthy Gold Medal)
3.	M.Com	S.R.K. Degree College, Nandyal (Professor Lakkasani Venugopala Reddy & Smt. Vasundhara Gold Medal)
4.	M.Com	Mahatma Gandhi Degree College, Guntur (Sri Dogiparti China Pullaiah Memorial Gold Medal)
5.	M.B.A.	Prabhas Degree College, Vijayawada (Late Sri Nagam Bikshalu Memorial Gold Medal)
6.	M.C.A.	Prof. G.N. Brahmanandam, (Grandhi Annapurna & Nagendrudu Gold Medal)
7.	M.Sc. (Chemistry)	Siddhartha Degree & PG College for Women, Hyderabad (Professor J. Ananthaswamy Memorial Gold Medal)
8.	M.Sc. (Physics)	Sri I.V. Raghava Rao, Guntur (Smt. Irri Sarojini and Sri Irri Veera Raghava Rao Gold Medal)
9.	M.Sc. (Botany)	Prof. K.B. Reddy, Department of Environmental Science, ANU (Professor K. B. Reddy & Smt. Mythreyi Gold Medal)
10.	M.Sc. (Botany) II Year Paper "Plant Biotechnology"	Prof. T.N. Mary, Department of Botany, ANU (Sri Kondru Suvarna Mani Kumar and Prof. Nirmala Mary Gold Medal)
11.	M.Sc. (Zoology)	Vikas Degree College, Vissannapet & S.S.N. Degree College, Ongole (Professor Vutchula Luther Das and Smt. Vidya Gold Medal)
12.	M.Sc.(Microbiology)	GATE Degree College, Tirupati (Tammineni Krishnaiah and Paladugu Hari Krishnaiah Naidu Gold Medal)
13.	M.Sc.(Mathematics)	Dr. Bhavanari Satyanarayana, Associate Professor & HOD, Dept. of Mathematics, ANU (Sri Bhavanari Ramakotaiah, Anasuryamma, Satyanarayana & Jaya Lakshmi Gold Medal)
14.	M.A.(English)	Prof. V. Chandra Sekhara Rao, Director, CDE, ANU (Professor Velisetty Chandra Sekhara Rao and Dr. Anasuya Gold Medal)
15.	M.A. (English) I Year Paper – II : Shakespeare	Prof. P. Rama Lakshmi, Dept. of History & Archaeology (Sri Chellapilla Sita Rama Murti and Smt. Suryakantham Gold Medal)
16.	M.A. (Telugu)	Prof. K. Rama Krishna Rao, Asst.Registrar (Rtd), ANU (Smt. Kollimarla Jayasree Memorial Gold Medal)
17.	M.A. (Telugu)	Prof. Naladi Vijaya Ratnam, Faculty of Commerce & Management Studies, ANU (Srimati Dr. Naladi Anie Udayasree Memorial Gold Medal)
18.	M.A. (History)	Sri P. Gopi Chand, Principal, S.G.K. Oriental College, Tadikonda and Smt. Ramalakshmi, (Sri Polimetla Satyanarayana & Satyavati Devi Gold Medal)
19.	M.A. (Economics)	Dr. R. Santhi Sree, D/o. Dr. Chigurupati Nageswara Rao, II Lane, Chandramouli Nagar, Guntur-522007 (Dr. R. Santhi Sree Gold Medal)
20.	M.A. (Social Work)	Dr. T.V. Rao, Founder & Chairman, Dhakshinya Institute for the Mentally Handicapped, Guntur (Chi. Madhavi Latha Memorial Gold Medal)
21.	LLM	S.S.N. Degree College, Ongole & Vikas Degree College, Visannapet (Professor Yakasiri Raja Haragopal Reddy and Smt. Vijaya Lakshmi Gold Medal)
22.	B.B.M.	Sri. Addanki Sesaiah and Smt. Raghavamma memorial Gold Medal.
23.	M.Sc. (Psychology)	Sri Polimetla Gopichand & Rama Lakshmi Gold Medal.
24.	M.A. (Sociology)	Late Sri Naraharisetty Ramakrishnaya & Late Peteti Krishna Rao Gold Medal
25.	LLM (Jurisprudence)	Sri Kurmala Ramachandra Rao Gold Medal
26.	M.Phil (Telugu)	Prof. Gujjarlupudi Krupachari & Dr. Jyothi Swaroopa Rani Gold Medal.
27.	M.A. (Journalism)	Late Sri and Smt. Kolluru Satya Narayana and Venkata Yasodamma Memorial Gold Medal
28.	MHRM	Polimetla Gopichand Gold Medal
29.	B.Sc.	Sri Nagasarapu Subbaraya Sreshti Memorial Gold Medal

NOTES

STATE BANK OF INDIA ORIGINAL
APPLICATION FEE DETAILS
CENTRE FOR DISTANCE EDUCATION
ACHARYA NAGARJUNA UNIVERSITY

Applicant's Name : Mr./Mrs/Kum :
Name of the Course :
Reference No/Enrolment No/New:
ANU, CDE fee Collection A/c.No. : **30036214420 at SBI, ANU Campus
Branch (CodeNo.4793)**
SBI Branch Name :
(Where amount is paid
Branch Code :
(to be filled by Bank)
Journal No. :
(to be filled by Bank: Write leigbly)
Deposit Date :
Purpose of Payment :Towards :
a) Cost of Application form :
b) I Year Fee :
c) II Year Fee :
d) III Year Fee :
e) IV Year Fee :
f) Examination Fee : Supplementary/Betterment Fee
g) Others :
Amount : Rupees in Figures :
Rupees in words :

Payee's Signature Authorised Signatory of Bank

**Note : Separate individual Form must be used for each single payment.
Group payments through one form should not be made.**

Fee receiving branch is advised to write the Deposit Journal No., Branch
Code No. and Amount in words above invariably.

STATE BANK OF INDIA DUPLICATE
APPLICATION FEE DETAILS
CENTRE FOR DISTANCE EDUCATION
ACHARYA NAGARJUNA UNIVERSITY

Applicant's Name : Mr./Mrs/Kum :
Name of the Course :
Reference No/Enrolment No/New:
ANU, CDE fee Collection A/c.No. : **30036214420 at SBI, ANU Campus
Branch (CodeNo.4793)**
SBI Branch Name :
(Where amount is paid
Branch Code :
(to be filled by Bank)
Journal No. :
(to be filled by Bank: Write leigbly)
Deposit Date :
Purpose of Payment :Towards :
a) Cost of Application form :
b) I Year Fee :
c) II Year Fee :
d) III Year Fee :
e) IV Year Fee :
f) Examination Fee : Supplementary/Betterment Fee
g) Others :
Amount : Rupees in Figures :
Rupees in words :

Payee's Signature Authorised Signatory of Bank

**Note : Separate individual Form must be used for each single payment.
Group payments through one form should not be made.**

Fee receiving branch is advised to write the Deposit Journal No., Branch
Code No. and Amount in words above invariably.

ANDHRA BANK ORIGINAL
APPLICATION FEE DETAILS
CENTRE FOR DISTANCE EDUCATION
ACHARYA NAGARJUNA UNIVERSITY

Applicant's Name : Mr./Mrs/Kum :
Name of the Course :
Reference No/Enrolment No/New:
ANU, CDE fee Collection A/c.No. : **150810011050058 at AB, ANU Campus
Branch (CodeNo.1508)**

AB Branch Name :
(Where amount is paid)

Branch Code :
(to be filled by Bank)

Journal No. :
(to be filled by Bank: Write leigbly)

Deposit Date :

Purpose of Payment :Towards :

- a) Cost of Application form :
b) I Year Fee :
c) II Year Fee :
d) III Year Fee :
e) IV Year Fee :
f) Examination Fee : Supplementary/Betterment Fee
g) Others :

Amount : Rupees in Figures :
Rupees in words :

Payee's Signature Authorised Signatory of Bank

**Note : Separate individual Form must be used for each single payment.
Group payments through one form should not be made.**

Fee receiving branch is advised to write the Deposit Journal No., Branch Code No. and Amount in words above invariably.

ANDHRA BANK DUPLICATE
APPLICATION FEE DETAILS
CENTRE FOR DISTANCE EDUCATION
ACHARYA NAGARJUNA UNIVERSITY

Applicant's Name : Mr./Mrs/Kum :
Name of the Course :
Reference No/Enrolment No/New:
ANU, CDE fee Collection A/c.No. : **150810011050058 at AB, ANU Campus
Branch (CodeNo.1508)**

AB Branch Name :
(Where amount is paid)

Branch Code :
(to be filled by Bank)

Journal No. :
(to be filled by Bank: Write leigbly)

Deposit Date :

Purpose of Payment :Towards :

- a) Cost of Application form :
b) I Year Fee :
c) II Year Fee :
d) III Year Fee :
e) IV Year Fee :
f) Examination Fee : Supplementary/Betterment Fee
g) Others :

Amount : Rupees in Figures :
Rupees in words :

Payee's Signature Authorised Signatory of Bank

**Note : Separate individual Form must be used for each single payment.
Group payments through one form should not be made.**

Fee receiving branch is advised to write the Deposit Journal No., Branch Code No. and Amount in words above invariably.